

LARCH HILLS NORDIC SOCIETY
Executive Meeting Tuesday, Sept 6, 2022 7:30pm
Rob's Place – 3181 28th St NE

Rob, Cam, David, Abby, Don, Bill, Alan, Karen, Suzy

Regrets Laura,

1. Adopt Agenda – Additions
Added 1 Update on Tom's Shelter and
2 Adult Night ski program
Motion to accept: Cam, 2nd David Carried
2. Minutes of last executive meeting – June 7, 2022
Corrections: No skidder – LHNS has a skid arch – missing a wheel
Motion Bill, 2nd Cam carried
3. Business arising/outstanding issues:
 - Mileage was reimbursed #7 for those who claimed – not all claimed
4. Treasurer Report - Don
Report attached. Appreciation to Kerry M for all of her work this spring.
Item needed for budget prep. Executive and Committees asked to send to Don asap
David and George to get together to calculate TS budget
Don was summarizing the insurance policies. One for Equipment, One for Liability with RS&T, Member liability with Nordiq Canada and an additional commercial Liability policy that he felt might not be needed.
Suzy will get information on Private Land Owner agreement, RST and BC Parks to verify conditions.
5. Manager's Update – Karen
June - August Activity:

Emails and Telephone Inquiries

Grant preparation

BC Parks Operating Plan

Facility Bookings coordinated with Pauline Hickson

E-news

Trail Report

- May 11.5 hours
- June 20.5 hours
- July 4 hours
- August 6.5 hours

Total 42.5 hours

To Do List

Collect resumes for job closing Sep 15

Alarm panel on lower level to be serviced

Facility Rental for September Ranchero Pro D Day and October BC Wildfire Yearend

Septic Pumping

Fire Extinguisher servicing

Rec Sites and Trails Operating Plan due September 30

6. Land Use and Trail Planning Committee Report – David

Still waiting for feedback from the First Nations on the Link Trail.

No section 57 has been submitted at this point. Craig is trying to get diverse bands to coordinate with the Splatsin as they were the lead on both the Arwen's Dream and the Lighting projects. We are considering going ahead on the section 57 application with a note explaining that we are waiting for consultation with 1st Nations. This would at least get the file started.

Dog trail –

Craig M, Phil W, George J and Keith C walked and flagged it. They came up with timber values (currently on the decline) and construction costs. These were then passed on to the owner for feedback. The owner wants full PB width rather than Ginzu width to maximize the amount of timber harvested. That does not mean we are obliged to Groom to full width.

That contract was approx. six weeks ago, roughly two weeks ago we were told that he was very busy and had not had time to properly look at it.

Our opinion is that there is less than a 50% chance of anything further happening for this season.

We will discuss a trial run for a South loop/one way dog trail for the 2022/23 season next meeting.

Small Equipment Committee:

7 loads of gravel were delivered to the Bunker/Equipment yard on June 23. George spread and packed the Gravel a week or so later. Baird Bros was the vendor.

Thanks to Robert for the contact info and George for the machine work.

David consulted with Chuck Wilson concerning pre-season service and repairs. He has been made aware of what needs to be done in order to start the season in good shape. The 2009 has starter issues and both need the clutches checked and the Kubota was a broken door handle, hand brake and possibly rodent related wiring issues. The flat tire has been repaired and picked up from Del-tec.

The committee has worked out an ongoing in season maintenance schedule similar to the PB however it would be monthly rather than weekly and does not need to be nearly as intense.

7. Lighting Project Update – Rob

Rob will arrange smoothing the road from the lighting trail work.

Final touches should be finished this week. Pad for generator is laid, propane tank against the bank, fence 12x12 pad. Back up generator for chalet and lighting system.

Thanks to all the volunteers who dedicated their time to work this summer. GJ 4:30 every morning and leave at 3 to go to work. Machine from Rental to save time.

8. Chalet Maintenance Update – Rob

Staining in progress, chinking will be done after staining is finished.

Trim the boards that are pressure treated to clean them up.

Damaged log still needs to be completed. \$2500 - \$3000 to be done.

9. Ski Swap – Cam

Change the date and go a week earlier – October 15th or 29th. Ski team fundraiser – Proceeds go to Ski Team.

10. Internet Service Upgrades – Bill

No decision yet. Change account before ski season.

