

# LARCH HILLS NORDIC SOCIETY

Executive Meeting

Tuesday, Dec 2nd, 2025 7:30pm

Forsite – 300 – 42<sup>nd</sup> St SW

Dave Millard, Don Miller, Karen Tanchak, Kari Wilkinson, Alan Corbett, Pauline Waelti, Bill Prytula, Kate Ritchie, Cam Brown, Jana Muller, Suzy Beckner, Abbi May, Laura Hepburn

1. **Agenda** – Additions- Approved
2. **Minutes** of last executive meeting – Nov 4, 2025- Approved
3. **Business arising**/outstanding issues: None
4. **Treasurer Report** – Don See attached report.
  - Discussion about reserve funds. The accounting committee is looking into options for qualifying for provincial gaming grants. Cash must be < 50% of operating budget in order to qualify for gaming grants. They suggest establishing the following three funds:
    1. Equipment acquisition reserve (equipment) -Already have \$40,00
    2. Facility infrastructure reserve (building work -not maintenance - huts, sheds, buildings, caretaker house etc)
    3. Trail infrastructure and climate adaptation reserve

Kari motioned as above to deposit \$100,000 into the above funds from our general account, \$50,000 into the equipment fund and \$25 each into the other two. Don was not in favor of locking funds into these funds. Others favored a different distribution of the funds. It was tabled and we will discuss after the strategic plan . The rest of the executive support the plan but has not decided on how best to divide the \$100,000 between the three funds.

## 5. **Programs Update** – Jana

48 school group trips are registered and 18 school hosts

Community couching course booked Dec 14<sup>th</sup>

Woman skate ski clinics: January is full, some space in February.

Looking for coaches for male or mixed clinics.

Joe from Jackrabbits writes for Shuswap Scoop and plans to write an article about volunteers at LH.

Jana requested and has priced a small PA system for smaller events- \$300-\$500.

**Kari motion to spend up to \$500. Abbi 2<sup>nd</sup>. All approved**

Jackrabbits has 28 coaches. 3 explorers and 89 JR are registered so far. Jana will use funds from the \$7000 fundraiser to purchase colored bibs and cork boards for the JR's.

**6. Manager Update – Karen**

See report

In the spring we will review all fees. We discussed increasing the cost of Cece's from \$10/person but will keep it the same this year

**7. SEC – David**

Maintenance complete. Tracks are on the Kubota. Fuel gages fixed on 2 machines. Modification to the drags. Packing started today!

**8. Tech Update – Bill**

Office technology competed.

Bill is working on sorting out access to the WIFI.

One camera and recording system for the parking lot is done. The manlift is working now and Bill will install the other cameras and wire them. He will also set up WIFI to the bunker and put the Starlink on Buffy. The camera records with motion and footage will be available for about a week before it overwrites. Pauline will have access on her phone.

Bill suggested a locking compartment under the stairs for equipment to clear the office. Karen will research a quote.

**9. Loppet Update – Kari**

Most sponsors are back.

Zone 4 registration will open on Friday

New kids routes this year for the 1 and 2 km.

Debbie Phillips will do the banquet coordination.

New Loppet Banners this year

Late registration is after January 7.

**10. Lantern Ski Update – Kari. Lantern Ski be cancelled if a volunteer is not found to help Kari run it by Monday.**

**11. Strategic Plan – Suzy**

9am at the Chalet on Saturday for full day meeting.

**12. Safe Sport – Alan**

Last meeting the executive agreed that John could drive Madeleine to practices in October. Now Glenn would like to drive her to Canmore for an event as she is the only athlete going for the first few days of racing. Alan contacted Nordiq Canada who consulted with CEO Becky Scott and provided feedback to Glenn stating they found it acceptable with written approval from Madeleine's parent. The board was informed of this and was not asked to approve it as it has been approved by Nordiq Canada already.

**13. LUTPC – Suzy**

There is currently not a chair. Craig has resigned and the committee is not working right now. We will be looking for new volunteers for this. Keith Cox, Adrian Bostock, Gorge Zorn are still on the committee.

**14. Santa Cruise Dec 21st – Suzy**

10am ski and auction at 11:30.

