

LARCH HILLS NORDIC SOCIETY

Executive Meeting Tuesday, April 6, 2021 at 7:30pm ZOOM

In attendance: Suzy Beckner, Laura Hepburn, Dave Millard, Craig McBride, Don Millar, Rob van Varseveld, Abbi May, Pauline Waelti, Karen Tanchak, Bill Prytula, Jonathan Bakker

1. **Adopt Agenda** – Additions- David motion to adopt, Craig 2nd.
2. **Minutes of last executive meeting** – March 2 Motion to adopt Don Miller, Rob 2nd.
3. **Business arising/outstanding issues:** None
4. **Treasurer Report** – Don – see attached report
We have received a gaming grant for \$170,000. There will be another \$28,000 from Nordiq Canada fundraising initiative.
Honorariums- last year we gave \$600 for FT tracksetters. Don motioned to give an honorarium for \$600 to the tracksetters on George's list as well as Pauline Hickson. Abbi 2nd. All in favor.
Signing Authority for Abbi and Rob is getting organized.
Lighting committee has raised \$372,000 in funding so far.
5. **Manager Report** – Karen
See attached report
6. **Chalet Roof Repairs** – Rob
Rob would like to get the work done before July. Volunteers will be required. Bill suggested running a network cable when the roof is being done. Craig has cable available.
7. **Land Use and Trail Planning Committee Report** - Craig
 - Maps are almost finalized. Rec Sites and trails will pay for the 27 map signs throughout the groomed trail network.
 - The Link trail has been reviewed and slightly revised in the field. We should have enough information to present to our stakeholders.
 - Doggint It centerline and boundaries have been flagged. Dave W. will be in contact with the private landowner to review.
 - George Zorn, Keith Cox and Sue Hunt have been in contact with the range officer regarding the downed fence along the North Whoopees and other areas.
 - Allan Bahen has a salvage permit for some downed trees and some trap trees. This should not affect summer use. Work will be on the summer trail reports and trail alliance will be informed.

- Plan is to try starting the lighting project in early July. This will likely be FT work for George for a long period. This may affect the building for the dog trail. We may be able to get Rap attack to do the trail clearing. The lighting project will be the priority this summer.

8. Lighting Committee Report – Rob

The committee is well funded for phases 1 & 2 with the help of the gaming grant. RH electric will be meeting with Rob at LH to make further plans and update the quote. Rob will send an enote requesting volunteers. Craig will be organizing the volunteer labour. Costs may be increased due to Covid. Rob will also start the process of marking and getting approval for phase 3 & 4 as well.

9. Carbon Neutral Committee Report – Suzy- no report today

Additions

1. Glenn Bond – contract.

Laura Hepburn motioned for the executive to approve the ski team's plan to hire Glenn Bond on a contract basis to make training plans for the older athletes. The race team will pay him \$325/month. Don 2nd. All approved. Glen will continue to volunteer as a regular coach as well.

2. Snowshoe trails – increased use this year. We will add a checkbox on the sign in sheets next year to keep track of day use snowshoe vs ski use. Dave will use the brushers that are in the tracksetter shed for the snowshoe trail maintenance. There is a trail maintenance budget that can be used for signs on snowshoe trails. Dave would like to make Coffee's climb into a circle route in future. He will assess further and try to work with the trail committee after the summer.

3. Masters feedback

We discussed the need to have a policy for approving programs that are being run at Larch Hills. We discussed possible need for insurance when charging for programs. Dave also recommended requiring a safety plan.

4. Outhouses – Rec sites and trails is involved. There will be a new outhouse on Sentinel and the outhouses by the chalet will be replaced.

Adjourned 8:50pm. Suzy motioned. Dave 2nd.

Next Executive Meeting – Tues, May 4th, 7:30pm ZOOM. We will meet in June but not July and August

Memo from Don Miller

Date: April 6, 2021
To: The Executive Board
Cc: Meetings
RE: Treasurer's Report - April Board meeting

- *Current Cash position*
 - *Restricted Cash:*
 - *Internally restricted – Lighting (1) (4)* \$ 177,018.11
 - *Legally restricted – Gaming (2)* \$ 170,094.37
 - *Internally restricted – Tracksetter in trust (3)* \$ 144,145.32
 - *Notes*
 - (1) *Including \$ 15,000 transferred*
 - (2) *Including \$ 170,000 grant rec'd*
 - (3) *Including \$ 17,982.75 transferred*
 - (4) *There s/b an additional amount from CCcanada for approximately \$ 27,000 from the fundraising effort*
 - *Unrestricted funds:*
 - *Operating account* \$ 59,243.02
 - *Saving account* \$ 79,408.80
- *Significant March transactions:*
 - *Fuel billing for February* \$ 3,548.18
 - *Engineering billing for assessment of Chalet issues* 3,834.29
 - *Parking lot snow clearing* 2,887.51
 - *Payroll* 2,062.95
 - *Agreed transfer of funds to Lighting project* 15,000.00
 - *Agreed transfer of funds to Track setter (including donations)* 17,982.75
- *Other matters:*
 - *Received \$ 170,000 representing funds from gaming grant as advised.*
 - *Contributed \$ 390.00 to Heart and Stroke foundation as net proceeds from sale of virtual RKS Loppet t-shirts.*
 - *Cash trail fees for the year were \$ 43,484.74 (2020 – \$ 35,723.52)*
 - *Memberships to March 31 - \$ 128,962.75 (2020- \$ 100,116.50)*