

LARCH HILLS NORDIC SOCIETY
General Meeting
Tuesday, December 13, 2022
7:30 PM Salmon Arm Rec Centre Rm 1
Agenda

1. **Welcome** -Suzy Beckner-President
2. **Quorum** - 23
3. **Adopt Agenda** – Additions Pauline W. motioned to adopt, Glenn B. 2nd.
4. **Minutes of Oct 11, 2022** David motion to adopt, Glenn 2nd.
5. **Business arising outstanding issues:** None
 -
6. **President's Report** – Suzy B. Volunteer lunch was held on Sunday and we will try to make it an annual event.
Suzy introduced Sarah Burrill, who has started working as the program coordinator.
7. **Treasurer's Report** - Don M. See attached reports
 - 1) Budget was amended to include loppet and ski team numbers. The \$20,000 was added as a ski team expense and \$8825 for loppet expenses. Don motioned to adopt the amended budget. Karen T. 2nd. All in favour.
Craig mentioned the need for mechanical brushing and possible need to increase that line in the budget. David will look into the cost for a brusher that could go behind the Kabota.
 - 2) Balance sheet as of Oct 31 – membership fees are about \$20,000 down from this time last year.
 - 3) The majority of the building maintenance fee was for staining, chinking and repairs to the chalet.
 - 4) Ski swap netted about \$2500 which went to the race team.
8. **Tracksetter Replacement Report** – Abbi M and Bill P.
The committee has opted to purchase a new PB 400. Replacing our current tiller is not an option as the new tillers are not compatible with our current PB. The PB 400 is slightly wider but will fit on our trails and in the current shed. They will begin fundraising through Nordiq Canada so that tax receipts can be given. They also will apply for a gaming grant of \$250,000 (matching grant).
New PB is \$490,000 + \$35,000 for the tiller
\$162 in tracksetter fund right now. Estimate \$65,000 for sale of our tracksetter. \$15,000 already committed from the club for yearly contribution to the tracksetter fund.

We need to raise \$67,200 if we get the gaming grant
We are likely 2 seasons away from this purchase. The gaming grant application is due in August and we would find out in December 2023.
We could purchase a snow cutter with the new machine for an extra \$20,000 if needed.

With the goal of consistent, high quality grooming, the tracksetter replacement committee recommends that LHNS replaces our existing 2007 PB Edge with a new PB 400. Abbi motions that LHNS fundraises and applies for a capital gaming grant in 2023 toward this purchase. Marcia 2nd. All in favour.

9. **Manager's Report** – Karen T.

The chalet is opened with no restrictions and is busy. 3 early bird draws have been done. **Thank you to Skookum, John's Ski Shack, Kintec and Rancho Vignola for the prizes.**

The square is working for debit/credit trail fees. Karen is continuing to work on trying to get a working hot beverage machine. Cece's cabin is busy with bookings and Pauline is hauling wood for us. 3 Port-a-Potties will be at the chalet for the duration of our races.

10. **Programs Report**

- General Report – Sarah B.
Women's night started last Thursday.
More volunteers are needed for hosting school programs.
Lantern ski Dec 29th. Still needs more volunteers as well.
Sarah is posting on social media. Please forward any photos to her.
- Ski Team – Glenn B.
The team have enjoyed being on snow early this year. The Camp at Silver Star was a success. There have already been high level races at Sovereign Lake. Frankie Ayotte placed 2nd and Madeline Wilke was 4th last weekend. The ski team are donating gift cards to the Wilke's who had a house fire recently. 21 skiers are here from the Nakertok team (Ottawa) for an exchange event. A large number from our team will be participating in the Okanagan cup event at Revelstoke this Saturday.
- Jackrabbits -Luke is trying to transition to new coordinators and Sarah taking over the administrative part of the program. Donna ran a training course for coaches this past weekend so we have many new coaches.
Jackrabbit plus is a new group that is practicing more than the traditional jackrabbits.