11. Track Setter Replacement – Abbi

George Abby Peter, Bill, John T

Questions out to clubs – some answers. Nelson just got new machines
BC capital gaming account before August 2022

Check to see if 2 capital grants per year
Matching funds need to be in place – 50% of funds \$\$ plus value of current machine – does it need to be appraised
Add registration donation – and use Nordiq Canada fund raiser as project
Check with information for Nordiq Canada rep for FR for Abby
PB is still in great shape – electric ones might be out in 2025
Have parts available in stock for when needed Club would be better prepared

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12. Loppet Committee – Suzy
Volunteer coordinator, chief of transportation, clean up. Needed.
Meet with existing committee – need help with recruiting. Jan 14, 2023
Do we need an additional treasurer or Don act as well.
Next month we should have requirements outlined.
Budget need for Don asap

13. New Employee Update – Suzy
Interview committee after Sep 15th. Abby, Suzy, Karen

14. Meeting Dates/Bookings – Suzy
October 4, Ex Oct 11 Gen
Nov 1 ,
Dec 6 Dec 13 Gen
Jan 3
Feb 7 Feb 14 Gen
Mar 7 Mar 14 AGM
Apr 4
Contact Rec centre for General meetings Room1 – Donna Flatman

Additions

1. Update Tom's Shelter Picked up all the nails, pile size of couch – large nails not pulled out – 5 18 litre pails of nails. Magnet Steel grates that bring down to use on slippery areas around chalet.
Still need volunteers to rebuild committee.
2. Adult Night (Womens) Lizzy and Abby – adult night (women's) drop in program Thursday evenings. Volunteers for drop in – separate into groups

and have a ski. Leaders – Master night but targeting new members to come and join to meet folks.

Jan Naylor – box for Women's night.

3. Is there a Reino Run this October? Suzy checking
4. Bursary recipients. Samantha and Jacob – a very nice thank you letter from Samantha. \$750 each. Hailey Parker still not paid from last year.

Next Executive Meeting – Tuesday, Oct 4, 2022 Cam's House

Memo from Don Miller

Date: September 6, 2022

To: Board

Cc: File

RE: Treasurer's report

I'll be discussing the following;

1. *Financial statements (attached)*
 - a. *Statement of Receipts and Expenditures to August 31, 2022 with comparisons of prior year*
 - b. *Balance sheet as at August 31, 2022*
2. *Budget for 2022 – 2023*
 - a. *Any input from expenditure centers would be appreciated*
 - i. *Anticipated equipment repairs for grooming equipment*
 - ii. *Anticipated trail maintenance*
 - iii. *Anticipated increases in hydro charges related to trail lighting*
 - iv. *Additional employee charges*
3. *Insurance*
4. *Lighting costs*

Larch Hills Nordic Society

Balance Sheet

As of August 31, 2022

	Aug 31, 22
ASSETS	
Current Assets	
Chequing/Savings	
1001 · Gaming 981415 - Shares	71.45
1003 · Gaming 981415 - Moneymaker	259.10
1005 · General 163527 - Moneymaker	7,987.55
1006 · General 163527 - Registration	622.81
1007 · General 163527 - Trail fees	640.45
1010 · General 163527 - Shares	168.01
1020 · General 163527-Investor Savings	80,851.10
1025 · Tracksetter 1469386 - Shares	6.28
1026 · Tracksetter 1469386-Investor Sa	0.80
1030 · Lighting 1638444-Investor Sav	15.10
1031 · Lighting 1638444-Shares	5.69
1032 · Lighting 1638444-Lighting	
1032-02 · Lighting - GENERAL ACCT	108,070.75
Total 1032 · Lighting 1638444-Lighting	108,070.75
1033 · Lighting 1638444-Patronage	14.68
1110 · Term Deposits	162,130.99
Total Chequing/Savings	360,844.76
Accounts Receivable	
1201 · Accrued Interest Receivable	1,038.39
1203 · Deposit Clearing	179.00
Total Accounts Receivable	1,217.39
Other Current Assets	
1210 · Prepays	9,795.00
1215 · Suspense Posting	1,683.53
Total Other Current Assets	11,478.53
Total Current Assets	373,540.68
Fixed Assets	
1301 · Buildings	318,164.33
1302 · Building-New Chalet	301,192.56
1305 · Accum Amort-Buildings	-247,476.23
1310 · Small Tools	14,093.11
1315 · Accum Amort-Small Tools	-12,837.97
1320 · Vehicles	251,951.78
1325 · Accum Amort-Vehicles	-199,582.77
1330 · Equipment	47,209.68
1335 · Accum Amort-Equipment	-18,112.87
1350 · Trail Lighting summary	
1350-03 · Trail Lighting - Loop 4 & 5	110,491.46
1350-01 · Trail Lighting - Phase I and II	296,406.55
1350-02 · Trail Lighting - LOOP 3	139,344.64
1350 · Trail Lighting summary - Other	795.60
Total 1350 · Trail Lighting summary	547,038.25
1399 · Grants-asset	
1399-04 · Covid Resilience Grant	-77,101.00
1399-02 · Gaming Grant - Lighting	-170,000.00
1399-03 · TOTA grant - Lighting	-200,000.00
Total 1399 · Grants-asset	-447,101.00
Total Fixed Assets	554,538.87
TOTAL ASSETS	928,079.55
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	

