

Feb 28, 2017 LHNS Board meeting

Present: Duncan Moore, Suzy Beckner, Abbi May, Lisa Wherry, Craig McBride, Laura Hepburn, Steve Raffel, Ed Bouma, Pauline Waelti, Allan Bahen

Additions:

Track setting question - Suzy

Steve R. moved to adopt the agenda with additions. Seconded by Ed B. Carried.

Minutes of Jan 24, 2017 Board Meeting: Craig moved to adopt the minutes as read by Duncan M.; Abbi M. seconded. Carried.

Business Arising:

Ed B.:

- No sledding sign went up.
- Trail maintenance budget – estimate currently at \$10000.00 for summer work. Marcia will be looking for projects for RAPP Attack – will need to put together a list.

New Business: None

Treasurer's Report: Report provided by Alan B. Attached. More membership fees collected this year over last year. Trail fees will be up this year over last year. Proposing to put \$15000.00 into track setter replacement fund now, rather than this fall. Will also move donations received through zone 4 into designated accounts. Transferring \$35000.00 to chalet expansion. Steve Fabro will do a review of our insurance coverage.

Motion to accept the treasurer's report made by Laura H; seconded by Steve R.

Chalet expansion project and fundraising: Suzy B.

- Received a \$5000.00 donation.
- \$1000.00 donated from a local business
- Currently have \$150000.00
- Suzy will contact CCC re. cheque for donations received.
- Randi Ostby has applied for the Federated Co-Op grant – requested \$100000.00
- Have been asked to discuss naming rights.

Trail & Land Use Committee Update – Dave W:

- Met on 27th. Clint Smith and Phil McIntyre-Paul were invited to attend. Discussed requirements for snowshoe trails and cross over for summer use. Discussed mapping. CSRD is the "keeper" of the GIS mapping. Committee is looking for easier access to that data. Cam Brown may become the liaison for mapping. David Bakker also expressed interest.

- Would like to plan for snowshoe trails that can be used for snow shoe trails in winter/bike trails in summer. Mountain bike trails need to stay out of the parks.
- Would like to consider alternate south loops in the event of the private land sale. Would be good to have a loop created for tom's shelter – can use some existing trails.
- Would need to look out other funding source for non-winter use trail development.

Volunteer Recruitment – coordinator needed - Ed.

- When people register on zone 4 they can tick off volunteer areas of interests. Currently there is no follow –up done to those people who have expresses interest. Ed moves that we advertise for a volunteer coordinator via an enote and AGM. Seconded by Craig. Carried.

Board elections at AGM

Dave, Laura, Ed, Pauline and Suzy terms are up. Laura will be stepping down; Suzy, Ed & Pauline will let their names stand. Dave is stepping down.

By-law update – Transitioning to new BC Society's act: Duncan - We need to transition to Act by Nov 2018. Duncan will review on-line information for changes needed for the BC Society's Act. An ad hoc committee will need to be created.

Renewal of park use permit for upper violet creek park: Duncan – permit expires in December 2017. Application needs to be submitted as soon as possible. Duncan will complete application and Dave will bring to next trails meeting as parks representatives are being invited.

Additions:

Track setting question – Suzy. Why don't we have a renovator on the front of our groomer? We have had one in the past and it is very hard on the machine.

