

LARCH HILLS NORDIC SOCIETY

Executive Meeting Tuesday, Oct 4, 2022 7:30pm

Laura's Place

Attendance - Dave Millard, Alan Corbett, Suzy Beckner, Abbi May, Pauline Waelti, Rob van Varseveld, Bill Prytula, Don Miller, Laura Hepburn

Absent Cam Brown

1. **Adopt Agenda** – Additions Bill motion to adopt, Dave 2nd.
2. **Minutes of last executive meeting** – Sept 6, 2022 Motion to adopt Bill, Abbi 2nd.
3. **Business arising/outstanding issues:**
 - Bumps in the road have been repaired.
4. **Treasurer Report** – Don
See attached report.
Don discussed premiums paid for insurance. Violet creek holdings needs to be named in the policy specifically according to the land use agreement. Suzy will see if we can remove that cause in the landuse agreement to save us \$3900 in insurance cost.
\$46,000 will be left in the general account prior to the incoming trail fees this fall.
 - New accountant – Suzy. Karen recommended an accountant - Angie Spencer from BDO who does non-profit accounting. She recommends a motion to switch. The cost will be similar or less.
Laura motioned to switch our accountant from Trent Sismey to BDO Dunwoody. Abbi 2nd. All approved.
5. **Manager's Update** – Karen – absent today
6. **LUTP and SEC** – David
Land use and trail planning-
 - LH pay annual funding of \$100 to the Shuswap round table group.
 - Still no communication from the land owner re the dog trailer. This will not be able to go ahead this year
 - Section 57 will be submitted for the Link Trail. A Splatsin tech will do a preliminary field assessment in the next two weeks. This usually costs \$600-\$800.

S.E.C report

- Chuck has done most of the repair work to the Kubota and is now working on the 2009 and 2010 Scandic's. They need work as they were used a lot last season when the PB was down.
- David will be picking up the 2 new snowmobiles on Oct 5th, 2022. They need to be wired and hitches added to be compatible with the Ginzu's. He has made chainsaw holders which needed to be bolted on.
- Estimated \$15,000 for Kabota/snowmobile repairs/maintenance.
- Tracksetter meeting is Oct 15, 2022. George will ask Karen to arrange catering.
- John T has done a lot of work grading and filling on LH road. Thanks!
- Take back the trails. Abbi will coordinate with Craig and Rob to find out what work needs to be done.

7. Lighting Project Update – Rob.

- John has been fixing the road. The lights have been tested and the light that was burned out last year has been replaced. The propane tank will be delivered and hooked up for the new generator. Rob is trying to get lock blocks to barricade the generator.
- We will have the ski team use rakes and shovels to smooth the lighted trails that were worked on this summer. Rob will also try to get some limbing done prior to the clean-up day.
- Volunteer lunch in November. We will ask Karen to organize it in November.
- The propane tank was donated by Pogo. We will put a sign up to thank them.

8. Chalet Maintenance Update – Rob

The staining is complete. The chinking needs to be finished. The soffits are done.

There is a rotten log under the deck that needs repair. Rob proposes that we plan to have it done in the spring. Quote was for \$7,600.

Abbi motioned that we hire Whitstone to fix the rotten log this fall if possible. David 2nd. All in favour.

9. **Ski Swap** – Cam – October 22nd at the Gathering Place. Proceeds go to the ski team.

10. **Internet Service Upgrades** – Bill

Internet is better at Pauline's. Bill is working on getting our current system to work with Telus for Karen. About \$90/month.

\$1400 to install Starlite along with running costs. He will pursue this further if he is unable to get adequate internet through telus.

Will need to run cable outside the chalet to get the signal to the office.

11. **Track Setter Replacement** – Abbi.-

From meeting -Monday, September 26, 2022

Present: Abbi, George, Bill, Rob, Peter, John

Discussed options for consideration:

