

LARCH HILLS NORDIC SOCIETY

Executive Meeting Tuesday, Dec 1 7:30pm ZOOM

In attendance: Suzy Beckner, Abbi May, Clint Smith, Pauline Waelti, Don Miller, Craig McBride, Brad Calkins, Jon Bakker, Karen Tanchak, Rob van Varseveld, Laura Hepburn

1. **Adopt Agenda** – Additions. Clint motioned adopt, Brad 2nd.
2. **Adoption of the Minutes of last executive meeting** – Nov 3 Jonathon voted to adopt, Pauline 2nd
3. Business arising/outstanding issues:
4. **Carbon Neutral Committee Presentation** – Brad, Clint and Hermann
Bruns (also presented)
The mission is to identify and quantify sources of emissions and work towards carbon neutrality.
Driving to and from the hill is estimated at 84% of the emissions.
Tracksetting 11%. Maintenance 4%. Other sources 1% including gasoline, chalet electricity, lighting, machine shop.
Recommendations include suggested donation to the club to offset driving impact. They would like to install a car counter. Car-pooling would have been the main recommendation (except for this year due to covid). To offset the carbon cost (excepting driving to and from Larch Hills) it would be <\$1 /member.
Future ideas include education, increased carpooling, shuttles/ bussing for events, bus ski team to races, electric power for vehicles/ tools, sponsor tree in community, website page.
Hermann would like a goal to be to offset the club emissions.
They will present at the general meeting next week. They will also make a sign to put up at the Chalet and put something on the e-news. They suggested a donation box for carbon emissions offsetting. Estimate is about \$0.30/trip. We will consider adding an option to the registration next year to donate for offsetting carbon emissions.
5. **Treasurer Report** – Don -see attached report.
Suzy will get an invoice for the radios to Don.
 - Safety Host –We previously paid for half of the courses. **Suzy motioned that we pay the entire course.** Clint 2nd. All in favor. The

course is \$120/course. There are 2 courses- first aid and transportation. Nine people will be taking the courses this year. The certification is good for three years.

- Karen's Salary. Suzy motioned to raise Karen's salary to \$22/hr from \$20. Pauline 2nd. All in favour.

6. Land Use and Trail Planning Committee Report - Craig
See attached report

7. **Manager report** - Porta Potties – Cost is about \$2800 for 3 for the season. We will try to get these prior to the Christmas season. Karen sees about 3-4 people/day in the chalet. Today is the first day people 3 people ate in the upper chalet. She is cleaning and disinfecting throughout the day and Pauline checks toilets when she locks up. Karen will be off Mondays and Thursdays. E-news are going well. People are signing in with phone numbers for contact tracing. Karen will get armbands for all the safety hosts so that they don't have to share this year. Hot drink machine will not be used this year due to covid.

8. **Larch Hills Communication**

Structure on polecamp way-Blaine Carson has started to put up posts to protect the old structure. It is in a park so this must be done through the culture and heritage act. Craig will suggest to Blaine to connect with the park about creating a heritage site.

Email regarding environmental concerns from Judy Murray – Suzy will invite her to come to the next executive meeting to present her concerns. Craig agreed that we need to protect the bogs which means not grooming them early in the season. Jeremy said that he would be happy to do an assessment if needed.

9. **Film Proposal** – Dave Wallenstein offered to coordinate this. It has been sent out in the email but should have minimal impact on the members. There should be some compensation for the club. Suzy

10. **Covid-19** –Karen has organized the plan for the chalet.

11. **Ski Team, Jackrabbits and School programs** -The ski team, jackrabbit and school teams will be running with Covid precautions. These groups are required to follow the guidelines.

School children are not required to be 2m apart. The school groups will not be permitted to use the chalet. There are ski hosts willing to volunteer with the school groups. There are face shield's in Karen's office available to them. Registration for school groups is available through zone 4.

Ski team groups must remain in their cohorts.
Suzy is still working with Luke regarding the safest way to run the Jackrabbit program.

Track attack Championships are planned to be held at Larch Hills in February. CCBC is currently still advising us to hold this event. The committee will be revisiting this on December 15th but they are concerned about their ability to safely hold this event during the pandemic as is the LH executive.

Additions

1. **Jackrabbit Coaching Clinic December 13 and 14th.** They have 10 coaches and will need the upper chalet for the whole day. It will be closed to the members for that time.
2. **First Aid toboggan purchase.** \$2167. George Zorn is requesting this. We will discuss further with the safety committee prior to the decision.
3. **Capital project/ long term planning Committee-** tabled until the spring.

Next Executive Meeting – Tues, Jan 5th, 7:30pm – Location TBD

Next General Meeting – Tues, Dec 8th, 7:30pm – ZOOM

Adjourned at 9:40. Suzy motioned. Jonathan 2nd.

Memo from Don Miller

Date: December 1, 2020

To: Executive Board of Larch Hills Nordic Society

Cc: Report File

RE: Treasurer's report

- **Registration:**
 - Estimated to be slightly over \$ 80,000 at November 30 (\$ 68,000 in 2019)
 - Extensive use of e-transfer system by members; seems to be functioning well with no problems from accounting point of view and have heard no issues from Jan.
- **e-transfers for trail fees**
 - discussed with SASCU today; appears to be no issues and will function in the same manner as registration using Karen's e-mail account manager@skilarchhills.ca
 - I'll test the system tomorrow when set up is complete and will advise accordingly.
- **Operations:**
 - No significant expenditures in November; \$ 800 in supplies for chalet rodent control and minor equipment supplies in preparation for pending usage;
- **Donation of \$ 1,000 to the Lighting project from Mill Tech Ind.** I have not issued recognition but will forward documentation to Lighting committee for response;
- **Radios**
 - I have been copied with several e-mails regarding acquisition of radios for usage by track-setting folks and for the safety group.
 - I noted that the radios are not in our possession but to date I have no documents calling for payment. Does anyone have any documents related to these assets?
- **Insurance:**
 - The property insurance premiums covering the society assets are due December 11. The quoted premiums are approximately \$ 500 greater than those for the year just past and total about \$ 9,500. In my discussions with the agent, she noted that there is a general across the board increase in insurance premiums in all areas of insurance and I suppose that an increase of five and a half percent is acceptable.
- **Bank Balances: (estimated to November 30, 2020)**
 - Operating funds (unrestricted) \$ 151,718
 - Lighting project (restricted) \$ 141,024

Land Use and Trail Planning Committee Report

Dec. 1, 2020

- Committee met on November 16, 2020
- Updates were made and approved to the 2018 All Members Trail Map. Brian May has sent the requested changes to Suzanne Fordyce at CSRD for updating. Rec Sites and Trails will use the updated map to replace the 26 coroplast "You are Here Signs"
- We recommend that Tom's Trail and Townview not be Ginzu groomed this year. There are new huge waterbars on Townview making it impassible for snowmobiles.
- George Z. and I met with a consultant working on the RDNO Area 'F' Master Trails and Park Plan. We emphasized the recreational opportunities of Larch Hills and would like more support from RDNO in the future.
- The committee would like to recommend to the infrastructure committee that a new outhouse and possibly a bench and shelter be installed at the junction of Sentinel and Lakeview. (Later met with Suzy and RSTBC who were in favor and offered to fund and build)