

# LARCH HILLS NORDIC SOCIETY

## Executive Meeting

Tuesday, Sept 2<sup>nd</sup>, 2025 7:30pm

Forsite – 300 – 42<sup>nd</sup> St SW

Attendance: Suzy Beckner, Don Millar, Pauline Waelti, Alan Corbett, Cam Brown,  
Bill Prytula, Karen Tanchak, Jana Muller, Laura Hepburn, Abbi May  
Absent -David Millard

1. Agenda - Additions
2. Minutes of last executive meeting – June 3, 2025. Approved.
3. Business arising/outstanding issues:
  - Nil
  -
4. Treasurer Report – Don. See attached report.
  - Budget Preparations. Alan will forward numbers for the OK cup budget. Budget will be presented in October. BDO should have drafts in the next couple of weeks. Final statements from BDO are required prior to the AGM in the fall.  
We have a credit limit of \$5000 for Gemm Diesel.  
The Parking Lot project should be on budget. Invoices are coming in.
  - Ski Team Accounting. Brian is preparing a budget for the ski team. They are not in a good financial situation and they did not get the grant that they recently applied for.  
Suzy met with ski team executive. Their previous draft budget had a transfer of \$40,000 from the club. Recent proposal to Don was \$12,000. They are increasing their fees to help cover the deficit. Suzy will be meeting with them regularly over the next few weeks to work on the gaming grant application. We need more documenting of volunteer hours to help with this process. Karen and Jana will help with that. This year the club will have to support the club.  
Nordiq Canada fundraising money was raised for youth development. Some will go to the Ski Team.  
We agreed to request a budget from the ski team with a request from what is needed from the club. The executive will then review the proposal. Don is not comfortable with the finances of a \$40,000 transfer to the team. He prefers to have a buffer of \$50,000 in the

account. The team gets the revenue from the ski swap. The revenue from the races is now going to the club. This is not in Don's current budget.

Bill suggested an option to donate to the team on zone 4 registration page.

Don asked if we can afford a paid coach for such a small team.

Suzy said that the solution is to get a gaming grant. Jana talked to the organizer of the grant that we did not get.

He recommended structure and a plan of how the team will improve and develop athletes over the next 5 years. He recommended Glenn get his LTC finished. Jana will communicate this information to Glenn and the ski team executive.

#### 5. Programs Update – Jana

- Jackrabbits, grant application, coaching courses
- Jeremy Green is no longer coaching the explorers and they need a new volunteer.
- Jana is starting to work on organizing Jackrabbits coaches.
- **Ready Set Ski-December 20, 2025.**

Now the first day of JR is a full group event to help reevaluate the kids. She is hoping to have some experienced coaches to help evaluate and divide the kids. They are going to recommend coaches not to coach their own children. She would like to have colored bibs for the groups.

BC Cup and Loppet will now be part of the JR program. The JR will get a code for paid registration.

- Community coaching – Jana is working on organizing a LTT dryland training course.

#### 6. Manager Update – Karen

- See attached report.
- Elections Term is up this fall for Suzy, Abbi, Laura, Cam and Alan.

#### 7. Strategic Plan – Suzy

- Date for Town Hall session October 7 at the Chalet 7-9 pm. We will send an enews invite to the club.
- Aim for December 6 for the executive strategic plan session.

8. Outhouse Update – Suzy. We cannot dig a hole due to the need for an archeologic assessment which would be a big cost and delay. Adrian recommended renovating rather than replacing the current outhouses. Cam suggested including the outhouse area in the archeologic assessment that Tolko does next summer if they go ahead with the logging plan.

## **Additions**

### **1.Events**

- Santa Cruise December 20<sup>th</sup> 10am ski, 11 am auction.
- Lantern Ski December 28<sup>th</sup>. Kari needs a co-chair to run the event. Jana will add to the enews. We also need some 20 posts to hold the lanterns. Don volunteered to make them.
- Loppet Jan 17<sup>th</sup> 2025
- Pirate Loppet Jan 30<sup>th</sup> 2026
- BC Cup Feb 7-8 2026
- Tour de Dessert March 8<sup>th</sup> 2026

2. Tolko logging proposal- they have started to make a harvesting plan There will be spur roads off of Arwins. 50% trees will stay. They are trying to negotiate 60% removal but Cam advises to keep 50% of tress. Logging will likely start in two years. They will not likely go ahead with the proposal without our support. We could request that they include the outhouse area in their archeologic assessment for logging.

3. Splitter- Pauline asked if we could lend the splitter for John Vivian.The splitter does not have a license or lights on it to tow to his place so insurance would be an issue.

4. Camera's. Bill will arrange a manlift to install. Hick Vision sold us the camera's They are no longer in Canada. The cameras will light up if they are triggered. We will have short term storage on the cameras but they will loop unless we request saving data.

