

LARCH HILLS NORDIC SOCIETY

Executive Meeting

Tuesday, June 6, 2023 7:30pm

Suzy's Place

Attendance: Suzy Beckner, Abbi May, Don Miller, David Millard, Bill

Prytula, Laura Hepburn, Alan Corbett, Kari Wilkinson

Absent: Pauline Waelti, Cam Brown.

1. **Adopt Agenda** – Additions -Kari motioned to adopt, Abbi 2nd.
2. **Minutes of last executive meeting** – May 2, 2023- Kari motioned to adopt Bill 2nd.
3. **Business arising/outstanding issues:**
 -
4. **Treasurer Report** – Don. See attached reports.

A Donation of \$2000 came from the Gorman brothers for V boards.
\$16,000 from ski team is being saved for purchases for race equipment.

 - **Realignment of AGM and Financial Year End.** Don recommends changing the fiscal year end in April or May to correspond with the end of the ski season. He also suggests that we change the AGM date to prior to the ski season in the fall. Some clubs hold the AGM along with a trail day and volunteer lunch in the fall. This needs to be approved by the membership and Canada revenue.
 - Kari motions to change fiscal year end to April 30th and seek approval from the membership at the next general meeting. Bill 2nd. All approve. The AGM will be held in March for 2023, and September for 2024 for the coming year.
 - Budget amounts to Don. Don has requested budgets from the committees so that he can make the club budget. He has not received responses. **The deadline for committee budgets is July 15, 2023.** Suzy will ask Karen to remind the committees. Karen is paid \$25/hr. It is on the low side for managers. Other clubs are paying higher wages to their managers. Kari motion to increase Karen's wage to \$27.50, Laura 2nd. All approve.
5. **Fee Increase for 2023-24** – Kari

Fee increases are required to cover the increase in operating costs.

See attached reports comparing the fees for clubs in the area. Our rates are on the low end for adult day and seasons tickets.

Discussion was held on ways to ensure all skiers are paying for tickets. We will arrange sandwich boards in the parking lot and stadium to remind skiers that day fees are mandatory. We also discussed other options including having a kiosk at the entrance. We will try to organize an option to buy tickets online as well. This is done at Kelowna Nordic and Sovereign Lake Nordic.

Laura motioned to change the fees to change fees as follows

Adult day pass \$18.

no change to youth and child.

Family to \$36.

Adult season pass \$185 (\$170 early bird)

Season family \$375 (\$345 early bird)

Snowshoe

Adult day pass \$10

Adult pass \$75 (\$65 early bird)

Family \$155 (\$135 early bird)

Kari 2nd. All approved.

6. Events – Alan

- Timing Hut and Storage Unit Costs – table for September meeting so that it can be done before next season if possible Alan applied for viasport hosting grant which might cover the cost.
- There is a backup plan for tracksetting for events if the PB is not operating.
- Likely March 1-3, 2024 for BC Champs

7. Track Setter Replacement – Abbi. Abbi to find out that the capital gaming grants will be happening this year. They should be announced by mid-June. Abbi will start working on the application.

8. Grooming Planning for Future Seasons- Bill and Dave would like to organize a weekly grooming schedule. Telemark has been doing this for the past 1.5 years. This would be intended to save fuel and duplication of grooming and would allow skier to plan in advance. David will discuss further with George.

9. **Dog Trail Survey** – Suzy

- Plan for Dog trails for 2023-24 Season- A decision will be made in the fall regarding the extent of the dog trail loop and timing of the use of the trails for dogs.

10. **Long Term Planning** – Suzy

- Discuss plans for projects 2023-24 Season
- Tom's Shelter Plans -Rob has offered to head the construction. This might be delayed due to finances. Location will also be discussed further.

11. **Update of Constitution and By Laws** – Suzy. The bylaws need to be reviewed. We will revisit this in the fall.

Additions

1. **SEC** – David

Tracksetter social went very well. Next year they will try not to hold it on the May long weekend to improve attendance.

David picked up the Snowmobile from Banner today. The work was covered on warranty. The battery was dead when he picked it up.

2. **Scholarships**- Hillary Vukadinovic and Frankie Ayotte were chosen this year for the Larch Hills scholarships.

