

LARCH HILLS NORDIC SOCIETY

General Meeting October 13, 2015

7:00 PM

- ◆ Welcome/Agenda – additions to the Agenda
- ◆ Minutes of April 28, 2015 Extraordinary General Meeting
- ◆ Business Arising:
- ◆ Treasurer's Report
- ◆ Program Reports: Junior Ski Team
 Jack Rabbits SDP
 Explorers Program
- ◆ Committee Reports: Membership Update
 Facilities (Chalet, Cec's, other) Update
 Track Setter/Maintenance work Update
 Trails Update
 Snowshoe Trails Update
 Safety Committee/Chainsaw course Update
 Chalet Expansion Committee Update
- ◆ Land Use/Trail Planning Committee – call for interested members
- ◆ Registered membership numbers, club revenues
- ◆ Membership communication & Social Media
- ◆ Additions
- ◆ Announcements: Renewal of Licence of Occupation
- ◆ October Events: Annual Ski Swap – Oct 24
 Take Back the Hills – Oct 31
- ◆ Motion for Adjournment

October 13, 2015 LHNS GM

25 members present

Meeting was called to order at 7:12 by Duncan Moore

Additions: cattle fencing

Minutes of April 28 – minutes read by Duncan. Motion to accept the minutes as read made by Marie Peterson; seconded by Ed Bouma. Carried

Business Arising: none

Treasurer's Report: Report presented by Allan Bahen. Report attached. Allan reported concern regarding increasing costs; i.e. insurance; decrease in memberships and donations; reliance on gaming grant to fund club. Gaming commission has had concern regarding the clubs application b/c the club has assets – i.e. track setter replacement fund. Allan was notified last year that we are not in compliance with requirements to be eligible for grant. Memberships have stagnated. Allan reviewed a CCBC report regarding best practices for membership drives – will make report available on website. Feels we will need to have discussion regarding options for increasing revenue. Discussion took place around option of introducing a trail use fee. Will provide survey data on website and add to next general meeting.

MOTION: Jan Naylor moved to change the signage from donation to "daily trail fee of \$10.00 per person or \$20.00 per family. Seconded by Clint Smith. Carried unanimously.

Discussion continued – will review the impact on revenue and reassess need for additional options at that time. Will have a second fee box for those snowshoeing at 5\$/person.

Program Reports:

Junior Ski team: Abbi May. Approximately 102 skiers; 23 new; only 3 graduated last year. There are 17 coaches. 4 kids are on the BC ski team this year. 2 on the development squad and 8 on the talent squad. 13 are planning to go to national championships. Doing lots of fundraising. Have buffs on sale for 20\$. Team website has been launched.

Jack Rabbits: Marie Pederson – 66 kids registered so far. About 20 coaches so will need to cap at 120 kids. Deadline is November 20th. Coaching course running this weekend – would like to have a couple more coaches. Season will run from Dec 12 – Feb 20th which is 8 Saturdays. Considering offering optional Wednesday sessions as a second day for levels 2 and 3. Would be helpful to have short loops of trails for the youngest groups. The community coaching course will be offered in December.

Explorers Program: Alternative program for those not interested in race team. Do not currently have a coach for this program. If anyone is interested please contact Abbi or Marie.

Committee Reports:

Membership Update: Jan Naylor – 78 jack rabbits; 88 ski team; 322 total individuals registered to date. CCBC went up by \$1.00. Zone 4 reduced fee by \$1.00. Donation for chalet expansion was added to the registration donation options. Will add fee description on the introductory page. Discussion: Duncan – would like to introduce draw prizes for early bird registration. Start a weekly draw starting Nov 1st.

Facilities (Chalet, Cec's, other) – Jim Beckner - not much upkeep necessary to get the chalet ready for the season. Refinished the announcer's booth. Fixed up the staircase going to the back and fixed the wire mesh on the main stair case. Had carpenter ants in the announcer's booth. Woodshed is full thanks to a work crew that spent two half days working.

Track setter/ maintenance work updated – Ed Bouma provided report. Attached.

Snowshoe – Clint Smith. Proposal for one new trail – purpose is to avoid a steep downhill. Will be reviewing signage.

Safety Committee and chainsaw course update. Steve Raffel – Safety meeting will be held at end of month.

Chalet expansion committee – working on a presentation for the board and will present to board on November 3rd. Hope to present at following GM.

Land use / trail planning committee – Dave Wallenstein – looking for interested members to be part of committee. A few have expressed interest.

Membership communication and social media – would like to keep trail report going on the website. Looking for a trail report volunteer. Dave Wallenstein will connect with Erika Hartley re Facebook option.

Additions:

Cattle fencing – Blain Carson. Discussion regarding the request for cattle guards by ranchers. Will be meeting with ~~ranchers~~ Harold Heatherton to review options.

Announcements:

Renewal of licence of occupation – Duncan Moore re-applied and received new 30 year licence.

Annual events – Annual ski swap Oct 24; Take back the hills Oct 31.

Adjournment:

Motion for Adjournment made by Dave Wallenstein. Adjourned 9:09 pm.

Minutes recorded by Lisa Wherry.