11. **Registrar's Report** – Jan N.

1142 registered. 1307 last year at this time.
122 jackrabbits, 56 ski team, 5 explorers

12. **Tracksetting Report** – George J.

Pump and motor rebuild were done last month on the PB. Marginal snow pack for the PB so far. Last Friday PB went down but should be functional by tomorrow. They are carefully watching the snowpack and choosing which machines to use for grooming.

13. **Lighting Committee Update** – Rob v. and Craig M.

Lighting is done and they are wrapping up the grant paperwork.

14. **Carbon Committee Report** – Hermann B.

The club is donating carbon offsets to cover the cost of the club operations for last season. This was calculated at \$829.14.

e have made a big step towards collecting funds to offset the carbon emissions of skiers commuting to the hill but still have a way to go on that front.

Last year we counted 18,064 cars for the 2021-22 ski season. That number would have included people attending the BC Cup race too.

At an estimated \$0.25 cost to offset the carbon emitted per trip we would have had needed \$4,516. We collected \$2406.75 through voluntary donations to purchase offsets for commuting. So we were more than halfway there which is pretty impressive for the first year of implementing the donation fund.

This year the cost of purchasing offsets has increased from \$20 to \$29/Tonne so we will need to raise more funds to achieve total carbon neutrality for cars commuting to the hill.

We will continue to collect donations with registration on Zone 4. One challenge is that we don't have a way of collecting carbon offset donations from the estimated 2780 non-member skiers/snowshoers. If those visitors were contributing, we could have raised another \$500 or so. Hermann suggested taking some money from the trail fees or having a separate donation box. They will continue to work on this.

The committee is looking for some new members. There are now 4 people. Geoff Styles is working on a carpooling project for the ski team with some competitive aspects.

15. **LUTPC** – Craig McBride. The trail alliance is moving to a new location and they have a 3D map of the area including Larch Hills. It is 4x4 feet. We discussed making it into a coffee table.

16. **SEC** – David M.

Pre-season packing and filling was completed relatively early. Ginzu grooming is now ongoing. Thanks to the many volunteers.

Training is ongoing for new and experienced members consisting of how they operate, safety for all, standard operating procedures, and how they fit into the grooming operations.

The new snowmobiles are breaking in nicely with some minor issues. One electric issue required a trip to Vernon. Chuck Wilson lent his trailer, saving the club the cost of a rental.

Fuel consumption has been 10L /7-8 hour shift which is very efficient. They are not fully broken in and this will vary according to snow conditions.

17. Facilities/Chalet Report – Rob v.

Thank you to all the volunteers for the lighting and thank you to Craig for organizing all the volunteers.

Chinking was done on the old chalet. Staining was done and will likely be good for another three years or so. Jim and Marcia Beckner finished the trim on the North side of the Chalet. The rotten log was fixed under the deck as well. Rob thanked Don and Kerry for all their work doing the accounting for the lighting project.

Tom's Shelter – we will address this in the New year.

Announcements/Upcoming Events:

- a. Santa Cruise – Dec 18th
- b. Lantern Ski – Dec 29th – 20 volunteers needed!
- c. Reino Keski Salmi Loppet - Jan 14, 2023.
- d. Track Attack Championships – Jan 28/29, 2023
Alan Corbett is the chief. Volunteers will be needed.

Additions:

- Dog Trail Signs- Alan Bahen – Most of the signs are up. Most of the feedback has been positive. Most of the shovels were stolen and have been replaced with cheaper ones.

