LARCH HILLS NORDIC SOCIETY

Executive Meeting Tuesday, Nov 3, 2026
7:00 PM,

Operations Manager Report

- Facilities
  - Horse corrals were removed October 25
  - No motorized vehicles in the Stadium signs will be taken down once road is closed
  - November bookings:
    - South Canoe Classes booked for sleep over November 9 and November 12
    - Wilderness First Aid Training – November 21, 22
  - Requests to book Cec's Cabin for December and January already being received

- Maintenance:
  - Chalet is getting a deep clean – November 16 and 17 - Same cleaning group but less people
  - Do we want the septic tanks cleaned again this year? It has been 2 years since it was done.

- E-news this week:
  - Introduction of Abby
  - Reminder of Early Bird registration and CCBC contest
  - Announcement of CCBC reciprocal program identifying participating clubs

- Government Related
  - Recreation Sites and Trails meeting with Suzy and I on Thursday morning.
    - Hoping to have approval to the new Day Fees.
    - Final approval of 2026-27 Operating Plan

- Been working with Abby this week on site
  - We have a plan for the school program and we will work together on that
  - I introduced her to Pauline H and David M.
  - We will set more time together as the need arises.

- Membership glitch for 1 parent and children – When you register as a parent, the add a person button allows you to register one child, then it pops direct to Check Out without being able to add additional children. I have contacted Jonathan asking for his assistance to correct. In the mean time, I have asked Jan to assist and she is manually adding the additional children. This was necessary to get the families registered in Jackrabbits before they fill.

- Loaner Fleet: I contacted both Jim, Skookum and John concerning each providing 10 sets each for the grant requirements. I asked Skookum to provide 10 set for the Bunnies and John's 10 sets for the Level 1.
  - John has them already available and will adjust his stock to accommodate the child.
  - Jim replied back to me that his supplier can no longer provide the necessary equipment. He asked about whether that grant can be extended to next year, but I understand that we need to report on the use of funds and success of the program by Spring 2027.
  - I can get back to John and request he provide the additional 10 sets for Bunnies.

- The Skate Ski Clinics are going to be popular this year. Two or three people have already asked if they can register.

- In progress:
    - Invoices uploading to DEXT for Brian. My techie brain had a glitch and I need a new invite to the program to set it up again.
    - Edits and suggestions for the web page for Kari
    - Minutes that still need to be added
    - Fire extinguishers re-charged

LARCH HILLS NORDIC SOCIETY
Executive Meeting
Tuesday, Nov 3, 2026 7:00pm
Forsite – 330 - 42nd St SW

1. Agenda - Additions

2. Minutes of last executive meeting – Oct 6, 2026

3. Business arising/outstanding issues:
   -
4. Treasurer Report – Brian
   - Capital plan discussion?

5. Programs Update – Abby

6. Manager Update – Karen

7. Sponsorships – Suzy

8. Memberships - Suzy

9. Trail Brushing/Parking Lot – David

10. Equipment - David

11. Website - Kari

12. Event Updates – Kari, Alan and Abbi

Additions

1.

Next Executive Meeting – Tuesday, Dec 1st at 7:00pm – Location?
General Meeting – Tuesday, Dec 8th at ??? – Rec Centre?

There will be an in-camera session for executive only following the regular meeting.

LARCH HILLS NORDIC SOCIETY

Executive Meeting

Tuesday, Nov 3, 2026 7:00pm

Forsite – 330 - 42nd St SW

Suzy Beckner, Karen Tanchak, David Millard, Rob Hart, Kari Wilkinson, Abbi May, Brian Majoribanks, Alan Corbett, Kate Ritchie, Emily Osmond, Cam Brown, Laura Hepburn, Abby Gaskell

1. **Agenda** – Additions - approved

2. **Minutes of last executive meeting** – Oct 6, 2026- approved

3. **Business arising**/outstanding issues:

4. **Treasurer Report** –
   - Brian Recommends trimming down number of people who have access to Zone 4. He will remove Luke H and add Simon.
   - Direct deposit is working for employees.
   - Vacation pay- He proposed to pay it out on each paycheck. Karen agreed.
   - Bills will also be paid/reimbursed twice a month.
   - Line of Credit- Brian will apply to maintain it. It has not been used.
   - Capital fund/Internally restricted funds. Brian would like those involved to create a wish list for capital spending, including trail committee, buildings and equipment needs for the next 5-10 yr. We can include major maintenance projects.
     Brian will send out the request and bring it back to the board to prioritize.
   - Insurance -HUB. Brian will check with Don who should have our current policy.
   - Budget for the season is not done yet.