Minutes approved with edited change at November 10th, 2015 GM

Oct 13/15 GM
2015

Budget 2014-2015 - 2015

01/10/2014 through 30/09/2015 Using Budget 2014-2015 (in Canadian Dollars)

13/10/2015

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Category	01/10/2014 Actual to Sept 30, 2015	Budget	30/09/2015 Difference
INCOME			
CCBC Fees Collected	16,979.00	17,500.00	-521.00
Chalet Rentals-	555.00	1,000.00	-445.00
Challenge Program Fees	124.00	150.00	-26.00
Donation box donations	13,310.41	15,000.00	-1,689.59
Jack Rabbits Fees & Donations	6,005.00	5,000.00	1,005.00
Junior Race Team	1,996.51	500.00	1,496.51
Loppet donation to club	3,000.00	2,000.00	1,000.00
Members misc donations	2,075.00	2,000.00	75.00
Memberships	56,901.00	60,000.00	-3,099.00
Miscellaneous	1,948.87	1,000.00	948.87
Other donations	15,955.53	2,000.00	13,955.53
Received on behalf of Race Team	8,100.00	9,000.00	-900.00
Ski Swap Income	20,075.75	15,000.00	5,075.75
Tracksetter Replacement Fund donations	2,716.00	3,000.00	-284.00
TOTAL INCOME	149,742.07	133,150.00	16,592.07
EXPENSES			
BC Hydro	2,541.93	2,500.00	-41.93
CCBC Fees Paid out	18,329.00	17,500.00	-829.00
Chalet Rental - Caretaker	730.00	500.00	-230.00
Courses Clinics Meetings	1,855.05	1,000.00	-855.05
Gas, Oil	8,724.47	15,000.00	6,275.53
Honorariums	4,250.00	5,000.00	750.00
Insurance	8,276.00	6,800.00	-1,476.00
Jack Rabbits expense	6,631.95	6,000.00	-631.95
Jr. Racing Team	9,098.00	6,000.00	-3,098.00
Maintenance & Repairs, bldgs	8,332.81	5,000.00	-3,332.81
Maintenance & Repairs, Equip	10,679.18	6,000.00	-4,679.18
Miscellaneous expenses	4,370.19	4,500.00	129.81
Office Expenses, post, photocopies	1,648.12	1,500.00	-148.12
Safety Committee	1,993.41	1,500.00	-493.41
Scholarship	1,250.00	1,125.00	-125.00
Signs & Billboards	1,501.92	1,400.00	-101.92
Ski Swap	15,307.20	15,000.00	-307.20
Snow Removal	4,625.10	4,500.00	-125.10
Strategic Planning Process	16,841.09	10,000.00	-6,841.09
Trail Maintenance	4,565.20	7,500.00	2,934.80
Transfer Fees to Jr Team	8,800.00	9,000.00	200.00
Website Maintenance	78.75	1,500.00	1,421.25
Zone 4 Fees Net Income-Expense	3,771.00	4,200.00	429.00
TOTAL EXPENSES	144,200.37	133,025.00	-11,175.37
OVERALL TOTAL	5,541.70	125.00	5,416.70

Account balances, Oct 10/15
 General \$13,027.
 Gaming \$5.
 Tracksetter Replacement Fund \$39,975.
 Infrastructure Account \$65,984.

Since the last AGM the LHNS Executive has assigned both of us to be the new Directors of Operations and Trail maintenance. Over the summer we have worked to develop our job descriptions for the area of Tracksetting and Trail Maintenance. Thanks to Blaine Carson for helping us with this, by providing a list of all the tasks, and continuing to play a mentoring role. Jim has designed a template that breaks the responsibilities down into the two areas of responsibilities which can be made available to interested members. Jim will be the goto person for trail maintenance issues and I will be the same for the Tracksetting. He will back me up and I will do the same for him. Hopefully none of this will be noticeable to the membership as we are both committed to do the best we can to maintain the high standards members have enjoyed in the past. We do ask for your understanding while we are on a very steep learning curve.

Our focus is going to be on maintaining and supporting the Trail and Track setting committees and communicating regularly with them and the Executive. To recruit more members with a view to succession as members retire from the operations team. Finally, to deal with member or public concerns, in a timely manner, and liaising with the committee coordinators and forward issues to the Executive if necessary. We ask members to forward Tracksetting concerns to me and contact Jim if I am not available. Trail issues to Jim or me if he is not available. We are having our first Tracksetter meeting on Saturday October 17 where we will discuss director responsibilities, training, equipment maintenance and storage.

As newly elected Directors we would like to thank the LHNS Executive for their support and all the members who work so hard to make this organization a success.

Oct 13, 2015
GM

Larch Hills Nordic Society Categories for Committees and Executive Directors' Responsibilities

Operations – track setting & track setter shed, safety committee, snow clearing, caretaking, existing trail maintenance – *Ed and Jim*

Land Use and Trail Planning – race trails, dog trails, lighted trails, snowshoe trails, expansion – *Duncan and Dave*

Infrastructure and Facilities – stadium, chalet, caretaker, maintenance, parking lot, equipment, well, septic – *Al and Suzy*

Programs – Jackrabbits, Explorers, Ski Team, School Program, Host Program – *Abbi and Pauline*

Communications/Advertising – website, e-notes, newspaper, tourism – *Dave, Lisa and Duncan*

Events – Loppet, Pirate Loppet, Lantern Ski, Fun Race, Santa Cruise – *Pauline and Laura*

Finance and Fundraising – *Allan and Duncan*

Administration - MOF, CCBC, Wood Lot (*Dave*), NORD, membership, succession planning, Ministry of Recreation Sites, MOE, Parks - *Duncan*