Next Board meeting: April 11, 2017 at Bahen's

AGM: March 14, 7:00 pm

Motion to adjourn made by Abbi

Adjourned: 9:00

Minutes recorded by Lisa Wherry

Larch Hills Nordic Society

Comparative Income Statement - Actual to Date vs Budget

Feb 28

Board
Meeting

	Actual 01/10/2016 to 28/02/2017	Budget 01/10/2016 to 30/09/2017	Percent
REVENUE			
General Revenue			
Uncategorized Income	-595.94	1,000.00	-159.59
CCBC Fees Collected	20,325.00	25,000.00	-18.70
Chalet Donations	1,347.00	5,000.00	-73.06
Chalet Rentals	1,615.00	1,000.00	61.50
Jack Rabbit Fees & Donations	4,765.00	5,500.00	-13.36
Loppet Donation to Club	0.00	2,000.00	-100.00
Members Misc Donations	1,923.00	2,000.00	-3.85
Memberships	64,631.00	60,000.00	7.72
Miscellaneous Income	1,698.37	1,000.00	69.84
Timber sales	15,890.16	0.00	0.00
Other Donations	604.35	2,000.00	-69.78
Jr Race Team	5,000.00	500.00	900.00
Received on behalf of race team	8,435.00	11,000.00	-23.32
Ski Swap Income	11,719.00	14,000.00	-16.29
Tracksetter Replacement Fund D...	2,558.00	1,000.00	155.80
Trail Fees	20,787.39	15,000.00	38.58
Total General Revenue	160,702.33	146,000.00	10.07
Chalet Expansion Revenue			
Donations-Chalet Expansion	8,000.00	10,000.00	-20.00
Fundraising-DWTS Chalet	32,273.00	20,000.00	61.37
Member Donations-Chalet Expa...	13,000.00	10,000.00	30.00
Total Chalet Expansion Revenue	53,273.00	40,000.00	33.18
TOTAL REVENUE	213,975.33	186,000.00	15.04
EXPENSE			
Expenses			
Uncategorized Expenses	-1,851.39	0.00	0.00
Professional Fees	96.53	4,500.00	-97.85
Hydro	762.86	2,500.00	-69.49
CCBC Fees Paid Out	20,194.00	22,000.00	-8.21
Chalet Rental - Caretaker	780.00	500.00	56.00
Rental Expense	0.00	1,000.00	-100.00
Courses, Clinics & Meetings	166.80	0.00	0.00
Amortization	0.00	40,000.00	-100.00
Gas & Oil	4,102.10	10,000.00	-58.98
Honorariums	0.00	5,500.00	-100.00
Insurance	9,281.00	6,500.00	42.78
Jack Rabbit Expense	3,036.26	5,000.00	-39.27
Jr Racing Team	0.00	2,500.00	-100.00
R&M Buildings	994.84	2,500.00	-60.21
R&M Equipment	1,259.83	6,000.00	-79.00
Miscellaneous Expense	2,183.37	2,500.00	-12.67
Office Expense	945.61	1,000.00	-5.44
Safety Committee	414.47	2,500.00	-83.42
Scholarships	500.00	2,000.00	-75.00
Signs & Billboards	683.14	1,500.00	-54.46
Ski Swap	11,009.39	10,000.00	10.09
Snow Removal	1,920.00	3,500.00	-45.14
Trail Construction	24,005.00	0.00	0.00
Trail Maintenance	1,578.48	7,500.00	-78.95
Transfer Fees to Jr Team	10,900.00	11,000.00	-0.91
Website	0.00	500.00	-100.00
Zone 4 Fees	3,319.00	3,500.00	-5.17
Unrecoverable GST	1,885.14	2,000.00	-5.74
Ask Accountant.	-7,236.26	0.00	0.00
Total Expenses	90,930.17	156,000.00	-41.71

Comparative Income Statement - Actual to Date vs Budget

	Actual 01/10/2016 to 28/02/2017	Budget 01/10/2016 to 30/09/2017	Percent
Chalet Expansion Expenses			
Misc Expenses - Chalet Expansion	109.00	500.00	-78.20
Professional Fees - Chalet Exp	1,283.32	10,000.00	-87.17
Fundraising Expenses, DWTS - ...	12,158.05	10,000.00	21.58
Fundraising Expenses, tbd - Cha...	0.00	1,000.00	-100.00
Advertising & Promotions - Chale...	410.81	1,000.00	-58.92
Unrecoverable GST Chalet	434.23	5,000.00	-91.32
Total Chalet Expansion Expen...	14,395.41	27,500.00	-47.65
TOTAL EXPENSE	105,325.58	183,500.00	-42.60
NET INCOME	108,649.75	2,500.00	4,245.99

	Checking	Savings	Total
General Account	56,128.-	40,178.	96,306.
Chalet Expansion	16,077.	82,559.	96,636.
Tracksetter Replacement	463.-	64,930	65,393.

Propose to transfer out of General Account

- ① Zone 4 Members Tracksetter Donations. 2,558.
 - ② Zone 4 Members Chalet Donations. 1,347.
 - ③ Tracksetter Replacement Fund. 15,000.
- 18,895

Surplus - Funds to Chalet Expansion Account
Range. \$ 30,000 - \$ 40,000.