Peter or David will be Santa.

Laura will get apple cider, oranges and candy canes.

The executive will bring baking.

Karen will ask Val to be the auctioneer.

Karen will advertise for donations.

**Additions**

Executive Strategic Plan Session – Saturday, Dec 6<sup>th</sup> 9am – 4pm

Next Executive Meeting – Tuesday, Jan 6<sup>th</sup> at 7:30pm Forsite

General Meeting – Tuesday, Dec 9<sup>th</sup> at 7:30pm – Rec Centre Room 1

# *Memo from Don Miller*

**Date:** *November 29, 2025*

**To:** *Executive Board of Directors Larch Hills Nordic Society*

**Cc:** *file*

**RE:** *Report*

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- *Attached please find the Balance Sheet and the Statement of Receipts and Expenditures to October 31, 2025*
- *I have attached a summary of the Ski Swap receipts and expenditures. I have prepared a cheque, payable to the race team, for the net receipts.*
- *The net membership to October 31, 2025 is \$33,881, (\$ 38,565 in 2024)*
  - *Memberships registrations to Nov 20, 2025 are an additional \$ 16,783*
    - *I do not have the registration information from Jan for the final 10 days of November*
- *The total registration for November 2024 was \$ 48,205 so in order to be equal to the 2024 membership registration at November 30, 2025 , the registration fees for the last 10 days of November 2025 would have to be \$ 36,106.*

*Please have a look and I will field any questions or comments at the meeting.*

## Larch Hills Nordic Society

## Balance Sheet

12/01/25

As of October 31, 2025

Accrual Basis

	<u>Oct 31, 25</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Chequing/Savings</b>	
1001 · Gaming 981415 - Shares	81.24
1003 · Gaming 981415 - Moneymaker	17.26
1005 · General 163527 - Moneymaker	20,396.88
1006 · General 163527 - Registration	22,160.94
1007 · General 163527 - Trail fees	13,759.72
1010 · General 163527 - Shares	184.66
1020 · General 163527-Investor Savings	89,910.49
1030 · Lighting 1638444-Investor Sav	15.42
1031 · Lighting 1638444-Shares	6.52
1032 · Equipment Act (Sav) -1638444	42,148.68
1033 · Equipment Acq (pat) - 1638444	14.68
<b>Total Chequing/Savings</b>	<u>188,696.49</u>
<b>Accounts Receivable</b>	
1202 · Accounts Receivable	2,109.71
<b>Total Accounts Receivable</b>	<u>2,109.71</u>
<b>Other Current Assets</b>	
1210 · Prepays and Deposits	12,649.00
1215 · Suspense Posting	-1,262.25
1290 · RKS Acct	12,554.00
1295 · JRT Acct	28,745.78
<b>Total Other Current Assets</b>	<u>52,686.53</u>
<b>Total Current Assets</b>	<u>243,492.73</u>
<b>Fixed Assets</b>	
1301 · Buildings	337,355.24
1302 · Building-New Chalet	644,252.56
1305 · Accum Amort-Buildings	-444,030.07
1310 · Small Tools	19,552.94
1315 · Accum Amort-Small Tools	-13,885.97
1320 · Vehicles	
1320-01 · Prinoth - Bison with attachment	585,186.18
1320 · Vehicles - Other	117,256.54
<b>Total 1320 · Vehicles</b>	<u>702,442.72</u>
1325 · Accum Amort-Vehicles	-137,401.47
1330 · Equipment	
1331 · Office Equipment	3,634.93
1330 · Equipment - Other	64,606.77
<b>Total 1330 · Equipment</b>	<u>68,241.70</u>
1335 · Accum Amort-Equipment	-34,969.39
1350 · Trail Lighting summary	
1350-01 · Trail Lighting - Phase I and II	18,867.04
1350-02 · Trail Lighting - LOOP 3	188,334.64
1350-03 · Trail Lighting - Loop 4 & 5	132,927.04
1350-04 · Lighting sys - generator extras	14,139.09
1350 · Trail Lighting summary - Other	279,346.19
<b>Total 1350 · Trail Lighting summary</b>	<u>633,614.00</u>
1355 · Accum Amort-Trail Lighting	-71,749.79
<b>Total Fixed Assets</b>	<u>1,703,422.47</u>
<b>TOTAL ASSETS</b>	<u><u>1,946,915.20</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	

