

LARCH HILLS NORDIC SOCIETY

Executive Meeting Tuesday, June 7, 2022 7:30pm

Bill's Place

In Attendance: Pauline Waelti, Dave Millard, Rob van Varseveld, Alan Corbett, Karen Tanchak,
Suzy Beckner, Bill Prytula

1. **Adopt Agenda** – Additions- Bill motioned to adopt, Pauline 2nd. All in favour.
2. **Minutes of last executive meeting** – May 3, 2022. Dave motioned to approve, Bill 2nd. All in favour.
3. **Business arising/outstanding issues:** Craig McBride has agreed to be the trail maintenance coordinator for another year.
4. **Treasurer Report** -Don absent -see attached report
 - 2022/2023 budget- Don requests budget estimates from the individual committees including capital requests for the coming year so he can work on the budget for next season.
 - Suzy will meet with him and Karen Neil from the ski team. We were unable to apply for a gaming grant for ski team this year as the ski team finances were not included completely in the financial statements. We may switch accountants to help with this process.
 - Transfer to tracksetter fund. Last year Don accidentally deposited an extra deposit of \$15,000, plus the donations to the tracksetter fund. We will not deposit the \$15,000 for this year but will deposit the donated funds for this year.
 - Members contributed \$2406.75 for carbon offsets. Don will arrange donation with the carbon committee
5. **Manager's Update** – Karen
 - BC parks application is due and in progress.
 - Septic Service is being organized
 - New lock for the timing booth.
 - Co-op number – Karen will send out the number in the enews.
 - Shuswap search and rescue- we will send them a cheque for \$200.
 - MV Beatie noted that their cheque was not cashed. It is missing cheque- Karen will request another cheque.

- Summer rentals – Geoff Styles would like to rent the chalet for 20 graduate student teachers Aug 22-24. They can rent for \$150/night for the 3 nights.
- Grant applications -there is a coaching development grant that Karen will apply for

6. Land Use and Trail Planning Committee Report – David

They have not met since the last meeting.

Regarding repairs to a culvert Treebeards, Adrian Bostock from Trail Alliance needs a letter from the executive giving permission for the repairs. It is required for his section 11 application. Jeremy is the planning site supervisor. Suzy will write the letter.

Shuswap Outdoors have written a letter stating they will support project financially and with volunteer work.

7. Facilities Update/Summer Work - Rob

- Lighting project started last Monday. They have run into some rock and have brought up a rock hammer today. They have also put some concrete over the pipe in some shallow areas on Larch Hills road.
- Rob suggested that volunteers on the lighting project have their mileage reimbursed by the lighting project funds. Laura motioned that volunteers for the lighting project be reimbursed for mileage at the CRA rate. The cost will come from the lighting funds. Dave 2nd. All approved
- Dale is behind for the staining of the chalet. It should get done in August.
- The pad for the generator and log replacement will happen together.
- Some volunteers are not members. Karen will look into getting membership for them so that they can be insured by CCBC.

8. Internet Service Upgrades – Bill

We will be testing telus with some tweaks to the system. We will decide by the end of October whether to change to the satellite system. In the meantime, we will request that Duncan continue to hold the account with a firm end date of October 30th.

9. Firewood – Pauline

Race team is moving wood to inside the shed this weekend. There is also some wood to bring up from the bunker. Suzy will check with rap attack to see if they can help. The shed is less than half full. Pauline has been waiting for dryer roads conditions to start.

Marcia from Rec Sites and Trails had planned to look into a license to cut trees for us so that standing dead trees can be removed for firewood. LHNS has a skid steer and may be able to bring some trees down.

10. **Long Term Planning Committee Update** – Suzy

- Hiring new staff- will be happening prior to the next meeting. 15 hour /wk. Suzy and Karen are working on the job description.
- Food truck service-We are looking for a food truck to provide weekend food sales for next season.

Additions

1. Race calendar

- **Track Attack Championships** Jan 28, 29th, 2023. Provincial race for 9-12-year-olds.
 - Loppet Jan 14th 2023
 - Lantern Ski -Suzy will check with Kari and Kerry regarding dates.
 - Pirate Loppet is usually the last Friday of January. Suzy will contact the organizers to try and arrange a date in February this year.
 - Santa Cruise December 18th.
2. **Timing Hut-** Alan discussed renting a tent as the “King of the Castle is very crowded for timing and announcing. Alan Corbett, Keith Hepburn, Brian May and Rob Hart were suggested as the New Timing Hut committee to design and plan for building a more suitable long term timing hut. They will be informed of their new positions.

Adjourned 9:20

Next Executive Meeting – Tuesday, Sept 6, 2022

Memo from Don Miller

Date: June 7, 2022

To: The executive Board of Directors – Larch Hills Nordic Society

Cc:

RE: Report

First my apologies for my extended absence over the past few months. I will not be attending this evening's meeting as I have a pending surgical procedure and I am avoiding any contact to ensure that I do not contract anything that would jeopardize the surgery date.