3. Kari will come back with a **marketing plan** to increase pass sales/ membership.

Adjourn at 9:32

Next Executive Meeting – Tuesday, Sept 5, 2023

Memo from Don Miller

Date: May 2, 2023

To: LHNS Executive meeting

Cc: file

RE: Report

- *Financial position as at May 2, 2023 – schedule*
- *Cash position as at May 2, 2023 – schedule*
- *Other issues*
 - *Contribution to Tracksetter Replacement account*
 - *Scheduled contribution plus direct donations - \$ 17,620.25*
 - *Credit cards – remember if purchasing get CC number from Karen / Don rather than using your personal cards.*
 - *Internet connection – on Duncan Moore's phone at present.*

LARCH HILLS NORDIC SOCIETY
CASH BALANCE
AS AT MAY 2, 2023

		Balance on Hand	Balance on Hand
		<u>As at May 2, 2023</u>	<u>As at May 2, 2022</u>
ACTIVE			
1005	General 163527 - Moneymaker	15,625.12	9,400.83
1006	General 163527 - Registration	-	358.13
1007	General 163527 - Trail fees	-	640.28
1010	General 163527 - Shares	168.01	168.01
1015	General 163527 - Patronage	-	
1020	General 163527-Investor Savings	26,395.25	114,721.90
		<u>\$ 42,188.38</u>	<u>\$ 125,289.15</u>
RESTRICTED			
1032	Lighting 1638444-Lighting:1032-02 - Lighting - GENERAL ACCT	\$ 120,694.60	\$ 192,862.73
1110	Term Deposits	\$ 163,901.61	\$ 162,902.96

3:29 PM

05/02/23

Accrual Basis

Larch Hills Nordic Society

Profit & Loss

October 1, 2022 through May 2, 2023

	Oct 1, '22 - May 2, 23	Oct 1, '21 - May 2, 22
Income		
4001 · Interest Income	442.03	1,326.37
4005 · CCBC Fees Collected	22,166.00	25,253.50
4007 · SDP Fees Collected	1,085.00	536.00
4015 · Chalet Rentals	1,387.95	1,835.69
4020 · Trail Lighting donations	0.00	3,401.13
4025 · Jack Rabbit Fees & Donations	9,188.00	3,121.00
4035 · Members Misc Donations	6,484.25	22,325.36
4040 · Memberships	121,416.00	138,301.50
4045 · Miscellaneous Income	1,738.58	916.00
4050 · Other Donations	1,300.00	900.00
4055 · Jr. Race Team	472.25	0.00
4056 · Received on behalf of race team	26,548.00	12,177.00
4065 · Ski Swap Income	8,678.00	8,062.65
4070 · TS Replacement Fund Donations	2,620.25	2,637.75
4075 · Trail Fees	37,986.20	31,675.61
Total Income	241,512.51	252,469.56
Gross Profit	241,512.51	252,469.56
Expense		
5002 · Professional Fees	11,291.18	-670.00
5005 · Hydro	3,320.23	4,129.27
5010 · CCBC Fees Paid Out	21,573.00	25,051.00
5012 · SDP Fees Paid Out	1,164.00	247.00
5016 · Rental Expense	224.51	58.48
5020 · Courses, Clinics, Meetings exp	2,729.95	1,938.48
5030 · Gas & Oil	25,476.03	14,902.78
5035 · Honorariums	7,500.00	4,300.00
5040 · Insurance	13,235.00	10,447.00
5045 · Jack Rabbit Expense	3,757.53	2,412.95
5050 · Jr. Racing Team	27,870.00	13,389.00
5055 · R&M Buildings	33,722.50	23,462.62
5058 · R&M - Lighting system	1,704.74	340.72
5060 · R&M Equipment	71,207.02	32,875.66
5065 · Miscellaneous Expense	5,003.15	3,457.87
5070 · Office Expense	2,147.32	1,201.35
5071 · Telecommunication	3,437.34	916.95
5075 · Payroll	32,614.50	21,006.28
5080 · Safety Committee	1,261.07	2,350.53
5085 · Scholarships	750.00	0.00
5090 · Signs and maps	3,459.31	766.24
5095 · Ski Swap	8,678.00	8,062.65
5100 · Snow Removal	7,171.01	5,437.02
5105 · Trail Maintenance	465.53	215.13
5120 · Zone 4 Fees	819.50	312.50
5197 · Bank Charges	9.40	-0.04
Total Expense	290,591.82	176,611.44
Net Income	-49,079.31	75,858.12