1. *PB 100 – fuel consumption would be half that of current machine. Would be in addition to the current machine so would require building an addition to the tracksetter shed. Could groom some narrower trails that are not currently trackset pending approval by board/LUTP. John T will investigate costs of both machine and addition to tracksetter shed.*
2. *PB 400 – tiller width is about 10cm wider than current tiller. Not anticipated to be a big problem on the trails and would fit through the doors of tracksetter shed. Would burn 3L more fuel per hour of operation compared to current machine due to 9L engine vs current 7L engine. Also would require DEF system fluid which will cost half again as much as diesel costs. Would produce better ski tracks than current tiller*
3. *Prinoth Bison – same size as current machine. Purchased by Overlander end of last season. In use in Revelstoke for several years. George to investigate pricing and speak with Revy groomers about performance.*
4. *Upgrades to current PB Edge – in order to get a better track product require better training of operators, a new tiller, replacement of hydraulic valves. Machine itself is still in good shape and has only 6000 hours so could last many more years. Does need rebuild of 2 track drive motors and pumps prior to this season. Peter will look into replacement parts to rebuild the current tiller. Bill will investigate pricing for a new tiller which could later be transferred to a new PB 400 machine if we were to purchase one.*

Budget items

- *We currently have \$162 000 in tracksetter fund*
- *Maintenance costs estimated at \$45/hr x 400hrs/year*
- *Difficult to predict sale or trade-in value of current machine – perhaps ~\$65 000*
- *We expect we would be unlikely to get a gaming grant toward upgrades of the current machine (option 4)*

Abbi will contact Nordiq Canada to set up fundraising account that provides tax receipts to donors. Abbi will also contact Randi Ostby for assistance with submitting Capital Gaming Grant application.

Bill -presented his suggestions to keep the current PB running for the next 4 or so seasons

1. Suggest setting up account with Oakcreek golf & Turf in Kelowna to get parts within 3 days in future.
2. proactively rebuild track drive hydraulic pump and motors (approx. \$15,000)
3. replace/rebuild tiller drums
4. recondition track setter/ ice cutter.
5. consider buying new track sets. Tracks are good for about 5yrs. Grouzers are \$375 each and we replaced many last year.

Bill- suggested Upgrade to PB Edge.

1. Snow cutter \$22,000 + freight.
2. New Bachler track setter and pans

Also he recommends focussing on the quality of the track. This includes focusing on blading. And allowing snow to sit when is icy or hard packed after blading to help the chunks break down.

He recommends investing in operator training. Dave Palmer from Silverstar was recommended and Bill will look into arranging sessions for our tracksetters. The executive supports this investment.

The executive felt that option 1 -above is not viable as the tracksetter would not be able to make wide enough tracks in one pass.

12. Loppet Committee – Suzy

Volunteer coordinator is needed.

They may also need a Chief of Transportation.

Don will look after the accounting so they do not need a Treasurer.

Suzy will check with Brad to see when the committee will meet.

13. New Employee Update – Suzy

Four candidates were interviewed and Sarah Burrill was hired. She will start November 1st. She will work 2days/ wk at the chalet as well as some additional hours. She has experience working for Programs for the City of Edmonton and has also worked as an xc ski instructor.

14. Firewood – Pauline

Work has begun and will continue with volunteers on Tuesdays and Fridays.

15. Dog Trail Proposal – Suzy

Abbi motioned to trial a dog loop in the coming season, for weekdays only, not including stat holidays. It will go up the current dog trail, continuing to go right on Sentinal Cut Off, then left on Sentinal and down Woodlot Ramble. Pauline 2nd, All in favour. This will be presented and voted on at the general meeting.

Additions

1. Snowshoe trails-Dave –

Trails are in good condition. David has done a lot of work. Pat Danforth proposed to update and renew the tracks on the interpretive trail. Shuswap naturalists have received a grant for this. Some posts are still in good conditions. We need to get approval for the signs from BC Parks/Rec sites and trails to put up signs. Dave requests a \$1200 budget for the snowshoe trails.

2. Tents – Alan is looking into purchasing tents for the start and finish volunteers at races at Larch Hills. The ski team has agreed to pay \$500 for the tents and he requested that the club pay the rest. He would like to have commercial grade tents with the club logo on them. He will further look into the cost and what grade of tents we are currently using for waxing.

Next Executive Meeting – Tuesday, Nov 1, 2022

General meeting – Tuesday October 11th at the community center

Adjourned at 10:07pm.

Memo from Don Miller

Date: October 4, 2022

To: Larch Hills Nordic Society – Executive

Cc: file

RE: Treasurer's report

There have been minimal transactions during September and accordingly, rather than producing complete statements that have few changes from those reviewed last month, I have attached a listing of all of the cash transactions made in September.