Town Hall Membership Strategic Plan – Tuesday, Oct 7<sup>th</sup> 7 – 9pm at the Chalet  
Next Executive Meeting – Tuesday, Oct 14, 2025 7:30pm Forsite.  
AGM -October 18, 2025

Adjourned at 9:30.



# Memo from Don Miller

**Date:** *September 2, 2025*  
**To:** *Executive Board – Larch Hills Nordic Society*  
**Cc:** *Directors' meetings file '25-'26*  
**RE:** *Report*

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Three documents attached:

1. *Receipts and Expenditures*
  - a. *JRT – This amount was the average of projections Brian had on his sheets. This is not final.*
  - b. *R&M – Building – These are the cumulative costs for the parking lot improvement project. Note that \$ 2,615 was paid in April '25 and is reported in the previous fiscal year. (see following report)*
  - c. *Trail maintenance – Includes cutting permit, cost of a bird nest survey and excavator rental.*
2. *Costs to date for Parking Lot Improvement Project*
3. *1<sup>st</sup> draft of '25-'26 projected Receipts and Expenditures*

Questions? Comments?

Other :

1. *Financial statements*
  - a. *The review has been completed.*
  - b. *Should have draft statements in “a week or so”*
2. *George Jackson requested that a purchase account be set up with Gemm Diesel for purchase of diesel products. This has been done.*

4:45 AM

09/02/25

Accrual Basis

**Larch Hills Nordic Society**  
**Receipts and Expenditures**  
May through July 2025

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	<u>May - Jul 25</u>
<b>Income</b>	
4001 · Interest Income	393.97
4015 · Chalet Rentals	832.14
4030 · Lantern ski account	-28.88
4045 · Miscellaneous Income	71.43
4075 · Trail Fees	90.48
	<hr/>
<b>Total Income</b>	1,359.14
	<hr/>
<b>Gross Profit</b>	1,359.14
<b>Expense</b>	
5005 · Hydro	479.19
5055 · R&M Buildings	11,491.33
5060 · R&M Equipment	420.80
5070 · Office Expense	118.90
5071 · Telecommunication	1,100.60
5075 · Payroll	3,809.91
5090 · Signs and maps	114.49
5105 · Trail Maintenance	3,224.31
5197 · Bank Charges	23.98
	<hr/>
<b>Total Expense</b>	20,783.51
	<hr/>
<b>Net Income</b>	<b><u><u>-19,424.37</u></u></b>

2:29 PM

09/01/25

Accruai Basis

# Larch Hills Nordic Society General Ledger

All Transactions

Type	Date	Num	Adj	Name	Memo	Split	Debit	Credit	Balance
<b>5055 - R&amp;M Buildings</b>									
Bill	04/27/2025	1459		Rizzi Ent. Ltd.	Site prep f...	2010 · Acco...	2,615.00		2,615.00
Bill	05/07/2025	#022		MavJack Ventur...	parking lot ...	2010 · Acco...	515.00		3,130.00
Bill	05/20/2025	Vevor		SASCU Master...	Landscape...	2010 · Acco...	1,267.67		4,397.67
Bill	05/22/2025	2542...		Pete Velder	-MULTIPLE-	2010 · Acco...	2,484.00		6,881.67
Bill	06/26/2025	G. J...		Pete Velder	Gravel for ...	2010 · Acco...	5,136.00		12,017.67
Bill	07/14/2025	1472		Rizzi Ent. Ltd.	Dozer wor...	2010 · Acco...	1,562.50		13,580.17
Total 5055 · R&M Buildings							13,580.17	0.00	13,580.17
<b>TOTAL</b>							<b>13,580.17</b>	<b>0.00</b>	<b>13,580.17</b>

