LARCH HILLS NORDIC SOCIETY

Executive Meeting

Tuesday, March 3rd, 2026 7:30pm

Laura's Place - #29 1581 20th St NE

1. Agenda - Additions

2. Minutes of last executive meeting – Feb 3, 2026

3. Business arising/outstanding issues:
   -

4. Treasurer Report – Don

5. Programs Update – Jana
   - Please see written report.

6. Manager Update – Karen
   - Please see written report.

7. SEC/Grooming – David

8. Strategic Plan – Suzy

9. Logging/Trails – Suzy

10. Tour de Dessert – Abbi

11. Shuswap Gear Swap - Kate

Additions

1.

Next Executive Meeting – Tuesday, April 7 at 7:30pm

LARCH HILLS NORDIC SOCIETY

Executive Meeting

Tuesday, March 3rd, 2026 7:30pm

Laura's Place -

Attending: Suzy Beckner Abbi May, Alan Corbett, Laura Hepburn, David Millard, Karen Tanchak, Bill Prytula, Pauline Waelti, Kate Ritchie

Absent: Kari Wilkinson, Cam Brown

1. **Agenda** - Additions

2. **Minutes of last executive meeting** – Feb 3, 2026 Approved

3. **Business arising/outstanding issues:** None
   -

4. **Treasurer Report** – Don (absent) $15,000 annual deposit to the tracksetter replacement fund was included in the money transferred to the equipment fund.
   BC Champs is not up to date on the recent treasurer's report. Zone 4 has not transferred money yet. There was also a $1000 grant from MDRT which is not yet accounted for. Alan will call Don to follow up.

   New treasurer- Brian Majoribanks has volunteered to be the treasurer for Larch Hills. He is the ski team treasurer. He is willing to do both and has some ideas about simplifying the accounting.
   He could be appointed as the treasurer to replace Don until the next AGM.

5. **Programs Update** – Jana - absent
   - Please see written report.

6. **Manager Update** – Karen
   - Please see written report.
   - Donna is working with a physio in SA to try to introduce sit skiing. She will volunteer to do one on one teaching with interested candidates and set them up with equipment. They would need to be a member, but could use the sit ski for free during office hours when staff could sign out equipment. They would need a skier to ski with them.

7. **SEC/Grooming** – David. Extra insurance from Prinoth should cover some of the repairs needed.
   David would like a 3rd radio since SEC often runs three pieces of equipment at a time. Bill will purchase another radio.
   Damien has not let got back to David about when he will repair the chimney at Cec's.

   There are holes in the floor at Cec's. which also need repairs.

8. **Strategic Plan** – Suzy. The executive will review the first part (year 1) in preparation to discuss further at the next meeting.

9. **Logging/Trails** – Suzy. Cam requested final feedback on the proposal. Phil and Brian are looking at incorporating possible improvement of the race trails.

   Cam has agreed to be the chair of the LUTP committee.

10. **Tour de Dessert** – Abbi.
    - 10-2 on Sunday.
    - 8 stations including donations from Askews and Shuswap Pie Co.
    - There will be a sign in sheet and donations by card toward new shelter or upgrades to shelters.
    - Karen will check into safety hosts.

11. **Shuswap Gear Swap** – Kate
    Summer equivalent of ski swap
    April 11 at the Gathering Place.
    Raising fund for Corbett trail at South Canoe. Swap for summer sports.
    Cam is helping
    20% per item and $2 entry fee.

Additions

1. **BC Cup**. Snow conditions were a challenge. Thanks to those who moved snow! 445 athletes participated.
   $17,000 revenue and $1000 grant. $4000 expenses, $12,500 net.
   The organizers would like 50 blue and 20 red V boards.
   Alan motioned to invest $3000 in V boards. Abbi 2nd. All approved.

Karen will get some rubber mats for the Sea can floor from the sale in the fall from Dynoflex as it is very slippery.

2. **Ski Playground** -Martin and Steph Widmer are interested in working on this with Kate. They are looking at doing a proposal in the spring. Suzy suggested approaching Phil to work with him.