5. **Programs Update** – Abby – She has just started and is working with Karen to get moving on taking over Jana's position.

6. **Manager Update** – Karen- see attached report.
   - Septic tank was drained 2 yr ago and we agreed to delay for now.

- Jim can't get skis this year for the JR fleet at Skookum. The grant specifies that they need to be purchased this season so we will order them all from John's.
  Grant is for $6,200. LH will purchase 20 pairs of skis and boots for level 1 and bunnies**.** Suzy will communicate with John re sizes**.**
  The plan is to clarify that these are intended for families for whom cost is a barrier.

7. **Sponsorships** – Alan,
   Alan met with some sponsors already and will continue to reach out regarding our new policy.

8. **Memberships** – Suzy
   376 have registered so far. We discussed some marketing ideas to increase membership. Kari will run an ad at the Salmar for 6 wks. Suggestions were made for deals like "bring- a-friend day". Abby has marketing expertise and she will go ahead and start advertising on social media. We agreed to spend about $500.

9. **Trail Brushing/Parking Lot** – David- See attached report.
   - Plows will try dumping snow over the barricade to store for covering bare patches in the stadium if needed.
   - Brad has completed brushing the Whoopies, Panorama, East Dales and some of LH Road. He declined any payment. He plans to return after some equipment repairs and work on Sentinal and Lake View.
   - John plans to do Arwin's before it snows.
   - The old Canine trail sign and physical distance signs are obsolete and should be removed. Laura will ask her son to remove the canine sign from high in the tree.
   - The road can be closed as early and Nov 15th. John will close the gates

10. **Equipment** - David
    Chuck has started the maintenance.

11. **Website** – Kari
    The executive and ski team are very happy with the new website.

Kari will finalize the day pass section and clarified some details.
Kari will show Karen how to update the website calendar.

12. **Event Updates** – Kari, Alan and Abbi
    - **Lantern Ski December 28** -lanterns are cleaned. Need 12 new lanterns.
    - **Loppet January 23,** 2027- 1st meeting tomorrow night Emily and Daniella will take over running the banquet/apres-ski event.
      Brad is last year of chief of race. Laura is considering taking this over. Level 2 officials is required.
    - **Pirate loppet Jan 29.**
    - **2028 Bill Gardner Canadian Master's championships**. Not official yet, but they have no other bids. Date TBA
      Alan discussed the event and welcomed suggestions. We need to have a welcome social which he is considering holding at the South hub, a 5km race on Wed evening and Thursday evening. Friday is a rest day and he is considering an event Cec's using the Prinoth people mover. BBQ, music, ski a loop. Saturday and Sunday each have a 20km race. He asked for suggestions for the banquet Sat night, possibly with a barn dance.
      Alan will organize ski ties to advertise the event at this year's Canadian Masters event at Sault St Marie.
    - **Tour de Dessert Feb 14th**. Donations to go to Penti's.
    - **Dancing with the Stars**. Tickets sold out in 2 hr. **Purchase stars!**
    - **Warren Miller Dec 5** Song Sparrow.
    - **Santa Cruise**- Date to be chosen next meeting.

<u>Additions</u>

1.**Web support/IT**. Jonathan Baker had resigned but later communicated to Karen that he will continue with zone 4 support going forward.
He had also been managing the LH emails and Suzy will talk to Bill Prytula to see if he will take over the email part.

2. **Ski playground update** – Kate
The goal for this year is to add playground features mostly around the chalet. Phil built some bumps on omega and the stadium. Stephan and Martin will

build some temporary structures around the stadium and possibly Beaver loop. They will communicate with David to ensure they won't obstruct grooming.

Next Executive Meeting – Tuesday, Dec 1st at 7:00pm – Forsite
General Meeting – Tuesday, Dec 8th at 7:00pm rec center.

Adjourned 915pm.