## Larch Hills Nordic Society

## Balance Sheet

12/01/25

As of October 31, 2025

Accrual Basis

	<u>Oct 31, 25</u>
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2010 · Accounts Payable	12,285.87
<b>Total Accounts Payable</b>	<u>12,285.87</u>
<b>Other Current Liabilities</b>	
2015 · Payroll Deduction Liability	261.26
2016 · Vacation pay liability	2,609.62
2025 · Grants/ Fundraising deferred	
2025-3 · VIASport - Timing structure	<u>3,500.00</u>
<b>Total 2025 · Grants/ Fundraising deferred</b>	3,500.00
2030 · Carbon Offset liability	<u>2,781.53</u>
<b>Total Other Current Liabilities</b>	<u>9,152.41</u>
<b>Total Current Liabilities</b>	21,438.28
<b>Long Term Liabilities</b>	
2032 · D'fd contributions - Chalet	210,374.45
2033 · Deferred Contributions - Trail	527,936.98
2036 · D'fd contribution - P'oth Bison	<u>301,283.35</u>
<b>Total Long Term Liabilities</b>	<u>1,039,594.78</u>
<b>Total Liabilities</b>	1,061,033.06
<b>Equity</b>	
3002 · Restricted Net Assets-Operatio	143,788.57
3005 · Unrestricted Net Assets - Cap	652,486.64
3200 · Retained Earnings	108,734.17
Net Income	<u>-19,127.24</u>
<b>Total Equity</b>	<u>885,882.14</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,946,915.20</u></u>

## LARCH HILLS NORDIC SOCIETY

- Executive Meeting Tuesday, December 2, 2025  
7:30 PM,

### Operations Manager Report

- On site prep has been happening
  - Main floor has been cleaned and kitchen drawers organized to help mouse proof
  - Bathrooms were cleaned and re-stocked with supplies
  - Office is semi organized – been sharing with Bill as he is setting up our new technology
  - David and David transported the furniture and amenities to Cec's Cabin
  - Al Hardy was up and has the boiler operating and all thermostats have new batteries
  - Lower floor still needs to be organized and ready to open full time
  - First Aid kits will be reviewed and supplies replenished
  - Ski racks will be put up in the next week
  - Wax tables will be put in place
  - Signage will be re-installed this week
- Maintenance items
  - Contacted Damien to work on the extension of the chimney pipe He has asked me to order the part from Home Depot
  - The new desk top and cabinet tops are installed and Jana and I are organizing the cupboards
  - New laser printer was purchased during Black Friday sales and reduced the cost by \$200
  - Bill assisted me in determining what phones to purchase. Jana and I will be getting new Pixel 9 Pro phones at no cost and a monthly plan with Canada wide calling and 50G data for \$60 per month each. They gave us \$25 off per month by bundling our account with the Business Connect VOIP Phone.
- Requests for reciprocal ski discounts has one more from Nickel Plate. That has us now with 4 including: Kelowna Nordic, Caledonia and Whistler.
- Ministry of Forests planned road work was done on the entrance to the stadium from the parking lot. With additional funds in their budget, they also delivered extra material for our parking lot and did the work to level and compact the gravel.
- Keith Cox brought up some coarse sand and added it to the gravel outside of the lower doors, The purpose of that was to solidify the ground for the ambulance crews.
- Early Bird prizes: Have received \$30 Skookum Gift cards, \$50 certificates from Kintec, \$35 gift cards from John's Ski Shack and still waiting for Rancho Vignola to confirm. Draws will be done this week for Nov 15 and Nov 30 and will announce with a push to register prior to Dec 8 for final early bird prices. There are still some Loppet T-shirts in the office, can I give 3 away – one for each draw?
- Many inquiries and bookings for Cec's cabin. Apparently someone posted on Facebook how inexpensive it is and interest has started early. The first booking is Friday night with the local Scout group. They will be tenting and using the cabin as their warming hut and for food prep.