3. **Ski Team funding**. They will be needing money from the club in the near future. They club has agreed to support them. They will get $5000 from the BC cup proceeds. Suzy will talk to Brian about their budget.

4. **Sponsorships**. Jim Maybe from Skookum wants to meet with Suzie about their sponsorship.

5. **Scholarships**. Abbi is on the committee. Abbi will ask Danny Hughs. 3 high schools.

Adjourned at 9:15pm.

Next Executive Meeting – Tuesday, April 7 at 7:30pm

Memo from Don Miller

Date: ***March 1, 2026***

To: ***Executive Board – Larch Hills Nordic Society***

Cc: ***meeting file***

RE: ***Financial report – March meeting***

I have attached the Balance Sheet and the Statement of Receipts and Expenditures for the nine months ending January 31, 2026.

Points to note:

- ***Balance Sheet****:*
  - *Acct 1215 – Suspense - There are a couple of deposits where I have not been able to identify the source. In addition, there is a damage deposit related to a summer wedding.*
  - *Accts 1405, 1410 and 1415 - The three Restricted Reserve accounts have been opened as Long-term or non-current assets. This reflects the assumption that the funds are not expected to be utilized within the next year.*
  - *The funds approved for transfer to these funds have been reflected in the accounting records.*

  Question: By motion approved in a prior year, $ 15,000 was transferred to what has now become the "Equipment Acquisition Reserve". In prior years during my term, I transferred the aforementioned $ 15,000 at the end of the winter season (When the cash position was at its' highest). Please advise if the historical motion funding the acquisition account continues to be in effect or has been superseded by the amount approved in the January 2026 meeting.

- ***Receipts and Expenditures:***
  - *Acct 4040 – As expected memberships have not reached prior year levels. There have been a few in February but effectively, what you see is what we get.*
  - *Acct 4075 -Trail fees – This was mentioned last month. February was a bit better, but the cash box amount was about $ 5,000 less than 2025.*
  - *Acct 4200 and acct 5300– These are the preliminary amounts. There were additional expenses in February. I will have these all finalized in the February accounts.*

- ***Other***
  - ***To assure you that your director's liability is minimized, I report that:***
    - *The Larch Hill Nordic Society T2 Corporate Tax return and the T1044 Non-Profit Organization Information returns have been filed and have been assessed as filed;*
    - *The third quarter GST return was filed and paid February 28, 2026 as required;*
    - *All payroll source deduction liabilities have been paid as required.*
    - *The 2025 T4 and T4A information slips have been filed with CRA as required.*

Please have a look at the attached and contact me directly if you have any questions, comments or concerns. Thanks