I have attached several documents presenting the financial position of the organization and the results of receipts and expenditures for the period to date.

Note that the Balance Sheet is as at April 30, 2022 as I have not as yet completed the reconciliation procedures for May 2022.

The Receipts and Expenditures essentially represents the just past ski season and includes, to the best of my knowledge, all of the expected receipts and expenses for the season.

Please have a look and these documents and, if you have any questions or comments, send me an e-mail and I will endeavor to answer any queries.

There are a couple of other matters that I would like some direction from the Board to deal with.

- *2022-2023 Budget -*
 - *Over the summer I will be developing the budget for the 2022-2023 season*
 - *I would like input from those that are involved with various aspects of the operations, providing your best estimate of the cash requirements*
 - *This would include any "wishes" for capital items.*
- *Transfer to Track setter fund.*
 - *The executive generally authorized a transfer to the Track Setter fund trust annually*
 - *You may recall that I double paid the 2021 contribution.*
 - *Note that members contributed \$ 2,637.75, specifically contributed to the Tracksetter fund. This will be transferred to the trust regardless of the executive decision related to additional transfers.*
- *Carbon Offset*
 - *The members contributed \$ 2,406.75 specifically contributed for use for carbon offsets. I will contact Herman Bruns to seek direction regarding the disposition of these funds.*

Larch Hills Nordic Society

Balance Sheet

As of April 30, 2022

	Apr 30, 22	Apr 30, 21
ASSETS		
Current Assets		
Chequing/Savings		
1001 · Gaming 981415 - Shares	71.45	70.02
1003 · Gaming 981415 - Moneymaker	259.03	170,019.28
1005 · General 163527 - Moneymaker	9,400.83	37,821.70
1006 · General 163527 - Registration	358.13	148.07
1007 · General 163527 - Trail fees	640.28	2,184.21
1010 · General 163527 - Shares	168.01	164.73
1020 · General 163527-Investor Savings	114,721.90	79,417.50
1025 · Tracksetter 1469386 - Shares	6.28	6.28
1026 · Tracksetter 1469386-Investor Sa	0.80	5.39
1030 · Lighting 1638444-Investor Sav	15.08	15.08
1031 · Lighting 1638444-Shares	5.69	5.57
1032 · Lighting 1638444-Lighting		
1032-01 · SASCU - Lighting TOTA	51,398.54	0.00
1032-02 · Lighting - GENERAL ACCT	141,464.19	0.00
1032 · Lighting 1638444-Lighting - Other	0.00	103,805.55
Total 1032 · Lighting 1638444-Lighting	192,862.73	103,805.55
1033 · Lighting 1638444-Patronage	14.68	14.68
1034 · Lighting acct - Term deposit	0.00	100,000.00
1110 · Term Deposits	162,130.99	144,143.65
Total Chequing/Savings	480,655.88	637,821.71
Accounts Receivable		
1201 · Accrued Interest Receivable	1,038.39	1,038.39
1203 · Deposit Clearing	179.00	0.00
Total Accounts Receivable	1,217.39	1,038.39
Other Current Assets		
1210 · Prepaids	9,795.00	4,826.00
1215 · Suspense Posting	1,683.53	178.50
1250 · Registration clearing	-214.50	0.00
Total Other Current Assets	11,264.03	5,004.50
Total Current Assets	493,137.30	643,864.60
Fixed Assets		
1301 · Buildings	318,164.33	318,164.33
1302 · Building-New Chalet	301,192.56	301,192.56
1305 · Accum Amort-Buildings	-247,476.23	-247,476.23
1310 · Small Tools	13,550.12	12,837.97
1315 · Accum Amort-Small Tools	-12,837.97	-12,837.97
1320 · Vehicles	251,951.78	243,451.78
1325 · Accum Amort-Vehicles	-199,582.77	-199,582.77
1330 · Equipment	47,209.68	29,768.80
1335 · Accum Amort-Equipment	-18,112.87	-18,112.87
1350 · Trail Lighting summary		
1350-1 · Trail Lighting - Phase I and II	296,406.55	4,450.00
1350-02 · Trail Lighting - LOOP 3	64,541.58	0.00
Total 1350 · Trail Lighting summary	360,948.13	4,450.00
1399 · Grants-asset		
1399-02 · Gaming Grant - Lighting	-170,000.00	-170,000.00
1399-03 · TOTA grant - Lighting	-170,000.00	0.00
Total 1399 · Grants-asset	-340,000.00	-170,000.00
Total Fixed Assets	475,006.76	261,855.60
TOTAL ASSETS	968,144.06	905,720.20
LIABILITIES & EQUITY		
Liabilities		

