

December 6, 2016 LHNS Board meeting

Present: Duncan Moore, Suzy Beckner, Alan Bahen, Abbi May, Lisa Wherry, Dave Wallenstein, Craig McBride, Laura Hepburn, Steve Raffel, Ed Bouma

Additions:

- 1) Firewood management (Ed)
- 2) Ski orienteering event (Abbi)

Ed B. moved to adopt the agenda with additions. Seconded by Dave W. Carried.

Business Arising:

Signage: Ed gave update on signs. Trail closure signs placed at 110 summit and LH Rd intersection & Eagle view. Discussion – Abbi reported significant trail damage by off road vehicle use in the area of Larch Lake loop – questioned if there is a way to gate access in area of Eagle view as well as at the junction of Moonshot and Larch Lake loop. Duncan will contact Marcia Bennett re permission to gate and sign. Next year will ensure trails are closed by November 15th.

Membership cards: Duncan consulted a print shop – design in progress. Will get 1000 cards printed at a cost of \$100.00.

New Business: none

Minutes of Nov. 8, 2016 Board Meeting: Craig moved to adopt the minutes; Laura seconded. Carried.

Treasurer's Report: Reviewed by Allan. Attached.

- Alan is working with new software.
- About \$5000.00 received from Zone 4 in September and will therefore go into last year's financials. Would prefer if registrations commenced in October.
- Accountant request that line item be added for GST. GST added to expenses.
- Laura will request ski team trail construction donation from Marilee Hart.

Chalet expansion update: Suzy

- Booking Trevor Harrison for April to complete the foundation and framing.
- Currently confirming cost of log package.
- Will continue working on fundraising drive over winter.
- Received a couple of large donations last week.
- Work being done on creating a graphic which will be placed on website to show amount of donations received to date.
- Unfortunately, did not receive grant from MEC.
- Donor recognition – passes will be given for different levels of donation.

- Fundraising – Dances with the Shuswap stars raised approximately \$22, 000. Shuswap Rotary donated \$5000. Total amount raise to date (after expenses) is \$120 000.

Sprint Loop Update (Dave):

- Construction is done.
- Machines have not been removed yet.
- John Theilman has done an amazing job but there were some issues with mud – trails are not as smooth as wanted.
- There are 5 big rocks that need to be removed next spring.
- Top cross-over trail may need a longer culvert.
- Snow fence is required on Hot Shot where it intersects with Ermine Frolic.
- Still working on financials.
- Dave W. will compile a list of all people involved in the development of the new trails.

Cell Zone Trail Map & member emergency contact list (Craig):

- George Zorn has been doing a lot of work on developing maps
- Craig provided a summary of recommendations – attached.
 - Have downloadable version on website.
 - Recommend map suitable for colour blind – Will print off 100 maps.
 - Will put up laminated larger maps in recommended locations (see attached notes)
 - Put emergency contacts on website home page for a bit.

Dogs on Snowshoe trails (Duncan):

- Dave to contact BC Parks regarding dogs on snowshoe trails.

Lantern Ski (Ed):

- Event is good to go for December 29th.
- Ed is looking for more people to be at the reception desk. Contact Ed if able to help out.

Santa Cruise:

- No one has stepped forward.

Additions:

Firewood management (Ed):

Need a plan of where to stack/rotate the firewood.
Pauline volunteered to coordinate firewood.

Ski Orienteering Event (Abbi): Brian and Abbi May are planning a ski orienteering event for Dec. 31. This will be added to the Larch Hills Event and would like to request donations for the food bank. Duncan will send an email to Marcia Bennett regarding the event.

Email from Clint Smith re snowshoe signage:

Signs will be placed at crossing locations where speed may be an issue – Stigs and LH rd intersection and one at the bottom of Ermine Frolic.

Weather Station:

Jonathan Bakker has been working on resolving issues that we have been experiencing with the weather station.

Next Board meeting: January 17th.

GM:Dec 13, 2016; 7:00

Motion to adjourn made by Laura Hepburn.