Next Meeting – Tuesday, December 13, 2023 – 7:30pm

Memo from Don Miller

Date: December 6, 2022

To: LHNS executive

Cc: file

RE: Executive meeting

Operations:

- *I have attached a copy of the statement of Receipts and Expenditures for the month of October. There are a couple of points worthy of note:*
 - *Memberships are significantly reduced from the corresponding period in 2021*
 - *Ski team memberships - \$ 26,198 –*
 - *Large increase over prior year.*
 - *by agreement will be transferred to race team*
 - *Chalet repairs - \$ 25,959. – this represents the charge for the staining and related repairs to the chalet. There is one additional charge in November for about \$ 4,000 related to the log repairs.*
 - *Ski swap – by agreement the net proceeds will be transferred to the Race team*
- *Reino Keski-Salmi Loppet*
 - *Cash transferred to LHNS accounts*
 - *Accounting will be in separate file*

Budget

- *I have revised the previous budget to include the race team and the RKS Loppet*
 - *I have attached the proposed budget prepared by the race team and added a line item in the “general” budget for the \$ 20,000 support as agreed.*
 - *I have prepared a budget for the RKS Loppet but have limited knowledge in respect of the scope of the 2022-2023 event scheduled for the spring.*
 - *I will make a motion that this proposal be presented at the upcoming general meeting.*

Insurance

- *The property insurance policy was placed on the first of the month. Thank you for responding promptly to my electronic motion.*
- *There is one remaining policy that has been in effect for some time insuring our volunteers. I'm not sure why this policy is in place given that, based on my discussions with CCBC, volunteers are fully covered under the existing CCBC policy. I'll contact both Jody Romyn at CCBC and our independent agent (who previously administered our needs at HUB). I will endeavor to keep you posted.*

Credit Card

- *I'm attempting (again) to arrange a corporate credit card for LHNS in order to have a place for those recurring charges that are currently paid by credit cards of some of the executive (and other) members.*
- *One of the items they require is a minute authorizing the application.*

Larch Hills Nordic Society Receipts and Expenditures

Accrual Basis

for October 2022

	Oct 22	Oct 21
Income		
4001 · Interest Income	13.11	17.77
4005 · CCBC Fees Collected	8,367.00	11,421.50
4007 · SDP Fees Collected	1,284.00	816.00
4025 · Jack Rabbit Fees & Donations	6,365.00	2,148.00
4035 · Members Misc Donations	562.25	1,283.00
4040 · Memberships	34,066.50	53,314.00
4045 · Miscellaneous Income	0.00	46.00
4050 · Other Donations	1,300.00	0.00
4055 · Jr. Race Team	100.00	5,160.00
4056 · Received on behalf of race team	26,198.00	6,258.00
4065 · Ski Swap Income	8,678.00	0.00
4070 · TS Replacement Fund Donations	632.25	1,534.50
4075 · Trail Fees	30.48	209.52
Total Income	87,596.59	82,208.29
Gross Profit	87,596.59	82,208.29
Expense		
5002 · Professional Fees	0.00	-670.00
5005 · Hydro	404.40	0.00
5010 · CCBC Fees Paid Out	7,353.00	11,324.00
5012 · SDP Fees Paid Out	1,164.00	-365.00
5020 · Courses, Clinics, Meetings exp	0.00	-67.00
5030 · Gas & Oil	1,340.53	0.00
5040 · Insurance	3,996.00	0.00
5055 · R&M Buildings	25,959.95	12,391.91
5058 · R&M - Lighting system	1,335.86	0.00
5060 · R&M Equipment	3,737.76	0.00
5065 · Miscellaneous Expense	1,440.06	604.09
5070 · Office Expense	321.00	88.20
5071 · Telecommunication	0.00	493.14
5075 · Payroll	0.00	871.39
5090 · Signs & Billboards	759.45	0.00
5095 · Ski Swap	6,146.16	7,204.76
5105 · Trail Maintenance	284.66	0.00
5120 · Zone 4 Fees	250.50	30.00
5197 · Bank Charges	8.00	-5.09
Total Expense	54,501.33	31,900.40
Net Income	33,095.26	50,307.89