Larch Hills Nordic Society
Balance Sheet
As of January 31, 2026

	Jan 31, 26	Jan 31, 25
ASSETS		
Current Assets		
Chequing/Savings		
1001 · Gaming 981415 - Shares	81.24	78.50
1003 · Gaming 981415 - Moneymaker	17.26	17.26
1005 · General 163527 - Moneymaker	65,846.08	82,666.89
1006 · General 163527 - Registration	20,168.05	2,569.41
1007 · General 163527 - Trail fees	14,046.24	8,569.20
1010 · General 163527 - Shares	184.66	184.66
1020 · General 163527-Investor Savings	29,910.49	131,500.08
1030 · Lighting 1638444-Investor Sav	15.42	15.38
1031 · Lighting 1638444-Shares	6.52	6.52
1032 · Equipment Act (Sav) -1638444	0.00	38,648.40
1033 · Equipment Acq (pat) - 1638444	14.68	14.68
1045 · Bank - JRT	0.00	950.74
Total Chequing/Savings	130,290.64	265,221.72
Accounts Receivable		
1202 · Accounts Receivable	1,399.89	37,546.58
Total Accounts Receivable	1,399.89	37,546.58
Other Current Assets		
1215 · Suspense Posting	-3,162.50	474.38
1290 · RKS Acct	12,890.79	8,114.48
1295 · JRT Acct	32,840.41	0.00
Total Other Current Assets	42,568.70	8,588.86
Total Current Assets	174,259.23	311,357.16
Fixed Assets		
1301 · Buildings	337,355.24	334,446.46
1302 · Building-New Chalet	644,252.56	644,252.56
1305 · Accum Amort-Buildings	-444,030.07	-425,786.07
1310 · Small Tools	19,552.94	13,883.81
1315 · Accum Amort-Small Tools	-13,885.97	-13,380.97
1320 · Machinery		
1320-01 · Prinoth - Bison with attachment	585,186.18	585,186.18
1320 · Machinery - Other	117,256.54	289,795.54
Total 1320 · Machinery	702,442.72	874,981.72
1325 · Accum Amort-Machinery	-137,401.47	-247,924.47
1330 · Equipment		
1331 · Office Equipment	4,712.62	0.00
1330 · Equipment - Other	64,606.77	64,606.77
Total 1330 · Equipment	69,319.39	64,606.77
1335 · Accum Amort-Equipment	-34,969.39	-31,652.39
1350 · Trail Lighting summary		
1350-01 · Trail Lighting - Phase I and II	18,867.04	18,867.04
1350-02 · Trail Lighting - LOOP 3	188,334.64	188,334.64
1350-03 · Trail Lighting - Loop 4 & 5	132,927.04	132,927.04
1350-04 · Lighting sys - generator extras	14,139.09	14,139.09
1350 · Trail Lighting summary - Other	279,346.19	279,346.19
Total 1350 · Trail Lighting summary	633,614.00	633,614.00
1355 · Accum Amort-Trail Lighting	-71,749.79	-58,328.79
Total Fixed Assets	1,704,500.16	1,788,712.63
Other Assets		
1405 · Equipment Acquistion reserve	62,148.68	0.00
1410 · Facility infrastructure reserve	30,000.00	0.00

Larch Hills Nordic Society
Balance Sheet
As of January 31, 2026

	Jan 31, 26	Jan 31, 25
1415 · Trail and climate reserve	10,000.00	0.00
Total Other Assets	102,148.68	0.00
TOTAL ASSETS	**1,980,908.07**	**2,100,069.79**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2010 · Accounts Payable	16,640.99	22,708.66
Total Accounts Payable	16,640.99	22,708.66
Other Current Liabilities		
2015 · Payroll Deduction Liability	2,249.75	1,860.46
2016 · Vacation pay liability	671.08	1,527.21
2025 · Grants/ Fundraising deferred		
2025-3 · VIASport - Timing structure	3,500.00	3,500.00
2025-4 · Deferred amounts -2023	0.00	376,604.19
Total 2025 · Grants/ Fundraising deferred	3,500.00	380,104.19
2030 · Carbon Offset liability	3,339.53	2,680.28
2035 · Lantern ski	0.00	2,455.00
2550 · GST/HST Payable	0.00	8.71
Total Other Current Liabilities	9,760.36	388,635.85
Total Current Liabilities	26,401.35	411,344.51
Long Term Liabilities		
2032 · Df'd contributions - Chalet	210,374.45	223,080.38
2033 · Deferred Contributions - Trail	527,936.98	549,934.35
2036 · D'fd contribution - P'oth Bison	301,283.35	0.00
Total Long Term Liabilities	1,039,594.78	773,014.73
Total Liabilities	1,065,996.13	1,184,359.24
Equity		
3002 · Restricted Net Assets-Operatio	143,788.57	329,956.69
3005 · Unrestricted Net Assets - Cap	652,486.64	410,790.20
3200 · Retained Earnings	108,734.17	51,603.66
Net Income	9,902.56	123,360.00
Total Equity	914,911.94	915,710.55
TOTAL LIABILITIES & EQUITY	**1,980,908.07**	**2,100,069.79**

Larch Hills Nordic Society
RECEIPTS AND EXPENDITURES
For the fiscal year ended April 30, 2025

