

**LARCH HILLS NORDIC SOCIETY**  
Executive Meeting Tuesday, Nov 1, 2022 7:30pm

Pauline's Place

Pauline Waelti, Suzy Beckner, Karen Tanchak, Abby May, David Millard, Don Miller, Laura Hepburn  
Absent Rob van V, Alan Corbett, Cam Brown, Bill Prytula

1. **Adopt Agenda** – Additions Laura motioned to adopt, David 2<sup>nd</sup>
2. **Minutes of last executive meeting** – Oct 4, 2022. Pauline motioned to adopt, Don 2<sup>nd</sup>.
3. **Business arising/outstanding issues:**
  - The new accountant, Angie Spencer has sent an email to confirm that the cost is estimated at \$8,500 for a review engagement report or \$3,000 for a compilation engagement. Don will contact the granting organizations to see what type of accounting report is required or recommended. The executive agree to proceed with the recommended report as it is important in obtaining grants.
4. **Treasurer Report** – Don
  - Cash deposits are comparable to last year from registration.
  - Ski swap gross revenue was approximately \$3200 including a \$500 donation from Stussi Sports. Final numbers are pending.
  - RH Electric was paid just under \$28,000 from the lighting fund for the generator, including installation.
  - Installation and filling of the propane tank was just over \$1,800.
  - Budget estimates from the race team and Loppet were received and are being incorporated into the budget. The new budget will be available next meeting.
5. **Manager's Update** – Karen
  - Karen is cleaning the chalet.
  - She is trying to get the horse panels removed.
  - Septic tank was cleaned today. Karen will flush tectonic.
  - Karen is collecting prizes for early bird draws.
  - Karen is working with Sara to get her orientated.

- Al Hardy is working on the boilers.
  - We will need port-a-potties for the races. We could keep them for the loppet, track attack champions and the pirate loppet.
6. **LUTP** – David. No recent meeting. Keith Cox has new “no motorized vehicle” signs. Craig is putting up new “you are here” signs on the ski trails. Trail maintenance is ongoing. Dog Trails- Alan B has put up 4 new dog trail signs. He is having new signs made for the trailhead. This will be about \$500 and they can be used for the new dog trail later.
7. **SEC** – David. The new and older snowmobiles should be ready to go in the next couple of weeks. Instructions are printed and laminated for the standard operating procedures for the snowmobiles. David is working with Karen to make sure operators are trained for the machines before using them. The 2013 machine will be dedicated for the safety hosts. The 2 new machines will be reserved primarily for grooming. David would like to set up an account from LH for purchasing equipment from the dealer for the snowmobiles.  
Snowshoe trails are in good shape.
8. **Lighting Project Update** - Rob (absent)  
Lighting and Generator installation is complete. Duncan and Don are dealing with the Covid grant audit requests. Rob has completed 75% of the work on the generator shelter. He has hired Frankie Ayotte to help. Volunteers will be needed to help clean up pipe etc from the chalet. We will be able to sell left over pipe and bases from the lighting.
9. **Chalet Maintenance Update** – Rob (absent)  
Deck/footing was fixed by Whitstone. Half a log was added to disguise the lumber. Staining and Chinking is complete. Trim needs to be completed on the North side.  
Cece’s has a cracked window.
10. **Internet Service Upgrades** – Bill (absent)

Bill is waiting for an outdoor antenna for the chalet, which he will likely be installing early next week. If the telus reception is not strong enough then we will move to another service provider. The weather station will work when the internet is fixed.

**11. Track Setter Replacement – Abbi**

The committee will be meeting at the end of November. They continue to gather information on the options. Abbi has started to set up fundraising system through CCBC.

**12. Other Equipment Purchases – Abbi**

We are using George's wood splitter. Abbi suggested purchasing another one so that we could have 2 going. They cost about \$4000. Abbi motioned to purchase a gas powered wood splitter. After discussion we decided to table the motion until 2023 depending on finances.

We also discussed purchasing a new brusher. Don has one and volunteers to do the brushing next spring. He will need help as he is geographically challenged.

**13. Loppet Committee – Suzy**

Plans are coming together for the loppet. Marilee Hart is the new volunteer coordinator.

**14. Santa Cruise – Suzy**

The executive will host. 10km race followed by an auction. Karen will include a request for auction items in the next e-news.

**15. Firewood – Pauline**

The woodshed is full and we are done for the year.

**Additions**

**1. Volunteer appreciation Lunch.** Karen will choose a date and organize this.

**2. Tents-** for finish/ start line at races (Alan) \$835 -\$1195, with additional cost for the walls. There was a tent donated for the lantern ski which we can try prior to purchasing a new one.

Adjourned 9:19pm.

Next Executive Meeting – Tuesday, Dec 6, 2022