LARCH HILLS NORDIC SOCIETY
PROPOSED BUDGET 2022 - 2023

	Actual 21-22 Preliminary	Adjusted 21-22 Preliminary	22-23 Budget
Receipts			
4001 · Interest Income	926.76	926.76	925.00
4005 · CCBC Fees Collected	25,253.50	0.00	-
4007 · SDP Fees Collected	536.00	0.00	-
4015 · Chalet Rentals	1,835.69	0.00	-
4020 · Trail Lighting donations	3,826.38	0.00	-
4025 · Jack Rabbit Fees & Donations	3,121.00	3,121.00	3,500.00
4035 · Members Misc Donations	22,511.36	22,511.36	3,600.00
4040 · Memberships	139,576.05	139,576.05	140,500.00
4045 · Miscellaneous Income	972.93	0.00	-
4050 · Other Donations	900.00	900.00	900.00
4055 · Jr. Race Team	0.00	0.00	-
4056 · Received on behalf of race team	12,177.00	0.00	-
4065 · Ski Swap Income	8,062.65	8,062.65	8,000.00
4075 · Trail Fees	32,019.66	32,019.66	35,500.00
4100 · RKS Loppet			8,825.00
Total Receipts	251,718.98	207,117.48	201,750.00
Expenditures			
5002 · Professional Fees	5,200.00	5,200.00	8,000.00
5005 · Hydro	5,056.83	5,056.83	5,200.00
5010 · CCBC Fees Paid Out	25,051.00	0.00	-
5012 · SDP Fees Paid Out	247.00	0.00	-
5016 · Rental Expense	58.48	0.00	-
5020 · Courses, Clinics, Meetings exp	1,938.48	1,938.48	2,600.00
5030 · Gas & Oil	15,952.63	15,952.63	19,000.00
5035 · Honorariums	4,300.00	4,300.00	4,300.00
5040 · Insurance	10,447.00	10,447.00	13,700.00
5045 · Jack Rabbit Expense	2,412.95	2,412.95	3,000.00
5050 · Jr. Racing Team	13,389.00	13,389.00	20,000.00
5055 · R&M Buildings	26,241.03	26,241.03	22,750.00
5058 · R&M - Lighting system	1,325.88	1,325.88	1,800.00
5060 · R&M Equipment	32,775.20	32,775.20	41,000.00
5065 · Miscellaneous Expense	3,457.87	3,457.87	3,000.00
5070 · Office Expense	1,921.02	1,921.02	1,700.00
5071 · Telecommunication	2,135.72	2,135.72	2,100.00
5075 · Payroll	24,356.39	24,356.39	25,600.00
5080 · Safety Committee	2,550.53	2,550.53	2,000.00
5085 · Scholarships	750.00	750.00	1,500.00
5090 · Signs & Billboards	2,607.62	2,607.62	1,850.00
5095 · Ski Swap	8,062.65	8,062.65	8,000.00
5100 · Snow Removal	5,437.02	5,437.02	5,500.00
5105 · Trail Maintenance	287.51	287.51	2,050.00
5120 · Zone 4 Fees	312.50	0.00	-
5197 · Bank Charges	2.13	2.13	120.00
Total Expenditures	196,276.44	170,607.46	194,770.00
Net Receipts over Expenditures	55,442.54	36,510.02	6,980.00

STATEMENT OF INCOME AND EXPENSES

Budget estimate 2022-2023

Income

	Budget
Registration - online	12,000.00
Registration - mail in	1,500.00
Sponsors and donations	5,000.00
Liquor and pizza sales	-
Raffle ticket sales	-
Mug sales	-
Interest income	25.00
	<u>18,525.00</u>

Expenses

Advertising and banners	1,500.00
Barbeque and food	3,000.00
Bibs	
Dance-band	
Entry forms	
Honourarium - announcer	750.00
Honourarium - first aid	500.00
Honourarium - photography	500.00
Larch Hills Nordic Society	
Licences & permits	150.00
Mugs - for sale	
Office supplies and photocopying	250.00
Pitta	
Postage	
Posters	
Prizes, medals, ribbons	1,750.00
Rental - Community Centre	250.00
Supplies - dance, wine & cheese	
Supplies - controllers	
Supplies - race course/safety	500.00
Supplies - start/finish	300.00
Technical delegate.	250.00
Timing equipment	
Wine and beer	
	<u>9,700.00</u>
Net income (loss)	<u>8,825.00</u>

