

## **April 11, 2017 LHNS Board meeting**

**Present:** Brad Caulkins, Craig McBride, Ed Bouma, Duncan, Alan Bahen, Pauline Waelti, Suzy Beckner, Dave Wallenstein, Lisa Wherry

### **Additions:**

- Land use committee update
- Canoe creek golf course

**Motion to adopt agenda:** Ed moved to adopt the agenda; seconded by Suzy

**Motion to adopt minutes:** Brad moved to adopt the minutes of the February 28<sup>th</sup> board meeting; seconded by Pauline.

**Business arising** – Duncan will follow up with Steve Fabro re insurance.

**New business:** none

### **Treasurer's report:**

- Emptied out trail fee box today – collected \$100.00. Don't anticipate much more income to be received. Received one cheque from CCC regarding chalet expansion donations in December. Still waiting to receive the next one. Alan reviewed the budget report – attached.

### **Chalet Expansion and Fundraising update – Suzy:**

- Surveying will be done this Monday; deck will be deconstructed Tuesday.
- Fundraising efforts continue and a few more grant applications are being submitted. Still waiting to hear from coop re grant application.
- Suzy to find out details of contractor contract.
- Ed wondering if there can be a spot identified for parking a snowmobile.

### **Renewal of park use permit for upper violet creek park –**

- Duncan has contacted the representative to request copy of past application. Duncan to provide copy to Dave – will take to land use and trail planning committee for assistance.

**In camera discussion** (see separate attachment)

### **Volunteer Recruitment**

- No interest expressed. Pauline volunteered to look into getting a coordinator.

**Additions:**

**Canoe creek golf course –**

- Dave approached by new owners who are considering setting up cross country trails in the winter. Dave recommends that a board member approach them to discuss what their thoughts are. Dave willing to talk to them.

**Land use trail committee – follow-up items:**

- Brian May and David Bakker will be looking into getting LIDAR for remote imaging.
- Minutes from the March 13, 2017 Land Use and Trail Planning Committee attached.

Meeting adjourned 8:30

Minutes recorded by Lisa Wherry

# Larch Hills Nordic Society

## Comparative Income Statement - Actual to Date vs Budget

April 11, 2017

	Actual 01/10/2016 to 11/04/2017	Budget 01/10/2016 to 30/09/2017	Percent
<b>REVENUE</b>			
<b>General Revenue</b>			
Uncategorized Income	-1,650.20	1,000.00	-265.02
CCBC Fees Collected	20,325.00	25,000.00	-18.70
Chalet Donations	1,347.00	5,000.00	-73.06
Chalet Rentals	1,880.00	1,000.00	88.00
Courses Clinics Meetings	-55.60	0.00	0.00
Jack Rabbit Fees & Donations	4,835.00	5,500.00	-12.09
Löppet Donation to Club	0.00	2,000.00	-100.00
Members Misc Donations	1,923.00	2,000.00	-3.85
Memberships	64,631.00	60,000.00	7.72
Miscellaneous Income	2,807.63	1,000.00	180.76
Timber sales	15,890.16	0.00	0.00
Other Donations	604.35	2,000.00	-69.78
Jr Race Team	5,000.00	500.00	900.00
Received on behalf of race team	8,435.00	11,000.00	-23.32
Ski Swap Income	11,719.00	14,000.00	-16.29
Tracksetter Replacement Fund D...	2,558.00	1,000.00	155.80
Trail Fees	23,206.79	15,000.00	54.71
<b>Total General Revenue</b>	<b>163,456.13</b>	<b>146,000.00</b>	<b>11.96</b>
<b>Chalet Expansion Revenue</b>			
Donations-Chalet Expansion	12,000.00	10,000.00	20.00
Fundraising-DWTS Chalet	32,273.00	20,000.00	61.37
Member Donations-Chalet Expa...	13,000.00	10,000.00	30.00
<b>Total Chalet Expansion Revenue</b>	<b>57,273.00</b>	<b>40,000.00</b>	<b>43.18</b>
<b>TOTAL REVENUE</b>	<b>220,729.13</b>	<b>186,000.00</b>	<b>18.67</b>
<b>EXPENSE</b>			
<b>Expenses</b>			
Uncategorized Expenses	731.77	0.00	0.00
Professional Fees	96.53	4,500.00	-97.85
Hydro	1,642.05	2,500.00	-34.32
CCBC Fees Paid Out	20,194.00	22,000.00	-8.21
Chalet Rental - Caretaker	912.50	500.00	82.50
Rental Expense	0.00	1,000.00	-100.00
Courses, Clinics & Meetings	222.40	0.00	0.00
Amortization	0.00	40,000.00	-100.00
Gas & Oil	8,974.24	10,000.00	-10.26
Honorariums	5,750.00	5,500.00	4.55
Insurance	9,281.00	6,500.00	42.78
Jack Rabbit Expense	3,271.92	5,000.00	-34.56
Jr Racing Team	0.00	2,500.00	-100.00
R&M Buildings	1,043.30	2,500.00	-58.27
R&M Equipment	1,716.91	6,000.00	-71.38
Miscellaneous Expense	2,183.37	2,500.00	-12.67
Office Expense	1,071.65	1,000.00	7.17
Safety Committee	444.43	2,500.00	-82.22
Scholarships	2,000.00	2,000.00	0.00
Signs & Billboards	683.14	1,500.00	-54.46
Ski Swap	11,009.39	10,000.00	10.09
Snow Removal	2,400.00	3,500.00	-31.43
Trail Construction	24,005.00	0.00	0.00
Trail Maintenance	1,578.48	7,500.00	-78.95
Transfer Fees to Jr Team	10,900.00	11,000.00	-0.91
Website	0.00	500.00	-100.00
Zone 4 Fees	3,319.00	3,500.00	-5.17
Unrecoverable GST	2,211.42	2,000.00	10.57
<b>Total Expenses</b>	<b>115,642.50</b>	<b>156,000.00</b>	<b>-25.87</b>

