

## **LARCH HILLS NORDIC SOCIETY**

Executive Meeting Tuesday, Nov 3rd 7:30pm Rec Centre

1. Attendees: Suzy Beckner, Jonathan Bakker, Brad Calkins, Karen Tanchak, Craig McBride, Clint Smith, Pauline Waelti, Don Miller, Abbi May
2. Adopt Agenda – Additions below. Moved by Pauline, Clint second
3. Minutes of last executive meeting – Oct 6<sup>th</sup> Movement to adopt by Jonathan, seconded by Brad
4. Business arising/outstanding issues:
  - Cec's cabin windows – enote has not gone out since last meeting so haven't asked for donations yet. Decision made to just measure what we need and go out and purchase plexiglass for replacement. **Clint and Craig will take care of this.**
5. Treasurer Report – Don – report attached below. Don is reluctant to send emails with all the financial information without it being password protected. Don will give the password to the executive to use in the future.
  - Grant Applications – Randi asked executive to discuss club having ability to borrow money in the future in order to be able to apply for grants that require matching funds. Discussion ensued and currently executive is not comfortable with this liability. Roger Parenteau was approached regarding volunteering to do some grant writing on behalf of the club and he would like to know more about what the scope of the role would be. Karen has some experience writing grant proposals and might be able to do some grant applications during her work season or be hired on contract to do ones that come up in the off-season.
6. Chalet Maintenance - Rodent Issues and Ice Buildup- Suzy – rodent issues are ongoing but have improved. Storage shed has been built and cost of materials donated by Carey and Leona Orchard for ski team equipment underneath the stairs. Regarding ice build up we need insulation put into the soffit area. Jim Beckner is meeting with someone this week to figure out what needs to be done and get a quote. Clint feels that hot air from the vaulted roof could be recirculated which would reduce heating costs. **Clint and Suzy will discuss.**
7. Trail Lighting Committee Report

- S57 and Grant Applications– Craig – information was missing in previous report regarding the trenching. Craig has sent info to Splatsin to cover this requirement and we continue to wait for approval.
8. Trail Maintenance
    - LA Signs Quote for trail maps – Craig -plan to replace old chloroplast signs with new maps at cost of \$715 for 26 signs. Craig has been in contact with Rec Sites and Trails to see if they have funding to assist with this cost. Craig made motion to spend \$715 plus taxes to replace signs. Seconded by Don. All in favour.
    - Extra Gang Coordinator – Craig- Wayne Buchanan will look after it for this year.
  9. Registration Update – Suzy – 656 members as of Saturday. 109 Jackrabbits. Registration for JRs is now closed as that is the maximum program feels they can handle. Discussion on number of people who don't opt-in to receive enotes and thus don't receive information from the club. Jonathan will look into whether we can alter the opt-in buttons on zone4 to increase number of members on the email list.
  10. Logo Update – Abbi – coloured logo samples shared with the group. Yellow colour needs to be brightened up. Abbi will communicate with Kari and continue to finalize the colour version.
  11. Website Updates –Jonathan – webcam was down from loose cable, but it is now working again. Buy/sell page has about 200 items on it. Karen will start updating the trail report so it is up to date. Suzy came up with a new list of executive responsibilities. Jonathan will update the info on the website.
  12. Masters Program – Abbi – Proposed Masters Program led by Glenn Bond approved by the board. Registration has been set up on zone4. Information and link to registration will go out in an enote.
  13. LHNS Safety Committee – Craig – David Millard is the new safety committee chair. George Zorn would like to train 4 more safety hosts. Keith Cox will be putting up signs to restrict snowmobile access into our trail system once grooming begins. May need to get some more official signs from Rec Sites and Trails. Suzy will look into getting the road closed once we have enough snow to groom.

14. Film Proposal – Suzy – Request from snowmobile business to film advertisements at LH. Dec 7-11 filming dates with 10-15 people in crew. They would use certain trail sections which we would limit public access to. In past they have paid areas to groom the trails at around \$150/hr for grooming and would pay for a club member to guide them for \$300/day. Dave Wallensteen and George Jackson willing to be the guides. Executive agreed to move forward with the filming plan as long as there is snow and some trails available to the public during filming period.
15. Covid-19 – Plans for Winter opening, programs, events, chalet etc. – Suzy – Karen is now working on the Covid-19 plan. We may need to hire someone to do more sanitizing

### **Additions**

- 1. Ski school program – no Pirate Loppet this year. School district would like to run the ski school program this season. We will develop an online sign up for the schools so we can limit the number of schools to 2 classes/day. Jonathan will set up a sign up. Karen is looking into port-a-potties for use by students while up there.

Motion to adjourn at 9:36pm by Don Miller  
Next Executive Meeting – Tues, Dec 1, 2020 7:30pm at Rec Centre  
LHNS general meeting Dec 8 on Zoom

## *Memo from Don Miller*

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**Date: November 3, 2020**

**To: The Executive Directors - Larch Hills Nordic Society**

**Cc: Report file**

**RE: Treasurer's Report**

There have been limited transactions during in October.

- Membership fees – There have been \$ 63,745 in membership fees deposited to the accounts

in October. This amount includes

- o membership fees collected on behalf of the Race Team

- o GST collected on membership fees
- o Donations including general and specifically designated donations
  - A Lighting Project donation of \$ 1,000 from Mill Tech deposited to the Lighting Project account
- Very few expenditures:
  - o Paid repair invoice related to snowmobiles- \$ 1,902
  - o Paid CCBC for coaching workshop - \$ 1,100
  - o \$ 500 was reimbursed by participants from other clubs
- Current funds on Hand
- Current Accounts:
  - Current \$ 65,432.53
  - Registration acct \$ 20,806.78
  - Savings \$ 26,458.17
- Total available Current Funds \$ 112,697.48
- Lighting Project Funds
  - Current \$ 40,896.61
  - Term Deposit \$ 100,000.00
- Total Fund internally restricted \$ 140,896.61