

**Larch Hills Nordic Society
Annual General Meeting**

Tuesday, March 14, 2017 7:00 PM

- ◆ Welcome/Agenda – additions to the Agenda
- ◆ Minutes of March 15, 2016 Annual General Meeting
- ◆ Business Arising:
- ◆ New Business:
- ◆ Treasurer's Report: for the Year Ended September 30, 2016
- ◆ Chalet Expansion Update & Fundraising to Date
- ◆ JackRabbit/Skills Development Program
- ◆ Additions to Agenda:
 - Registrar's Report
 - Junior Ski Team Report
 -
- ◆ Announcements:
- ◆ Election of Board of Directors (except those elected to two year terms last year)

- ◆ Motion for Adjournment

Larch Hills Nordic Society Annual General Meeting 2017

DRAFT Minutes of Meeting

March 14, 2017

33 members present

The meeting was called to order at 7:11 pm

Additions: explorers report – Keri Wilkinson

Motion to accept the agenda: Steve Fabro; Seconded: Al Hardy; Carried

Ed Bouma moved that we do not read the 2016 minutes; seconded by Craig McBride. Carried.

Minutes:

Motion to accept the March 16, 2016 AGM minutes: Herman Brunns; Al Hardy Carried

Business Arising: none

New Business: none

Jack Rabbit report – Marie Peterson. 154 participants registered in the program (included 13 explorers; 18 groups; 29 coaches; 8 substitute coaches). Marie is stepping down from coordinating the Jack Rabbits program; Luke Hekrodt will be taking on the coordination role with help from a parent. Marie expressed thanks to executive for providing funds for the hot chocolate dispensers. Hoping the new chalet will include some space for storage. Also need to think of storage racks for equipment in the basement. The program now has 33 pairs of skate skis for level 3 and 4 kids to share. First two lessons of the season were cancelled due to weather – would like to consider the addition of lessons during the holidays in consideration of early season cancellations or cancellations due to races. Offered optional Wednesday sessions. Ongoing challenge is the need for new coaches – anyone interested can contact Marie or Luke.

Treasurer's Report: Report prepared and reviewed by Treasurer Allan Bahen. Report attached. Financial review completed by accountant. Can ask questions to accountant. Motion to accept the financial statement as presented made by Dave Wallenstein Seconded by Peter Molnar; carried.

Chalet Expansion Update and Fundraising: Suzy Beckner – the donation progression poster has been updated. Received \$5000 donation from BDO for 2017 and a commitment to donate an additional \$5000 in 2018. Still looking/applying for grants. Currently applying to SASCU and Federated CoOp. Plan to start construction in April with phase 1 and 2. Article was submitted to paper regarding progress.

Registrars Report – Jan Naylor provided report – attached. 1042 members. From zone 4: 11 people registered in February. 888 December early bird registrants.

Larch Hills Nordic Society Annual General Meeting 2017

Remainder mostly registered in December and January. Increase in frequent family memberships.

Junior ski team report: Abbi May - won all championships. 20 kids heading to nationals.

Explorers report –Keri Wilkinson – In her second year of leading the program. Increased numbers this year with 13 kids. Explored many of the further out trails with lots of parents joining the group. Also went to Sovereign Lakes. All were encouraged to participate in the RKS Loppet. Used the snowshoe trails towards the end of February.

Announcements:

None.

Election of Board of Directors (Except those elected to two-year terms last year)

Nominating committee – Hermann Brunns and Abbi May.

One director stepping down and 5 positions up for reelection

Directors Suzy Beckner, Ed Bouma, and Pauline Waelti; & Vice President Dave Wallensteen are letting their names stand. Laura Hepburn is stepping down.

Hermann called for nominations: Suzy Beckner nominated Brad Caulkins; seconded by Kerri Wilkinson.

Herman Brunns oversaw the election of the 2017/18 LHNS Board of Directors.

Positions up for election: 3 directors & Vice President.

- Hermann called for nominations for Vice President. None. Dave Wallensteen is elected by acclamation for 2 year term. Dave stated he is willing to let his name stand but would like to mentor a new person into this position.
- Hermann called for nominations of directors at Large. Suzy Beckner, Ed Bouma, Pauline Waelti and Brad Caulkins. Herman called for further nominations. None. All directors voted in by acclamation.

Motion to Adjourn made by Herman Brunns. Meeting Adjourned 7:59 pm.

Minutes recorded by Lisa Wherry.



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REVIEW ENGAGEMENT REPORT

To the Members of Larch Hills Nordic Society

I have reviewed the statement of financial position of Larch Hills Nordic Society as at September 30, 2016 and the statements of receipts and disbursements, changes in net assets and cash flow for the year then ended. My review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to me by the Society.

A review does not constitute an audit and, consequently, I do not express an audit opinion on these financial statements.