Larch Hills Nordic Society  
Profit & Loss  
May 2024 through April 2025

LARCH HILLS NORDIC SOCIETY  
Projection for 2025-2026

	Adjusted Trial Balance 24--25		Projection '25-'26		Comments
	DR	CR	DR	CR	
<b>Income</b>					
4001 - Interest Income	\$ -	\$ -	\$ -	\$ 500.00	
4005 - CCBC Fees Collected	-	-	-	-	
4007 - SDP Fees Collected	-	-	-	-	
4015 - Chalet Rentals	-	3,483.34	-	4,000.00	
4021 - PB donations	-	470.14	-	-	
4023 - Courses, Clinics, Meetings inc	-	-	-	-	
4035 - Members Misc Donations	-	6,663.00	-	6,500.00	
4040 - Memberships	-	137,563.20	-	130,000.00	
4045 - Miscellaneous Income	-	48,172.04	-	1,000.00	
4050 - Other Donations	-	3,490.59	-	3,500.00	
4055 - Jr. Race Team	-	-	12,000.00	-	Average of 3 JRT 25-26 projection
4056 - Received on behalf of race team	-	-	-	-	
4065 - Ski Swap Income	-	-	-	-	
4068 - Lantern ski items	-	619.93	-	750.00	
4070 - Equip Acq Fund Donations	-	5.50	-	1,000.00	
4075 - Trail Fees	-	53,526.63	-	50,000.00	
4250 - Hard Days Night receipts	-	776.29	-	-	
4800 - Reino Keski Salmi Loppet	-	-	-	5,500.00	
<b>Total Income</b>	0.00	254,770.66	12,000.00	202,750.00	
<b>Gross Profit</b>					
<b>Expense</b>					
5002 - Professional Fees	11,958.97	-	10,500.00	-	
5004 - Advertising	1,243.29	-	1,500.00	-	
5005 - Hydro	4,066.72	-	4,500.00	-	
5010 - CCBC Fees Paid Out	-	-	-	-	Collected and remitted by Zone 4
5016 - Rental Expense	365.44	-	1,000.00	-	
5020 - Courses, Clinics, Meetings exp	12,076.09	-	10,500.00	-	\$ 9,000 estimated cost of strategic planning sessions; 24-25 includes cost of training course for Bison
5030 - Gas & Oil	20,601.95	-	21,000.00	-	Fuel price expected to be stable in 205-26
5035 - Honorariums	6,750.00	-	8,000.00	-	
5040 - Insurance	20,903.00	-	22,500.00	-	
5045 - Jack Rabbit Expense	3,244.04	-	4,000.00	-	
5050 - Jr. Racing Team	-	-	-	-	Regular costs - \$15,000; Parking lot upgrades - \$ 40,000 (May special mtg)
5055 - R&M Buildings	14,054.38	-	55,000.00	-	24-25 includes "set-up" costs for Bison
5060 - R&M Equipment	17,330.50	-	10,000.00	-	
5065 - Miscellaneous Expense	2,737.36	-	4,000.00	-	
5070 - Office Expense	852.94	-	1,500.00	-	
5071 - Telecommunication	7,185.82	-	9,000.00	-	Increased fees for Internet connections
5075 - Payroll	41,110.81	-	45,000.00	-	
5080 - Safety Committee	528.91	-	1,000.00	-	
5085 - Scholarships	1,500.00	-	2,000.00	-	Scholarship increased to \$ 1,000 each
5090 - Signs and maps	1,608.75	-	1,500.00	-	
5095 - Ski Swap	-	-	-	-	
5100 - Snow Removal	4,717.50	-	9,000.00	-	Must hire contractor in 25-26
5105 - Trail Maintenance	189.99	-	30,000.00	-	As approved February general meeting
5120 - Zone 4 Fees	795.71	-	1,200.00	-	

Larch Hills Nordic Society  
**Profit & Loss**  
 May 2024 through April 2025

Comments

	DR	CR	DR	CR
5197 · Bank Charges	100.63	-	-	
5300 · OK Cup costs	-	-	-	
5317 · OK Cup-meet exp.	-	-	-	
5319 · OK Cup-Sundry charges	-	-	-	
Total 5300 · OK Cup costs	-	-	-	
Total Expense	173,922.80		252,700.00	-
<b>Excess Expenditures over Receipts for Operations</b>		<b>80,847.86</b>		<b>(61,950.00)</b>
Other items				
Transfer to Equip Acq				(15,000.00)
New staff computers				(2,000.00)
New office desk and chairs				(3,000.00)
New website cameras				(4,000.00)
Fuel tank				(6,300.00)
Firewood splitter				(5,200.00)
<b>Total Excess Expenditures over Receipt</b>		<b>\$ 80,847.86</b>		<b>(97,450.0)</b>

## **LARCH HILLS NORDIC SOCIETY**

- Executive Meeting Tuesday, September 2, 2025  
7:30 PM,

### Operations Manager Report

- Thank you all for the wonderful food basket and all of your best wishes.
- Summer months consisted mainly of answering phone inquiries and emails.
- An enews will be going out this week:
  - i. Ride Don't Hide announcement for October 5
  - ii. Strategic Plan Town Hall Membership - October 7
  - iii. AGM announcement to Save the Date - October 18
  - iv. Ski swap announcement to members - October 25
- Pirate Loppet confirmed for January 30.
- Request for Chalet rental September 25-27 for a 2 night sleepover from the French Immersion Class at SAS-Jackson
- Executive Position Elections:
  - March 2024 re-elected Suzy, Abbi, Laura and Cam
  - September 2024 re-elected Don, David, Bill, Pauline and Kari
- To do:
  - Rec, Sites and Trails September Operating Report
  - New phone
  - Office Desk reconfiguration