

LARCH HILLS NORDIC SOCIETY

Executive Meeting

Tuesday, Oct 3, 2023 7:30pm

Present: Abbi May, Don Miller, Pauline Waelti, Karen Tanchak, David Millard,
Kari Wilkinson, Laura Hepburn, Sarah Burrill, Suzy Beckner, Alan Corbett

Absent: Cam Brown, Bill Prytula

1. **Agenda** – Additions – Kari motioned to adopt, David 2nd
2. **Minutes of last executive meeting** – Sept 5, 2023. Kari motioned to adopt. Don 2nd.
3. **Business arising/outstanding issues:** None
4. **Treasurer Report** – Don. See attached reports. Net cost approx. \$1000 for the dog trail.
 - Carbon Offset Payments. Hermann is looking into where to donate the collected carbon offset money. We are still holding the amounts collected. We will continue to collect these if we are given direction by the committee to purchase carbon offsets.
5. **Manager's Update** – Karen. See attached report

Sarah is working on organizing Jackrabbits, booking ski team hotel blocks, and criminal record checks for coaches. She is planning a Meet and Greet for Jackrabbit coaches in mid-October.
6. **SEC** – David

Machine prep and maintenance is started. They are installing a new comb for the old Ginzu. Wayne will not be very involved this year due to health issues so Craig McBride will be doing more work with SEC. Ginzu grooming for Town view is planned for this year as it has been brushed.
7. **Snowshoe Trails Update**-David -brushing is done. Etiquette signs will be going up shortly
8. **LUTPC Report** – David.

Adrian Bostock (from Trail Alliance) is now on the committee.

The link trail is still pending various approvals. Adrian will work to streamline this process.

They are considering applying for grants to provide ongoing funding for trail maintenance. Outdoor rec counsel has sent out some info about grants to Karen and she will forward the email. The Shuswap Outdoors club has been maintaining the non-trackset trails. Keiht Cox documents this work.

They recommend that the Doggin It trail be bidirectional.

We discussed a proposed trail connecting Far East and North Hub- 2.5 km new trail would be required to connect the top of the Far East with Sidehill Salmon. The route would then follow Sidehill Salmon to the north hub. It would add approximately 4.5 km of groomed trails and would improve grooming efficiency by allowing a loop rather than backtracking. At least 2 gates would be required to limit vehicle access and a warm up hut was proposed for safety. Costs are estimated at \$12,000 and may be offset by lumber. Opinions were divided in the committee. The executive expressed general support for the trail. The committee will be discussing this further at their next meeting.

Trail Maintenance Day- Suzy will check with Craig.

9. Timing Hut and Storage Unit Update– Alan

Whitstone construction will be starting the timing hut renovation.

John is prepping a spot for the storage container. We are still shopping for the container.

10. Marketing and Budget Report – Kari

\$2700 in the budget for marketing.

Advertising includes the new banners, posters, Salmar Theatre ads, Friday am and River Talk ads, digital ad and ads in the Rec Guide.

11. RKS Loppet Report -January 20, 2024– Kari

The Loppet committee is meeting tomorrow.

Alan will be going to local businesses for all the events, rather than have them be asked by each event separately.

12. LH General Meeting October 10, 2023– Suzy

Agenda items reviewed.

13. **Firewood** – Pauline -Volunteers have been working on Tuesdays and Thursdays from 9-12 to prepare wood for the season. We agreed to spend \$500 to bring a logging truck load of wood down to the chalet. The shed is pretty full. Karen will advertise the times for volunteers to help as needed.

The wooden Larch Hills sign is blackening. We discussed methods to clean it.

Additions

Next Executive Meeting – Tuesday, Nov 7, 2023 @ 7:30pm – Pauline's.

Next General Meeting – Tuesday, Oct 10, 2023 @ 7:30pm (Rec Centre)