As at September 30, the cash position, excluding the fund designated for the lighting project, totaled just a few dollars less than \$ 90,000. This balance was depleted by disbursements on October 3 for:

- Remainder of payment for Skidoo Scandic snowmobiles - \$ 39,770*
- Payment of premiums for liability insurance - \$ 3,900*

These payments reduce our cash on hand to about \$ 46,000.

The only significant expenditure in the next few weeks that I'm aware of is the work that is scheduled on the chalet. There will be expenditures related to the installation of the backup generator but I believe this will be funded from the lighting account.

Last meeting, we discussed and agreed to the obtaining of additional liability insurance as required under the land use agreement with Violet Creek Holdings Inc. I was able to place insurance with BFL Risk and Insurance Service Inc. and have obtained the certificate of insurance naming Violet Creek Holdings as an additional insured. The premium due for this coverage is the aforementioned \$ 3,900.

We have asset coverage for the Society assets that comes due in December and I will be preparing a listing of assets over the next few weeks in order to obtain some quote for this coverage. We have used HUB in the past but other brokers that I contacted in respect to the liability insurance expressed interest in the asset coverage.

The registration is beginning and used prior years as a benchmark, I expect that we should see in the neighborhood of \$ 130,000 cash receipts in the next three months before any major expenditures are incurred.

11:24 AM

10/04/22

Accrual Basis

Larch Hills Nordic Society General Ledger

As of September 30, 2022

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
1005 · General 163527 - Moneymaker								7,987.55
Bill Pmt -Cheque	09/06/2022	4203		SCV Waste Solutions	Box rental for Sept '22		21.00	7,966.55
Bill Pmt -Cheque	09/06/2022	4204		Kerry Miller	Post office box rental		253.05	7,713.50
Bill Pmt -Cheque	09/07/2022	4205		David Millard	snowmobile repairs		34.61	7,678.89
Bill Pmt -Cheque	09/07/2022	4206		Suzy Beckner	Ad for employee		502.60	7,176.29
Deposit	09/07/2022				Deposit	1,944.08		9,120.37
Cheque	09/12/2022	direct		Larch Hills	Direct transfer of fund	622.81		9,743.18
Cheque	09/12/2022	Direct		Larch Hills	Direct transfer of funds	640.45		10,383.63
Cheque	09/12/2022	Direct		Receiver General	Source Deductions for August		12.00	10,371.63
Bill Pmt -Cheque	09/13/2022	4207		Haleigh Parker	Scholarship award		500.00	9,871.63
Bill Pmt -Cheque	09/13/2022	4208		Sam Vukadinovic	2022 Bursary		750.00	9,121.63
Bill Pmt -Cheque	09/13/2022	4209		BC Hydro	Hydro billings to August '22		299.79	8,821.84
Total 1005 · General 163527 - Moneymaker						3,207.34	2,373.05	8,821.84
1006 · General 163527 - Registration								622.81
Cheque	09/12/2022	direct		Larch Hills	Direct transfer of fund		622.81	0.00
Deposit	09/30/2022				Interest	0.02		0.02
Total 1006 · General 163527 - Registration						0.02	622.81	0.02
1007 · General 163527 - Trail fees								640.45
Cheque	09/12/2022	Direct		Larch Hills	Direct transfer of funds		640.45	0.00
Deposit	09/30/2022				Interest	0.02		0.02
Total 1007 · General 163527 - Trail fees						0.02	640.45	0.02
1020 · General 163527-Investor Savings								80,851.10
Cheque	09/30/2022	Corre...		Larch Hills	Reversing accountant's 2020 entry		2.17	80,848.93
Deposit	09/30/2022				Interest	59.81		80,908.74
Total 1020 · General 163527-Investor Savings						59.81	2.17	80,908.74
1032 · Lighting 1638444-Lighting								108,070.75
1032-02 · Lighting - GENERAL ACCT								108,070.75
Bill Pmt -Cheque	09/01/2022	426		Rob Van Varseveld	Lighting project mileage		649.04	107,421.71
Deposit	09/30/2022				Interest	8.87		107,430.58
Total 1032-02 · Lighting - GENERAL ACCT						8.87	649.04	107,430.58
Total 1032 · Lighting 1638444-Lighting						8.87	649.04	107,430.58
TOTAL						3,276.06	4,287.52	197,161.20