2:00 PM

09/06/22

Accrual Basis

Larch Hills Nordic Society

Balance Sheet

As of August 31, 2022

	Aug 31, 22
Accounts Payable	
2010 · Accounts Payable	-10,104.48
Total Accounts Payable	-10,104.48
Other Current Liabilities	
2015 · Payroll Deduction Liability	194.93
2016 · Vacation pay liability	45.00
2025 · Grants/ Fundraising deferred	
2025-1 · Via Sport grant	1,647.50
2025-2 · Fundraising for snowmobile	1,300.00
Total 2025 · Grants/ Fundraising deferred	2,947.50
2030 · Carbon Offset liability	2,406.75
2550 · GST/HST Payable	-10,078.03
Total Other Current Liabilities	-4,483.85
Total Current Liabilities	-14,588.33
Total Liabilities	-14,588.33
Equity	
3001 · Transfer of Capital Assets to	116,102.90
3002 · Restricted Net Assets-Operatio	154,179.11
3005 · Unrestricted Net Assets - Cap	476,370.08
3010 · Purchase of Capital Assets	-116,102.90
3100 · Amortization - Capital	-41,438.33
3200 · Retained Earnings	288,100.87
Net Income	65,456.15
Total Equity	942,667.88
TOTAL LIABILITIES & EQUITY	928,079.55

Larch Hills Nordic Society
RECEIPTS AND EXPENDITURES
For the fiscal year ended August 31, 2022

	Oct '21 - Aug 22	Oct '20 - Aug 21
Income		
4001 · Interest Income	855.99	1,846.11
4005 · CCBC Fees Collected	25,253.50	24,952.00
4007 · SDP Fees Collected	536.00	1,345.75
4015 · Chalet Rentals	1,835.69	0.00
4020 · Trail Lighting donations	3,826.38	54,105.75
4025 · Jack Rabbit Fees & Donations	3,121.00	2,857.00
4035 · Members Misc Donations	23,525.36	3,538.75
4040 · Memberships	138,301.50	129,297.75
4045 · Miscellaneous Income	972.93	3,838.00
4047 · Timber Sales	0.00	11,051.12
4050 · Other Donations	900.00	2,700.00
4055 · Jr. Race Team	0.00	0.00
4056 · Received on behalf of race team	12,177.00	14,450.00
4065 · Ski Swap Income	8,062.65	0.00
4070 · TS Replacement Fund Donations	2,637.75	2,982.75
4075 · Trail Fees	32,019.66	43,994.96
Total Income	254,025.41	296,959.94
Gross Profit	254,025.41	296,959.94
Expense		
5002 · Professional Fees	-160.00	240.00
5005 · Hydro	4,771.32	3,279.19
5010 · CCBC Fees Paid Out	25,051.00	24,082.00
5011 · BC Punch Pass Paid Out	0.00	0.00
5012 · SDP Fees Paid Out	247.00	1,296.00
5015 · Chalet Rental-Caretaker	0.00	1,057.15
5016 · Rental Expense	58.48	117.00
5020 · Courses, Clinics, Meetings exp	2,005.48	2,895.73
5030 · Gas & Oil	15,952.63	12,873.12
5035 · Honorariums	4,300.00	4,500.00
5040 · Insurance	10,447.00	9,542.00
5045 · Jack Rabbit Expense	2,412.95	731.60
5050 · Jr. Racing Team	13,389.00	14,450.00
5055 · R&M Buildings	26,187.97	10,639.28
5058 · R&M - Lighting system	1,325.88	0.00
5060 · R&M Equipment	32,775.20	6,372.96
5065 · Miscellaneous Expense	3,457.87	1,762.41
5070 · Office Expense	1,201.35	1,835.10
5071 · Telecommunication	2,029.14	3,293.80
5075 · Payroll	23,854.11	18,467.49
5080 · Safety Committee	2,550.53	3,401.53
5090 · Signs & Billboards	2,607.62	910.60
5095 · Ski Swap	8,062.65	0.00
5100 · Snow Removal	5,437.02	2,750.01
5105 · Trail Maintenance	287.51	172.20
5120 · Zone 4 Fees	312.50	126.50
5197 · Bank Charges	5.05	46.61
Total Expense	188,569.26	124,842.28
Net Income	65,456.15	172,117.66