Larch Hills Junior Racers**September 30th****2021/2022****2022/2023****Actual****Budget****Revenue**

Team registration fees	\$ 12,489	\$ 25,750
Askew's and Save On Cards - Team	14,488	10,000
Askew's and Save On Cards - Extra		20,000
Assistance from Larch Hills Nordic Society	-	20,000 ✓
BC Champs/Midgets/BC Cup	8,096	8,000
Reino Run	-	2,500
Warren Miller Movie	-	1,000
Salty Dog Concession and 50/50	2,208	2,500
Wild Soles Donation	3,749	-
Ski Swap	4,010	3,000
CCBC 50/50 Draw	1,264	-
Total Revenue	\$ 46,304	\$ 92,750

Expenses

Nationals (Athletes)	\$ 4,001	\$ 5,000
Coaches support (All Races)	2,071	10,000
Coaches/Parent support (Nationals)	2,000	2,500
Coaching - Head Coach	35,483	36,000
Coaching - Administrative	-	10,000 ←
Training Peaks	2,758	350
Intramurals	-	1,000
Wax	1,767	3,000
Waxing tools	-	600
Coaching courses	1,990	2,500
Gym/Field/Rec center rental	86	500
Race Equipment	-	5,000
Dryland Equipment	-	750
Silver Star snow camp	4,413	5,000
Guest speakers or coaches	-	1,000
Jerseys and jackets (recovered)	885	3,000
Year end party/Coaches gifts	1,710	2,000
Misc. (software, website/web scorer/cash box)	690	750
CCBC Insurance (Approx)	-	800
First aid supplies/COVID	-	500
Biathlon	-	1,000
Development group spring break camp	750	1,000
Total Expenses	\$ 58,603	\$ 92,250 ✓
Net Profit (Loss)	-\$ 12,299	\$ 500

* Need to add grooming

2:14 PM

12/06/22

Accrual Basis

Larch Hills Nordic Society

General Ledger

As of October 31, 2022

Type	Date	Num	Adj	Name	Memo	Split	Debit	Credit	Balance
1005 · General 163527 - Moneymaker									40,469.95
Bill Pmt -Cheque	10/31/2022	4233		DC Wood Restoratio...	Chalet coating...	2010 · Account...		16,695.00	23,774.95
Bill Pmt -Cheque	10/31/2022	4231		Suzy Beckner	Signs	2010 · Account...		268.88	23,506.07
Bill Pmt -Cheque	10/31/2022	4235		David Millard	Sundry repairs	2010 · Account...		290.61	23,215.46
Cheque	10/31/2022				Service Charge	5197 · Bank Ch...		8.00	23,207.46
Deposit	10/31/2022				Interest	4001 · Interest ...	2.39		23,209.85
Total 1005 · General 163527 - Moneymaker							2.39	17,262.49	23,209.85
1006 · General 163527 - Registration									31,797.52
Deposit	10/31/2022				Deposit	12000 · Undep...	992.50		32,790.02
Deposit	10/31/2022				Interest	4001 · Interest ...	1.60		32,791.62
Total 1006 · General 163527 - Registration							994.10	0.00	32,791.62
1007 · General 163527 - Trail fees									118.02
Deposit	10/31/2022				Interest	4001 · Interest ...	0.01		118.03
Total 1007 · General 163527 - Trail fees							0.01	0.00	118.03
1010 · General 163527 - Shares									168.01
Total 1010 · General 163527 - Shares									168.01
1020 · General 163527-Investor Savings									41,000.00
Total 1020 · General 163527-Investor Savings									41,000.00
TOTAL							996.50	17,262.49	97,287.51