

LARCH HILLS NORDIC SOCIETY

Executive Meeting Tuesday, June 8th 2021 (Zoom)

In attendance: Suzy Beckner, Abbi May, Don Miller, Craig McBride, Jonathon Bakker, David Millard, Bill Prytula, Laura Hepburn. Absent: Pauline Waelti

1. **Adopt Agenda** – David motion to adopt Abbi 2nd.
2. **Minutes of last executive meeting** – May 11, 2021. Motion to adopt Bill. Craig 2nd.
3. **Business arising/outstanding issues:** none
4. **Treasurer Report** – Don- see attached report

Bursaries-there were 6 exceptional candidates. Trond May and Hailey Parker received the two bursaries.

Don would like to reassess the criteria and present to the group. Abbi will discuss this with Don.

5. **AGM/Annual Budget Alignment Plan** – Don and Suzy will discuss further.
6. **Chalet Roof Repairs** – Rob

Dismantling the ceiling will start this weekend.

7. Lighting Committee Report

- Planning- work will start July 1st. Loads of sand are being delivered.
- Hiring is complete- George Jackson as contractor, Chris Hryniw is hired to run a machine and supervise the two student workers Jacob Hepburn and Trond May and the volunteers. Don is checking with WBC to ensure appropriate coverage.
- Jeremy Ayotte is completing the environmental impact report on stages 3 & 4. Poles are staked for him. Next BC Parks will need to approve those phases prior to starting work. Those will likely start next summer.

8. Trail Planning Report – Craig

The Range officer plans to resolve the dangerous corner on Whoopee North and they will put cedar rails on the inside of the barb wire fence.

Brad Digness will do brushing during the summer.

Rec sites and trails will be putting up 3 outhouses - 2 at the chalet and one at Sentinal. 27 new signs will be going up. Rec sites and trails should be putting up the posts this summer.

9. Website/Summer Communication – Suzy

Craig will update summer trails regarding the lighting construction work. Jonathon will add a note on the home page to warn people of the construction.

10. Renovator – Bill

Bill discussed with the PB sales rep. They have a snow cutter and have not sold this to Nordic operations because they are concerned regarding volunteer operators using these. They suggested the YTS (ginzu) renovators. They no longer make renovators for full sized machines so we would need to find a used one or need to build one.

Bill suggested some training for the operators from PB to see if we could improve grooming without the renovator as suggested by the PB rep.

George feels that Chuck Wilson could build a renovator. Sovereign has one that could be copied.

David agreed that a training session would be worthwhile and will work on organizing this. Possibly we will send some groomers to the course at Sovereign and then organize a training session locally for all of the groomers. Abbi will talk to George about the cost. executive all expressed support for training courses for the tracksetters.

Additions

1. Snowmobiles. We still need a Ginzu. David will research buying one rather than building one. The '97 snowmobile is not working well. The 2009 and 2010 need work in the next year.

One or two more snowmobiles are needed. Wayne Buchannan is a good resource to shop for them. David estimates \$10-20,000 for a used or new machine. David, George and Wayne will put together a proposal for the fall meeting. Purchases of greater than \$10,000 need to be approved at a general meeting.

Suzy motioned to spend up to \$500 on a smaller trimmer. Bill 2nd. All in favour. David will make the purchase.

Next Executive Meeting – September 14, 2021. Location TBA

Adjourned Motion Abbi.

Memo from Don Miller

Date: June 8, 2021

To: Board of Directors – Larch Hills Nordic Society

Cc: meeting file

RE: Transactions for May 2021

Operations:

- See Statement of Receipts and Expenditures
 - As expected there have been only a few transactions during May
 - Received patronage cheque from Armstrong Regional Co-op - \$ 804.78
 - Received 2 COVID rebate cheques from ICBC for \$ 5.00 and \$ 7.00 respectively.
 - Chalet repairs include about \$ 500 for materials purchased by Chris Elliot in the fall and just over \$ 200 for materials Rob purchased to address the rodent entry problem.
 - The payroll is the final pay period for Karen. It appears in May as Karen, because of her personal problems had not submitted her hours for the first couple of weeks in April. I arbitrarily estimated her hours in order to finalize her season.

Outstanding items:

- Track setter funds
 - I advise Bryan Kassa of the decision made at the May 11 meeting and he will proceed accordingly
- Change of year-end
 - I reviewed both our constitution and by-laws and the Society Act and regulations and found nothing regarding the procedures required. I have some legal contacts and will see if I can obtain any free guidance.
 - There is a requirement to seek CRA's permission to change. This must be done prior to the implementation of the change.

4:35 PM

06/08/21

Accrual Basis

Larch Hills Nordic Society
Receipts and Expenditures
May 2021

	<u>May 21</u>
Income	
4045 · Miscellaneous Income	1,700.00
4075 · Trail Fees	<u>82.00</u>
Total Income	1,782.00
Expense	
5005 · Hydro	721.38
5030 · Gas & Oil	-239.30
5040 · Insurance	-12.00
5055 · R&M Buildings	768.14
5060 · R&M Equipment	177.62
5065 · Miscellaneous Expense	0.00
5071 · Telecommunication	39.95
5075 · Payroll	<u>948.38</u>
Total Expense	<u>2,404.17</u>
Net Income	<u><u>-622.17</u></u>