LARCH HILLS NORDIC SOCIETY
Executive Meeting Tuesday Oct 3, 2023
7:30 PM,

Operations Manager Report

- September was busy:
 - 4 or 5 e-news went out
 - Annual Operating report was submitted to Rec Sites and Trails
 - Chalet was cleaned and prepared for the Dryland Camp hosted by LH Race Team
 - Huge kudos to the 5-6 folks who offered to assist with the brush cutting for the tenters. Kerry Orchard and Konrad Van Varseveld spent 3-4 hours each and Ron Neden was on hand to do some raking. Others offered and were not needed. Pauline H was boots on the ground communicating to everyone of the status and whether or not they were needed as well as putting some hours on the end of her push mower. Work was completed by 4 pm the day of the call out.
 - Website was updated with membership fee increase and calendar of events
 - Communications with Sarah concerning room rentals and school program
- Trail fees:
 - Still have not heard back concerning approval of the increase in day fees. I did include the new rate in the Operating Plan with a note that a request was submitted in August.
- Square Fees have increased for 2023-24.
 - The credit card portion remains at 2.65%
 - Debit card use has increased from \$0.10 per transaction to 0.75% + \$0.07 per transaction.
- Still trying to get in contact with the gentleman that had volunteered to upgrade Cec's Cabin.
- Facility rentals:
 - A family (club member) is wanting to rent the chalet for 3-4 ours for one day for a family dinner and anniversary celebration. This seems to be the most request and the \$500 or \$750 rate is too steep. Should we consider adding a rate for the small gathering requests?
 - A family toured the chalet last weekend for the purpose of booking a wedding in early September 2024. They would like to rent it for the weekend. Saturday morning until Monday morning. Family would like to camp as well and they are interested in renting the horse corrals for the entire weekend. The Bride and Groom are thinking of booking Cec's for after the reception. Could we consider a package deal for this group? \$500 per day for members which would provide 8 am Saturday to 1 am Sunday. \$20 per camper and \$10 for Cec's. Thinking we could offer them the chalet for \$1000 or \$1,100 and campers that wanted to stay before or after the wedding booking could pay for the camping and not have access to the chalet.
 - Request has come through for another sleep over from South Canoe School. Just working on dates.
 - The chalet is booked for October 15 for Reino's Run and October 18 and 24 for the high school Valley Championships

- Safety Committee:
 - George Zorn has confirmed the Wilderness First Aid course will be taking place 2023 November 4 and 5th. This will involve members of the Larch Hills Safety Hosts as well as members of the Shuswap Search and Rescue. Each organization will be billed individually for their own members.
- Communications are increasing.
 - Many questions about registration and membership
 - Some folks are needing assistance with using the Zone 4
 - Jackrabbit questions are being forwarded on to the lhjackrabbits and programs emails.
- Priorities for October:
 - Review the Partnership Agreement with Suzy and communicate with Lynaae Baker about Rec Sites and Trails Partnership Agreement renewal.
 - Ensuring the chalet is ready for each event booked.
 - Ordering and picking up supplies for start up.
 - Cleaning of the chalet
 - Updating any signage and preparing for getting them out on the trails.
 - Obtaining Early Bird Membership draw prizes.
 - Organizing Volunteer Appreciation event
 - Assist in promoting the Ski Swap with e-news and facebook

Larch Hills Nordic Society

Balance Sheet

As of September 30, 2023

	Sep 30, 23
ASSETS	
Current Assets	
Chequing/Savings	
1001 · Gaming 981415 - Shares	71.45
1003 · Gaming 981415 - Moneymaker	259.13
1005 · General 163527 - Moneymaker	1,957.20
1007 · General 163527 - Trail fees	0.03
1010 · General 163527 - Shares	175.54
1020 · General 163527-Investor Savings	33,433.30
1025 · Tracksetter 1469386 - Shares	6.52
1026 · Tracksetter 1469386-Investor Sa	11.21
1030 · Lighting 1638444-Investor Sav	15.11
1031 · Lighting 1638444-Shares	5.69
1032 · Tracksetter 1638444	
1032-02 · Tracksetter - GENERAL ACCT	120,756.80
1032-03 · Pisten Bulley replacement -2023	50,518.96
Total 1032 · Tracksetter 1638444	171,275.76
1033 · Lighting 1638444-Patronage	14.68
1040 · Bank - RKS Loppet	19,977.90
1045 · Bank - JRT	8,842.14
1111 · Non-current term deposit	163,901.61
1112 · Non-current accrued interest	642.14
Total Chequing/Savings	400,589.41
Other Current Assets	
1210 · Prepays	12,373.31
1215 · Suspense Posting	444.68
1250 · Registration clearing	-245.50
1290 · RKS Acct	19,977.90
Total Other Current Assets	32,550.39
Total Current Assets	433,139.80
Fixed Assets	
1301 · Buildings	318,164.33
1302 · Building-New Chalet	644,252.56
1305 · Accum Amort-Buildings	-375,954.07
1310 · Small Tools	13,380.96
1315 · Accum Amort-Small Tools	-13,380.97
1320 · Vehicles	289,795.54
1325 · Accum Amort-Vehicles	-225,399.47
1330 · Equipment	49,195.94
1335 · Accum Amort-Equipment	-24,215.39
1350 · Trail Lighting summary	
1350-01 · Trail Lighting - Phase I and II	18,867.04
1350-02 · Trail Lighting - LOOP 3	188,334.64
1350-03 · Trail Lighting - Loop 4 & 5	132,927.04
1350-04 · Lighting sys - generator extras	14,139.09
1350 · Trail Lighting summary - Other	279,346.19
Total 1350 · Trail Lighting summary	633,614.00
1355 · Accum Amort-Trail Lighting	-21,833.79
1399 · Grants-asset	
1399-04 · Covid Resilience Grant	-103,334.00
Total 1399 · Grants-asset	-103,334.00
Total Fixed Assets	1,184,285.64
TOTAL ASSETS	1,617,425.44