Larch Hills Nordic Society

Balance Sheet

06/07/22

Accrual Basis

As of April 30, 2022

	Apr 30, 22	Apr 30, 21
Current Liabilities		
Accounts Payable		
2010 · Accounts Payable	2,575.16	44.80
Total Accounts Payable	2,575.16	44.80
Other Current Liabilities		
2001 · Accrued Payables	9,500.00	4,000.00
2015 · Payroll Deduction Liability	608.27	602.38
2016 · Vacation pay liability	734.08	618.20
2025 · Grants/ Fundraising deferred		
2025-1 · Via Sport grant	1,647.50	2,000.00
2025-2 · Fundraising for snowmobile	1,300.00	0.00
Total 2025 · Grants/ Fundraising deferred	2,947.50	2,000.00
2030 · Carbon Offset liability	2,406.75	0.00
2550 · GST/HST Payable	-3,304.56	-185.00
Total Other Current Liabilities	12,892.04	7,035.58
Total Current Liabilities	15,467.20	7,080.38
Total Liabilities	15,467.20	7,080.38
Equity		
3001 · Transfer of Capital Assets to	116,102.90	116,102.90
3002 · Restricted Net Assets-Operatio	154,179.11	154,179.11
3005 · Unrestricted Net Assets - Cap	476,370.08	476,370.08
3010 · Purchase of Capital Assets	-116,102.90	-116,102.90
3100 · Amortization - Capital	-41,438.33	-41,438.33
3200 · Retained Earnings	288,100.87	142,695.25
Net Income	75,465.13	166,833.71
Total Equity	952,676.86	898,639.82
TOTAL LIABILITIES & EQUITY	968,144.06	905,720.20

Larch Hills Nordic Society
RECEIPTS AND EXPENDITURES
For the fiscal year ended September 30, 2022

	Oct '21 - Sep 22	Oct '20 - Sep 21
Income		
4001 · Interest Income	685.75	1,863.63
4005 · CCBC Fees Collected	25,253.50	24,952.00
4007 · SDP Fees Collected	536.00	1,345.75
4015 · Chalet Rentals	1,835.69	0.00
4020 · Trail Lighting donations	3,401.13	54,105.75
4025 · Jack Rabbit Fees & Donations	3,121.00	2,857.00
4035 · Members Misc Donations	22,325.36	3,538.75
4040 · Memberships	138,087.00	129,476.25
4045 · Miscellaneous Income	916.00	3,838.00
4047 · Timber Sales	0.00	15,536.13
4050 · Other Donations	900.00	2,700.00
4055 · Jr. Race Team	0.00	0.00
4056 · Received on behalf of race team	12,177.00	14,450.00
4065 · Ski Swap Income	8,062.65	0.00
4070 · TS Replacement Fund Donations	2,637.75	2,982.75
4075 · Trail Fees	31,675.61	43,994.96
Total Income	251,614.44	301,640.97
Gross Profit	251,614.44	301,640.97
Expense		
5002 · Professional Fees	0.00	5,740.00
5005 · Hydro	4,129.27	3,279.19
5010 · CCBC Fees Paid Out	25,051.00	24,082.00
5011 · BC Punch Pass Paid Out	0.00	0.00
5012 · SDP Fees Paid Out	247.00	1,296.00
5015 · Chalet Rental-Caretaker	0.00	1,057.15
5016 · Rental Expense	58.48	117.00
5020 · Courses, Clinics, Meetings exp	2,005.48	2,895.73
5030 · Gas & Oil	14,902.78	12,873.12
5035 · Honorariums	4,300.00	4,500.00
5040 · Insurance	10,447.00	9,903.00
5045 · Jack Rabbit Expense	2,412.95	731.60
5050 · Jr. Racing Team	1,200.00	14,450.00
5055 · R&M Buildings	23,522.57	33,343.25
5058 · R&M - Lighting system	340.72	0.00
5060 · R&M Equipment	32,875.66	7,046.98
5065 · Miscellaneous Expense	3,457.87	1,762.41
5070 · Office Expense	1,201.35	1,898.58
5071 · Telecommunication	916.95	3,572.00
5075 · Payroll	21,006.28	18,467.49
5080 · Safety Committee	2,350.53	3,401.53
5085 · Scholarships	0.00	1,000.00
5090 · Signs & Billboards	766.24	910.60
5095 · Ski Swap	8,062.65	0.00
5100 · Snow Removal	5,437.02	2,750.01
5105 · Trail Maintenance	287.51	984.60
5110 · Transfer Fees to Jr. Team	12,189.00	0.00
5120 · Zone 4 Fees	312.50	126.50
5197 · Bank Charges	5.05	46.61
Total Expense	177,485.86	156,235.35
Net Income	74,128.58	145,405.62