Adjourned: 9:14

Minutes recorded by Lisa Wherry

Larch Hills Nordic Society

Comparative Income Statement - Actual to Date vs Budget

	Actual 01/10/2016 to 05/12/2016	Budget 01/10/2016 to 30/09/2017	Percent
REVENUE			
General Revenue			
Uncategorized Income	896.26	1,000.00	-10.37
CCBC Fees Collected	13,258.00	25,000.00	-46.97
Chalet Donations	997.00	5,000.00	-80.06
Chalet Rentals	1,235.00	1,000.00	23.50
Jack Rabbit Fees & Donations	3,890.00	5,500.00	-29.27
Loppet Donation to Club	0.00	2,000.00	-100.00
Members Misc Donations	980.00	2,000.00	-51.00
Memberships	39,229.00	60,000.00	-34.62
Miscellaneous Income	65.25	1,000.00	-93.48
Timber sales	10,715.12	0.00	0.00
Other Donations	0.00	2,000.00	-100.00
Jr Race Team	-65.00	500.00	-113.00
Received on behalf of race team	8,500.00	11,000.00	-22.73
Ski Swap Income	11,719.00	14,000.00	-16.29
Tracksetter Replacement Fund D...	1,592.00	1,000.00	59.20
Trail Fees	94.00	15,000.00	-99.37
Total General Revenue	93,105.63	146,000.00	-36.23
Chalet Expansion Revenue			
Donations-Chalet Expansion	8,000.00	10,000.00	-20.00
Fundraising-DWTS Chalet	32,273.00	20,000.00	61.37
Member Donations-Chalet Expa...	100.00	10,000.00	-99.00
Total Chalet Expansion Revenue	40,373.00	40,000.00	0.93
NL REVENUE	133,478.63	186,000.00	-28.24
EXPENSE			
Expenses			
Professional Fees	96.53	4,500.00	-97.85
Hydro	258.95	2,500.00	-89.64
CCBC Fees Paid Out	14,304.00	22,000.00	-34.98
Chalet Rental - Caretaker	590.00	500.00	18.00
Rental Expense	0.00	1,000.00	-100.00
Courses, Clinics & Meetings	111.20	0.00	0.00
Amortization	0.00	40,000.00	-100.00
Gas & Oil	0.00	10,000.00	-100.00
Honorariums	0.00	5,500.00	-100.00
Insurance	2,750.00	6,500.00	-57.69
Jack Rabbit Expense	1,565.33	5,000.00	-68.69
Jr Racing Team	0.00	2,500.00	-100.00
R&M Buildings	0.00	2,500.00	-100.00
R&M Equipment	693.05	6,000.00	-88.45
Miscellaneous Expense	381.00	2,500.00	-84.76
Office Expense	438.12	1,000.00	-56.19
Safety Committee	137.26	2,500.00	-94.51
Scholarships	500.00	2,000.00	-75.00
Signs & Billboards	0.00	1,500.00	-100.00
Ski Swap	11,009.39	10,000.00	10.09
Snow Removal	0.00	3,500.00	-100.00
Trail Construction	14,980.00	0.00	0.00
Trail Maintenance	232.73	7,500.00	-96.90
Transfer Fees to Jr Team	11,000.00	11,000.00	0.00
Website	0.00	500.00	-100.00
Zone 4 Fees	2,204.00	3,500.00	-37.03
Non-recoverable GST	850.26	2,000.00	-57.49
Ask Accountant.	-7,236.26	0.00	0.00
Total Expenses	54,865.56	156,000.00	-64.83

Larch Hills Nordic Society
Comparative Income Statement - Actual to Date vs Budget

	Actual 01/10/2016 to 05/12/2016	Budget 01/10/2016 to 30/09/2017	Percent
Chalet Expansion Expenses			
Misc Expenses - Chalet Expansion	109.00	500.00	-78.20
Professional Fees - Chalet Exp	774.59	10,000.00	-92.25
Fundraising Expenses, DWTS - ...	11,540.64	10,000.00	15.41
Fundraising Expenses, tbd - Cha...	0.00	1,000.00	-100.00
Advertising & Promotions - Chale...	318.70	1,000.00	-68.13
Unrecoverable GST Chalet	404.82	5,000.00	-91.90
Total Chalet Expansion Expen...	<u>13,147.75</u>	<u>27,500.00</u>	-52.19
TOTAL EXPENSE	<u>68,013.31</u>	<u>183,500.00</u>	-62.94
NET INCOME	<u>65,465.32</u>	<u>2,500.00</u>	2,518.61

General

Checking 25,466.

Savings 40,107.
\$65,573.

Chalet Expansion

Checking 17,367.

Savings 69,531.
\$86,898.

Trailssette Replacement Fund
 approximately \$65,000.

Dec 6

LHNS Publicity / Member Safety Awareness:

Larch Hills Nordics 2016/17 "Carry Along" Cell Zones Trails Map and Members Emergency Contacts List

Suggested distribution options – could include some or all of these and other options:

- Download the geo-referenced Cell Zone map (also available in Red-Green Colour Blind version) and the Members Emergency Contacts List from the LHNS website's [Trail Maps page](#) to LHNS members' Smart Phones. Documents to be posted week of December 7/16.
- Print off the Carry Along Cell Zones Trails Map and Members Emergency Contacts List from the Trail LHNS website's Trail Maps page to carry in a small zip-lock bag while skiing. Check the Safety Hosts Sign Out Board beside Chalet's front door to see which Safety Hosts are out skiing and could respond if there is an emergency
- Purchase from Wickett Business Services 2-sided copies of the "Carry Along" Cell Zones map and Members Emergency Contacts List on waterproof bib paper. Cost: \$1.25 per 2-sided copy.
- Suggest a limited number of free copies of the 2-sided waterproof Carry Along Cell Zones Map + Members Emergency Contact List be provided 'first come first served' at the Chalet in conjunction with LHNS Member Cards pick up. Suggest 60 copies first round. Assess..., then 60 copies second round.....

What about Safety Host copies distribution? Suggest mailing two, 2-sided copies to each safety host (Map + Safety Host Emergency Contacts list). Please let me know if you require a Red-Green Colour Blind version of the Cell Zone Map.

Also suggest laminated copies of the Cell Zone map with the Members Contacts List be posted on-trail near:

1. Cec's Cabin
2. S. Hub
3. Metford Rd. / Bilbo's Bog junction
4. Skyview-Lakeview junction
5. Tom's Shelter
6. Chalet
7. In each of the three Safety Buckets

Larch Hills ENews

Run a short article with LHNS website links to the Safety Hosts page and the Trail Maps page for more info.