	May '25 - Jan 26	May '24 - Jan 25	$ Change
Ordinary Income/Expense			
Income			
4001 · Interest Income	420.85	-1,367.48	1,788.33
4005 · CCBC Fees Collected	18,825.00	20,006.00	-1,181.00
4007 · SDP Fees Collected	1,248.00	-12.00	1,260.00
4015 · Chalet Rentals	1,117.85	3,483.34	-2,365.49
4021 · PB donations	0.00	470.14	-470.14
4023 · Courses, Clinics, Meetings inc	173.00	710.00	-537.00
4025 · Jack Rabbit Fees & Donations	8,288.00	7,160.00	1,128.00
4030 · Lantern ski account	1,887.39	0.00	1,887.39
4035 · Members Misc Donations	3,672.49	4,563.00	-890.51
4040 · Memberships	123,901.36	135,044.75	-11,143.39
4045 · Miscellaneous Income	4,161.53	47,156.46	-42,994.93
4055 · Jr. Race Team	250.00	110.00	140.00
4056 · Received on behalf of race team	0.00	712.00	-712.00
4065 · Ski Swap Income	13,342.84	11,897.70	1,445.14
4068 · Lantern ski items	-649.31	-1,835.07	1,185.76
4070 · TS Replacement Fund Donations	10.00	5.50	4.50
4075 · Trail Fees	22,039.90	34,423.19	-12,383.29
4200 · Teck Championship Reciepts	6,268.50	0.00	6,268.50
4800 · Reino Keski Salmi Loppet	0.00	12,755.12	-12,755.12
Total Income	204,957.40	275,282.65	-70,325.25
Gross Profit	204,957.40	275,282.65	-70,325.25
Expense			
5002 · Professional Fees	756.00	6,607.25	-5,851.25
5004 · Advertising	476.35	1,243.29	-766.94
5005 · Hydro	2,808.40	2,194.52	613.88
5010 · CCBC Fees Paid Out	18,041.00	19,316.00	-1,275.00
5016 · Rental Expense	66.40	290.74	-224.34
5020 · Courses, Clinics, Meetings exp	11,450.33	12,009.09	-558.76
5030 · Gas & Oil	6,801.04	9,507.33	-2,706.29
5035 · Honorariums	0.00	750.00	-750.00
5040 · Insurance	32,672.00	30,430.00	2,242.00
5045 · Jack Rabbit Expense	4,097.02	1,971.04	2,125.98
5050 · Jr. Racing Team	50.00	1,250.00	-1,200.00
5055 · R&M Buildings			
5055-1 · Facilities repair projects	28,960.50	0.00	28,960.50
5055 · R&M Buildings - Other	7,202.27	10,937.43	-3,735.16
Total 5055 · R&M Buildings	36,162.77	10,937.43	25,225.34
5060 · R&M Equipment	11,039.48	10,813.79	225.69
5065 · Miscellaneous Expense	542.80	759.01	-216.21
5070 · Office Expense	976.22	747.17	229.05
5071 · Telecommunication	6,975.79	4,576.71	2,399.08
5075 · Payroll	27,970.36	21,674.96	6,295.40
5080 · Safety Committee	423.28	528.91	-105.63
5085 · Scholarships	750.00	1,500.00	-750.00
5090 · Signs and maps	208.15	1,272.34	-1,064.19
5095 · Ski Swap	13,342.84	11,897.70	1,445.14
5100 · Snow Removal	0.00	367.50	-367.50
5105 · Trail Maintenance			
5105-1 · Trail maintenance - projects	16,409.31	0.00	16,409.31
5105 · Trail Maintenance - Other	600.00	72.19	527.81
Total 5105 · Trail Maintenance	17,009.31	72.19	16,937.12
5120 · Zone 4 Fees	851.00	860.00	-9.00
5197 · Bank Charges	139.42	100.63	38.79
5300 · Teck & OK Cup costs			
5313 · Teck & OK Cup Gifts, prizes etc	927.36	0.00	927.36
5317 · Teck & OK Cup-meet exp.	167.72	215.88	-48.16
5318 · Teck & OK Cup- Accomod.	349.80	0.00	349.80
5319 · Teck & OK Cup-Sundry charges	0.00	29.17	-29.17

Larch Hills Nordic Society
RECEIPTS AND EXPENDITURES
For the fiscal year ended April 30, 2025