**Larch Hills Nordic Society  
Comparative Income Statement - Actual to Date vs Budget**

	Actual 01/10/2016 to 11/04/2017	Budget 01/10/2016 to 30/09/2017	Percent
<b>Chalet Expansion Expenses</b>			
Misc Expenses - Chalet Expansion	109.00	500.00	-78.20
Professional Fees - Chalet Exp	1,283.32	10,000.00	-87.17
Fundraising Expenses, DWTS - ...	12,158.05	10,000.00	21.58
Fundraising Expenses, tbd - Cha...	0.00	1,000.00	-100.00
Advertising & Promotions - Chale...	801.83	1,000.00	-19.82
Chalet Construction	22,500.00	0.00	0.00
Unrecoverable GST Chalet	1,578.60	5,000.00	-68.43
<b>Total Chalet Expansion Expen...</b>	<b>38,430.80</b>	<b>27,500.00</b>	<b>39.75</b>
<b>TOTAL EXPENSE</b>	<b>154,073.30</b>	<b>183,500.00</b>	<b>-16.04</b>
<b>NET INCOME</b>	<b>66,655.83</b>	<b>2,500.00</b>	<b>2,566.23</b>

	G.I.Cs	Checking	Savings	Total
General	-	9,931.	20,194.	\$ 30,125
Chalet Expansion	-	12,324.	92,937.	\$ 105,261.
Trailsetter - ①			Term # 10 @ 1.4% matures Feb 5, 2018 \$ 49,930.	
②			Term # 11 @ 1.65% matures Nov 3, 2017. \$ 15,000.	
③			Term # 12 @ 1.40% matures March 15, 2018 17,560	
Trailsetter	82,490.	-	806.	\$ 83,296.

For April 11 Meeting

## Land Use and Trail Planning Committee Meeting Notes

Date: March 13, 2017  
Time: 7:00pm  
Place: Okanagan College

Attendance: Brian, Keith, George, Craig, Sue, David  
Regrets: Debbie, Dave

- **Meeting called to order** - by Craig at 7:02pm
- **Additions or changes to the agenda** - addition of Ron Beal's request
- **New Business** - None
- **Report on GIS Mapping** – Brian provided the following report:

\* Brian May, George Zorn, David Bakker met with Suzanne Fordyce (CSRD) and Cam Brown (Forsite) on March 7, 2017.

\* We agreed that CSRD should remain the primary caretaker of the Larch Hills GIS data (i.e., trails, facilities, etc). CSRD has the mandate to house trails data for the region, so they are the natural "home" for this data.

\* LHNS will provide updates to the trails data (e.g., new trails, corrections, new trail names) to CSRD as needed. An immediate need is to provide data for the new trails developed in the fall of 2016 (GPS track, name, use and difficulty, trackset vs. non-trackset, winter-only vs year-round, section 57 information).

\* CSRD is working on a web-based mapping service that will display Larch Hills trails as well as supporting base data. This may be of use to the LHNS Trails and Land Use Committee.

\* CSRD is willing to share the GIS data (trails, facilities, etc) for use by LHNS. Much of the supporting data is best obtained directly from Data BC.

\* We agreed that LHNS should look at increasing its mapping capabilities to support its operations. We should, for example, attain a non-profit copy of ESRI GIS software for use by the club. It is recommended that David Bakker (with support from Brian May) work on this.

\* CSRD will share the mapping templates developed by Suzanne Fordyce. If desired, LHNS can take over the production of "standard" maps.

22  
21  
11.3km

\* CSRD does not have access to the Lidar data (contours or raw data) owned by the City of Salmon Arm. LHNS should look into attaining this data, hopefully by goodwill from the city, but otherwise by paying for the contour tiles only.