Based on my review, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

The financial statements for the year ended September 30, 2015 were neither audited nor reviewed and are presented for comparative purposes only.

Salmon Arm, British Columbia

October 28, 2016



Trent Sismey Inc.
Chartered Professional Accountant

Larch Hills Nordic Society Account Balances as of **Monday March 13, 2017**

Account:	Checking	Savings	Total
General	11,182.	20,194.	32,376.
Chalet Expansion	15,978.	118,937.	134,915.
Tracksetter Replacement	17,663.	64,963.	82,626.

Breakdown of categories (using Quicken)

AGM

Budget 2015-2016

01/10/2015 through 30/09/2016 Using Budget 2015-16 (in Canadian Dollars)

13/10/2016

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Category	01/10/2016 Actual	- Budget	30/09/2016 Difference
INCOME			
CCBC Fees Collected	23,359.00	17,500.00	5,859.00
Chalet Donation	894.00	500.00	394.00
Chalet Rentals-	765.00	1,300.00	-535.00
Jack Rabbits Fees & Donations	5,455.00	5,000.00	455.00
Junior Race Team	0.00	500.00	-500.00
Loppet donation to club	5,000.00	2,000.00	3,000.00
Members misc donations	2,566.00	2,000.00	566.00
Memberships	65,642.00	60,000.00	5,642.00
Miscellaneous	5,866.48	1,000.00	4,866.48
Other donations	1,963.50	2,000.00	-36.50
Received on behalf of Race Team	11,100.00	9,000.00	2,100.00
Ski Swap Income	13,037.15	12,000.00	1,037.15
Tracksetter Replacement Fund donations	1,412.00	2,500.00	-1,088.00
Trail Fees	21,923.70	15,000.00	6,923.70
TOTAL INCOME	158,983.83	130,300.00	28,683.83
EXPENSES			
BC Hydro	2,693.39	2,500.00	-193.39
CCBC Fees Paid out	22,345.00	19,000.00	-3,345.00
Chalet Expansion Plans	0.00	3,000.00	3,000.00
Chalet Rental - Caretaker	382.50	750.00	367.50
Courses Clinics Meetings	806.88	3,000.00	2,193.12
Depreciation -Equipment	17,387.00	17,400.00	13.00
Gas, Oil	9,880.93	10,000.00	119.07
Honorariums	5,500.00	5,000.00	-500.00
Insurance	6,318.05	8,500.00	2,181.95
Jack Rabbits expense	4,891.83	6,000.00	1,108.17
Jr. Racing Team	2,813.25	2,500.00	-313.25
Maintenance & Repairs, bldgs	2,178.08	5,000.00	2,821.92
Maintenance & Repairs, Equip	5,694.32	11,000.00	5,305.68
Miscellaneous expenses	2,930.51	4,500.00	1,569.49
Office Expenses, post, photocopies	1,030.14	1,500.00	469.86
Safety Committee	1,916.80	2,500.00	583.20
Scholarship	2,750.00	1,250.00	-1,500.00
Signs & Billboards	1,442.56	1,500.00	57.44
Ski Swap	10,410.65	10,000.00	-410.65
Snow Removal	3,369.48	4,500.00	1,130.52
Trail Maintenance	4,696.76	7,500.00	2,803.24
Transfer Fees to Jr Team	10,000.00	10,300.00	300.00
Website Maintenance	315.00	1,500.00	1,185.00
Zone 4 Fees Net Income-Expense	3,458.00	4,200.00	742.00
TOTAL EXPENSES	123,211.13	142,900.00	19,688.87
OVERALL TOTAL	35,772.70	-12,600.00	48,372.70

Duncan Moore

AGM

From: Lisa Wherry <lisamarié.wherry@gmail.com>
Sent: Tuesday, March 14, 2017 2:30 PM
To: Duncan Moore
Subject: Re: Registrar's Report 2016-17

Thanks Jan!

Sent from my iPhone

On Mar 14, 2017, at 2:21 PM, Duncan Moore <duncanm@telus.net> wrote:

Thanks Jan. I see from the zone4 reports that 11 people registered in Feb, the last one on Feb 18th, so only one person since your report at the Feb meeting.
There were 888 people registered at the Early Bird deadline in Dec, so 154 people have registered since then, approximately 15% of the total members this season.
Good to see the club over 1000 again – managed to reach the same number as last year.

Thanks again for all your work, it is much appreciated!
Duncan

From: REGISTRAR SKILARCHHILLS [<mailto:registrarskilarchhills@shaw.ca>]
Sent: Tuesday, March 14, 2017 1:58 PM
To: lisamarié.wherry@gmail.com
Cc: Duncan Moore <duncanm@telus.net>
Subject: Registrar's Report 2016-17

Subject: Registrar's Report 2016-17

Hi Lisa

I won't be at the meeting tonight, but here is my report.

Thanks,

Jan Naylor

Sent from Mail for Windows 10