Larch Hills Nordic Society

Balance Sheet

As of September 30, 2023

	Sep 30, 23
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 · Accounts Payable	15,247.13
Total Accounts Payable	15,247.13
Other Current Liabilities	
2001 · Accrued Payables	16,530.01
2016 · Vacation pay liability	32.63
2025 · Grants/ Fundraising deferred	
2025-1 · Via Sport grant	-700.00
2025-2 · Misc. donations & fundraising	-1,100.00
2025-3 · VIASport - Timing structure	3,500.00
Total 2025 · Grants/ Fundraising deferred	1,700.00
2030 · Carbon Offset liability	3,529.75
2550 · GST/HST Payable	-1,201.94
Total Other Current Liabilities	20,590.45
Total Current Liabilities	35,837.58
Long Term Liabilities	
2032 · Df'd contributions - Chalet	243,198.10
2033 · Deferred Contributions - Trail	483,200.07
2034 · Deferred revenue - RKS	19,977.90
Total Long Term Liabilities	746,376.07
Total Liabilities	782,213.65
Equity	
3001 · Transfer of Capital Assets to	-172,238.31
3002 · Restricted Net Assets-Operatio	418,503.86
3005 · Unrestricted Net Assets - Cap	417,048.40
3010 · Purchase of Capital Assets	172,238.31
3200 · Retained Earnings	2,074.47
3290 · Equity in RKS	39,977.90
Net Income	-42,392.84
Total Equity	835,211.79
TOTAL LIABILITIES & EQUITY	1,617,425.44

3:03 PM

10/03/23

Accrual Basis

Larch Hills Nordic Society
Receipts and Expenditures
September 2023

	Sep 23
Income	
4001 · Interest Income	6.81
4075 · Trail Fees	218.10
Total Income	224.91
Gross Profit	224.91
Expense	
5004 · Advertising	393.75
5030 · Gas & Oil	2,409.89
5055 · R&M Buildings	59.95
5071 · Telecommunication	472.44
5085 · Scholarships	1,500.00
5103 · Trail Construction	12,100.00
Total Expense	16,936.03
Net Income	-16,711.12

Larch Hills Nordic Society

Receipts and Expenditures Budget 2023-2024

	Oct '23 - Sep 24
Income	
4001 · Interest Income	2,400.00
4015 · Chalet Rentals	1,450.00
4025 · Jack Rabbit Fees & Donations	8,250.00
4035 · Members Misc Donations	8,500.00
4040 · Memberships	138,000.00
4050 · Other Donations	900.00
4075 · Trail Fees	45,700.00
Total Income	205,200.00
Gross Profit	205,200.00
Expense	
5002 · Professional Fees	10,000.00
5004 · Advertising	2,750.00
5005 · Hydro	5,600.00
5016 · Rental Expense	350.00
5020 · Courses, Clinics, Meetings exp	3,000.00
5030 · Gas & Oil	24,800.00
5035 · Honorariums	7,500.00
5040 · Insurance	13,850.00
5045 · Jack Rabbit Expense	2,500.00
5055 · R&M Buildings	4,000.00
5058 · R&M - Lighting system	1,000.00
5060 · R&M Equipment	50,000.00
5065 · Miscellaneous Expense	5,500.00
5070 · Office Expense	1,500.00
5071 · Telecommunication	3,950.00
5075 · Payroll	35,000.00
5080 · Safety Committee	3,400.00
5085 · Scholarships	1,500.00
5090 · Signs and maps	4,500.00
5100 · Snow Removal	7,500.00
5105 · Trail Maintenance	2,175.00
Total Expense	190,375.00
Net Income	14,825.00