	May '25 - Jan 26	May '24 - Jan 25	$ Change
Total 5300 · Teck & OK Cup costs	1,444.88	245.05	1,199.83
Total Expense	195,054.84	151,922.65	43,132.19
Net Ordinary Income	9,902.56	123,360.00	-113,457.44
Net Income	**9,902.56**	**123,360.00**	**-113,457.44**

LARCH HILLS NORDIC SOCIETY

Executive Meeting Tuesday, March 3, 2026
7:30 PM,

Operations Manager Report

- On site
  - Chalet has been busy with 5 more group outings. Home School, 3 Business outings and 1 church group. Square $3,646.50 and E-transfers $1,812
  - 3 weddings confirmed: April, June and August
  - Cec's cabin has been very busy again with 6 bookings for February. Two bookings for March as 2 additional bookings were cancelled.
  - Overlander called and asked if we would provide a discount to their members as they had to close their trails. I spoke with Abbi and Laura and suggested that we give them the reciprocal discount of 25%.
- Maintenance items
  - Damien has been in communication with David and will finish the chimney extension either March 3 or March 5.
  - The computer that runs the computer screen on the wall needed some maintenance. People really miss it.
- Five donations received so far for the Nordiq Fundraiser. An additional $350 received for the second round of bonus dollars to end of March. Total to date $5,450.
- Donna Flatman has proposed a Sit Ski clinic. This is now redesigned to do one on one instruction for people who might want to learn. She would like the approval to go ahead with this.
  - She would like us to advertise and people interested would contact me. I would then pass their information to her and she would arrange with the individual for a time to meet.
  - She would offer a one day orientation lesson and then they could book the use of that particular ski
  - She would do the assessment and match the proper ski to them. For this the individual would be required to pay a day use fee.
  - Going forward the person would need:
    - to be a Larch Hills member,
    - have another skier at the beginner or intermediate level be able to ski with them
    - ski between the hours of 9 and 3 so that we could provide the ski and lock it away again on our shift
- The Safety Host Committee
  - Two On Snow Mock Rescues were completed successfully.
  - The invoice to Slipstream providing the Wilderness Training in November for 20 participants has been paid to secure our booked date of November 21 and 22nd, 2026. There will be a second invoice for shipping equipment later this year. Sue Guild is still trying to arrange the CPR dolls to be provided by someone local to reduce the cost of shipping mateials.

- There were four injuries during the BC Cup, knee strain, ancle strain and they both were able to walk out. Stella Bollans was seen by the EMT's and family drove her to emergency with a now confirmed broken clavicle. The 4th one was a suspected head and neck injury and he was transported to emergency by ambulance. The team of medical support for the race transported him with all of the precautionary measures to the ambulance. Injuries were not severe and the family drove back to Smithers the next day.

- The website is now up to date with all of the meeting minutes and with Safe Sport documentation. These documents can be found under the "About Us" tab.

To Do:

- I found a second file cabinet for the office that is a little bigger than the first. I will be reviewing some of the current files and organizing them with a bit more detail for easy retrieval. There is now room for Jana to have a file drawer for her documents.
- Cleaning will begin as the season winds down and I will book a thorough cleaning prior to the April 25 wedding.

Programs Report, Feb 28th, 2026

Jana Muller

Jackrabbits:

- Pinnies are now in use and kids seem to like it
- Next Saturday is Fun Day, March 14th is the last session
- Report cards are now with the coaches to be filled in; the kids are encouraged to take home their reward sticker circles at the end of the season (March 14th)

School Program:

- Appreciation lunch for volunteer ski hosts, March 4th
- Over 70 bookings/groups; over 80 ski host shifts by 21 volunteers
- Last group coming March 13th

Other:

- Currently doing research for the written part of the community gaming grant
  Emailed the Parent Executives of Ski Team to coordinate writing process
  Question: Do we include School Program in the application? We don't really have expenses besides Karen's and my hours. If we ask for money for the program, we need to demonstrate in next year's application/report that we spent the funds on the intended cause. What would that be exactly?
- Busy with social media/enews
- Starting on reviewing and collecting feedback regarding the season