\* Forsite remains open as a partner for specialized mapping projects. They have significant GIS capability and are quite positive about supporting our club.

The committee agreed that LHNS should increase its mapping capabilities to support its operations. Snowshoers and Shuswap Outdoors! will have access to LHNS mapping information.

Actions:

Obtain ESRI access – Brian & David

Get required GIS data from CSRD and Data BC – Brian & David

Talk to the City about obtaining Lidar data – Brian & David

Approach the LHNS board for approval for these actions – Craig

Additional related actions:

Send data on the newly constructed trails to CSRD – Brian

Updates on maps should be done annually and reported to CSRD - LUPTC

The “You are here” maps need to be updated - LUPTC

- **Review previous meeting input from Phil and Clint**

Agenda Items 6 and 9 were also discussed in conjunction with the input from Phil & Clint. The committee agreed that Clint should be a member of the committee.

The Non-Winter Use Planning Document was discussed. It is a very detailed, comprehensive and complex document. There are statements in it that need to be revisited for future trail planning, for example there is a statement that snowshoe trails are not to be used as summer trails, yet many parts of the existing snowshoe trails are being used for hiking and sometimes biking. In addition the Summer Use Map needs to be updated.

The club needs to decide how much leadership it wants to take for non-winter use. The club has already established leadership as it has been instrumental in addressing many of the recommendations in the report, for example the construction of stiles to protect sensitive areas, doing maintenance and trail improvements according to the use designated in the report (motorized vs non-motorized), reporting trail damage to the appropriate agency, etc.

In the future, both the winter use and summer use of the Larch Hills can be expected to increase and user groups will want to use more trails and add some of their own devising. The club and the other stakeholders need to be able to work together during the planning process to ensure the needs of all stakeholders are addressed. The group discussed the possibility of the Non-winter use Advisory Committee being resurrected by the Shuswap Trail Alliance and LHNS taking a lead in this process. The club also needs to ensure current and upcoming changes (such as the summer closure of Reino's Run) are communicated to all users. It was suggested that the STA e-news could be used for this purpose.

Actions:

Check with Dave and invite Clint to join the committee – Craig  
Update Summer Use Map - ?

Ask board how much leadership the club is going to take in non-winter use planning, development and maintenance. – Craig  
Communicate changes via STA e-news - ?

• **Discussion of snowshoe trail possibilities and priorities**

- Coffeys climb is being used regularly, it would be a good idea to make a return trail to provide a nice loop, with the possibility of it having a summer use as well.
- There are issues on existing trails ( steep areas, ropes etc) that need to dealt with
- An easy snowshoe route along the concept trail for the Canine trail is required.

Discussion of snowshoe trails was **Tabled** until input from Clint is available.

• **Next steps for the beginners trail**

The development of this trail was ranked second in priority after trail maintenance in the strategic plan.

David projected the area of the map where the concept beginners trail is proposed (between Hot Shot and Gullans Gulley) on the large screen so all committee members could view it. The group discussed numerous

possible variations in the route to keep it easy, interesting, accessible for track setting and away from existing trails (Ridge Run) and future race trails. There are also snowshoe trails in this area which need to be considered.

Action:

The proposed route will be walked by committee members in the spring – LUPTC

The committee plans to move forward with this trail next year.

- **Trail naming**

There needs to be a protocol for naming trails, concerns include consistency and confusion, as there are trails with the same or similar names. Personal names will no longer be used.

Tentative names for the new loop trails are:

- The Beast (the loop around the Animal trails)
- Omega (upper loop on west side of Metford Road)

The cutoffs will all be named as Lanes:

- Marmot Lane ( next to Jackrabbit Lane)
- New Name required for Short Cut
- The trail opposite the Chalet Loop could be considered an extension of the Chalet Loop or be named as a Lane.

The new trail at the end of Ermine Frolic is currently know as "the Wiggle" but this trail may be changed somewhat when the new Beginners trail is constructed. Permanent naming of this trail will be postponed.

There is a new trail in the area of Cedar Circle that the STA is calling Cedar Circuit. The committee felt that this new trail needs a different name.

It was noted that the names need to be decided on soon as Ron Beal makes all the new signs in the spring.

Action: The names will be discussed at a General Meeting.

Keith will talk to Phil Mackintyre-Paul about changing the name of Cedar Circuit.

- **Ron Beal's Request**

Ron is looking for a volunteer to take over the posting of the "You are



Here” signs.

Action: This will be brought up at the next General Meeting and forwarded to the new Volunteer Coordinator. In the meantime a group of LUTPC will help to take the signs down this spring.

- **Next Meeting**

The next meeting is scheduled for Monday April 24, 2017 at 7pm at the College.

- **Adjournment**

The meeting was adjourned at 9:10pm